

Meeting of the Placement Coordinators has been scheduled as follows:

Date: 03 December,2020

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- Discussion on Upcoming Placement Drive
- WIPRO LIMITED & TCS
- Eligibility Criteria and Eligible Branches for WIPRO LIMITED & TCS
- Next Meeting

Sayyid
Rakesh Jaitly
Dean Placement

Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar.

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	Rakesh Jaitly
2.	Ms. Shruti Prashar	Assistant Placement Officer	Shruti
3.	Mr. Manik Laad	Assistant Placement Officer	Manik
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	Rajni
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	Amit Parashar
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	Ajay
7.	Mr. Rajbir Singh	Placement Coordinator /B. Tech ME	Rajbir Singh
8.	Mr. Sandeep	Placement Coordinator /B. Tech CE	Sandeep
9.	Ms. Ajaypal Singh	Placement Coordinator /B. Tech EE	Ajaypal Singh
10.	Ms. Ridham Pathak	Placement Coordinator /Management	Ridham Pathak
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	Manbir Singh
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	Sanjana Dutta
13.	Mr. Agyapal Singh	Placement Coordinator /B.Sc. Agriculture	Agyapal Singh
14.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	Arshdeep Kaur

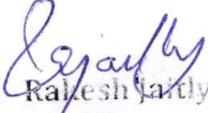
Rajesh Jaitly
Mr. Rakesh Jaitly
Dean Placements

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Meeting Date & Time	03-Dec-2020	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	03-Dec-2020	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Shruti Prashar	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Mr. Manik Laad (APO) Ms. Rajni Arora (Apt/Soft Skill Coordinator) Mr. Amit Parashar (Industry Liaison Officer) Mr. Ajay Sharma (B. Tech CSE) Mr. Sandeep (B. Tech CE) Ms. Rajbir Singh (B. Tech ME) Mr. Ajaypal Singh (B. Tech EE) Ms. Arshdeep Kaur (Dept of Computer Application) Mr. Agyapal Singh (Agriculture) Mr. Manbir Singh (HMCT)	Ms. Ridham Pathak (Management) Ms. Sanjana Dutta (B.Sc. FD)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	03-12-2020
2.	WIPRO LIMITED & TCS	The committee confirmed the readiness for WIPRO LIMITED & TCS drive scheduled on 07-12-2020 & 11-12-2020 including ensuring students' readiness for online and technical test the recruitment process.	Placement Team/Placement Coordinators from each Department	05-12-2020
3.	Eligibility Criteria and Eligible Branches for WIPRO LIMITED & TCS	Eligibility Criteria 2021 passing out students. Eligible branches MBA, B. Tech CSE, ECE, EE, ME respectively.	Placement Coordinators from respective Department	03-12-2020
4.	Next Meeting	The next meeting is scheduled on 15 th January, 2021 at Training & Placement Cell	Placement Coordinators from each Department	03-12-2020


Rakesh Jaitly
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