 AMRITSAR COLLEGE OF ENGINEERING & TECHNOLOGY <small>AUTONOMOUS COLLEGE NBA & NAAC Accredited</small>	Circular		Training & Placement Cell
	Ref No. ACET/T&P/001	23-09-2020	

Meeting of the Placement Coordinators has been scheduled as follows:


Date: 24 September, 2020

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- Discussion on Upcoming Placement Drive
- TCS
- Eligibility Criteria and Eligible Branches for TCS
- Next Meeting



Rakesh Jaitly
Dean Placements

Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar.

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti</i>
3.	Mr. Manik Laad	Assistant Placement Officer	<i>Manik</i>
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	<i>Rajni</i>
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	<i>Amit Parashar</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay</i>
7.	Mr. Rajbir Singh	Placement Coordinator /B. Tech ME	<i>Rajbir</i>
8.	Mr. Sandeep	Placement Coordinator /B. Tech CE	<i>Sandeep</i>
9.	Ms. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>A. pal</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ridham</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Ab.</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>Ab.</i>
13.	Mr. Agyapal Singh	Placement Coordinator /B.Sc. Agriculture	<i>Ab.</i>
14.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep</i>

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 AMRITSAR COLLEGE OF ENGINEERING & TECHNOLOGY <small>AUTONOMOUS COLLEGE NBA & NAAC Accredited</small>	Minutes of Meeting	Training & Placement Cell
	Ref No. ACET/T&P/2020/09/24	

Meeting Date & Time	24-Sep-2020	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	24-Sep-2020	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Shruti Prashar	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Mr. Manik Laad (APO) Ms. Rajni Arora (Apt/Soft Skill Coordinator) Mr. Amit Parashar (Industry Liaison Officer) Mr. Ajay Sharma (B. Tech CSE) Mr. Sandeep (B. Tech CE) Ms. Rajbir Singh (B. Tech ME) Mr. Ajaypal Singh (B. Tech EE) Ms. Ridham Pathak (Management) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Sanjana Dutta (B.Sc. FD)	Mr. Agyapal Singh (Agriculture) Mr. Manbir Singh (HMCT)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	In meeting there was discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	24-09-2020
2.	TCS	The committee reviewed and confirmed the readiness for the TCS placement drive scheduled on 28-09-2020, including verification of technical arrangements and student preparedness.	Placement Team/Placement Coordinators from each Department	27-09-2020
3.	Eligibility Criteria and Eligible Branches for TCS	Students must have a minimum of 60% in their current degree. Eligible branches include B. Tech CSE, IT, ECE, EE, ME, CE) & MCA.	Placement Coordinators from respective Departments	24-09-2020
4.	Next Meeting	The next meeting is scheduled on 22 nd October, 2020 at Training & Placement Cell	Placement Coordinators from each Department	24-09-2020


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