

Ref No: AGC/NSS/2026/05/01

Date: 29/04/2026

Warm Greetings to All!

This is to inform all the Student Coordinators of NSS Wing that meeting has been scheduled on April 30th,2026 regarding celebration of Labour Day on May 4th ,2026. All the members are requested to attend the meeting and be present at the meeting.

Agenda:

1. Overview of the Medical Check Up Camp.
2. Roles and Responsibilities Allocation.
3. Logistics and Materials Planning.
4. Safety and Guidelines Briefing.
5. Services Provided.



Ms. Shakti Galhotra
NSS Programme Officer

Date: 30/04/2026

Minutes of Meeting held on April 30th, 2026 at 3:30 pm in Department of Pharmaceutical Sciences regarding Labour Day.

S.No	Agenda	Discussion	Responsibility
1	Planning and Arrangements	The meeting was started by teacher coordinator. The brief of event was discussed and suggestions were taken from students.	All the members.
2	Overview of Medical Check-Up Camp	Overview of camp was discussed and also the components of the camp mentioned what would it include and whom it was being organized.	All the members.
3	Services Provided	Students discussed what should be done in check up camp like general examination blood sugar monitoring and blood pressure monitoring Students were allotted specific counters to take care of.	All the members.
4	Logistics and Materials Planning.	This point will cover all the practical requirements needed for the camp. The committee will discuss the arrangement of cleaning materials like gloves, masks and sterile environment of venue for checkup.	Venue Arrangement Team
5	Invitation of Guests and Doctors	A team of students coordinators was assigned	Rachit Nagpal and Sehjot Kaur and

		to coordinate with the team of doctors regarding their arrival and their specific requirements for the camp.	Mehakpreet Singh
6	Venue and Time	Camp will be arranged in Department of Pharmaceutical Sciences specific in First Aid Room where all the required materials would be present. Camp will start at 1:00 PM.	Venue Arrangement Team
7	Photography and Media	A team was assigned for photography and videography to capture the event highlights for campus records and social media updated.	Media Coverage Committee
8	Discipline and Attendance	Teachers and Student Coordinators will ensure full attendance and proper discipline during the event.	Discipline Committee
9	Vote of Thanks	The programme will conclude with Vote of Thanks by the students, appreciating everyone's efforts and participation.	Event Hosting Students

Shakti

Ms. Shakti Galhotra
NSS Programme Officer




NSS Teacher coordinators Attendance

NSS WING

Date: 30/04/2026

Event Name: Labour Day Celebration

S.No.	Name	Signature
1.	Ms. Anujeet kaur	Anujeet
2.	Mr. Chetan Verma	Chetan
3.	Mr. Jaspreet Singh	Jaspreet
4.	Mr Rupinderjeet Singh	Rupinder
5.	Mr. Shibkaran Singh	Shibkaran
6.	Ms. Sharanjeet kaur	Sharanjeet
7.	Ms. Komal Purba	Komal
8.	Mr. Harman Singh	Harman
9.	Ms. Aashmeen kaur	Akaur
10.	Ms.Andleep kaur	Andleep


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Event Name: Labour Day Celebration

Date: 30/04/2026

S.No	Name	Course /sem	Department	Designation	Contact No.	Signature
1.	Rachit Nagpal	B.Pharm 6 th sem	Pharmacy	President	9501016913	Rachit
2.	Tanish Devgan	Pharm- D 4 th sem	Pharmacy	Vice- President	9815101119	Tanish
3.	Vansh Khosla	CSE 6 th sem	B.tech CSE	Converner	8283882510	Vansh
4.	Shruti	CSE 6 th sem	B.tech CSE	Co- Converner	9877347845	Shruti
5.	Mansi	Pharm-D4 th sem	Pharmacy	General Secretary	8847072116	Mansi
6.	Ayushman	CSE 6 th sem	B.Tech CSE	Head Event Coordinators	8340518350	Ayushman
7.	Sehlot	B.Pharm 2 nd sem	Pharmacy		7888929744	Sehlot
8.	Mehak				7504580666	Mehak
9.	Samar	Pharm-D 2 nd sem	Pharmacy	Digital cell head	9855326442	Samar
10.	Simran	B.Pharm 2 nd sem			7889138634	Simran
11.	Ansh	D.Pharm 1 st year	Pharmacy	Vediography head	6006572124	Ansh
12.	Karchit	B.Pharm 6 th sem			6005850481	Karchit
13.	Priyank	B.Pharm 2 nd sem	Pharmacy	Photography head	8146167813	Priyank
14.	Harnoor	MLS 4 th sem	Paramedical	Anchoring head	7340981381	Harnoor
15.	Jasleen	Pharm-D 2 nd Sem	Pharmacy		9988663442	Jasleen
16.	Mehak	CSE 4 th sem	B.tech CSE	Documentation head	8360714887	Mehak
17.	Anshia	Pharm-D 2 nd sem	Pharmacy		8082838044	Anshia
18.	Rashav	Pharm- D 2 nd sem	Pharmacy	Transportation head	9622223976	Rashav
19.	Adil				9622616361	Adil
20.	Rhimsha	Fasion Designing	FD	Decoration head	6206948964	Rhimsha

Shakti
Ms. Shakti Galhotra
NSS Programme Officer





**Non-Geotagged pictures of Meeting
With Students and Teachers**

NSS Wing



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Thursday, 30/04/2026 04:09 PM GMT +05:30



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