

**Meeting of the Placement Coordinators has been scheduled as follows:**

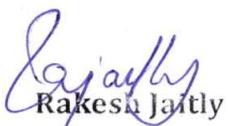
**Date: 15 October,2021**

**Time: 02:00 PM**

**Venue: Conference Room (Placement Cell)**

**Agenda:**

- Discussion on Upcoming Placement Drive
- ChicMic
- Eligibility Criteria and Eligible Branches for ChicMic
- Next Meeting



Rakesh Jaitly  
Dean Placements

Dean,  
Training & Placement,  
Amritsar Group of Colleges,  
Amritsar.

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	Rakesh
2.	Ms. Shruti Prashar	Assistant Placement Officer	Shruti
3.	Mr. Manik Laad	Assistant Placement Officer	Manik
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	Rajni
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	Ab
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	Ajay
7.	Mr. Rajbir Singh	Placement Coordinator / B. Tech ME	Rajbir
8.	Mr. Sandeep	Placement Coordinator / B. Tech CE	Sandeep
9.	Ms. Ajaypal Singh	Placement Coordinator / B. Tech EE	Ajaypal
10.	Ms. Ridham Pathak	Placement Coordinator / Management	Ridham
11.	Mr. Manbir Singh	Placement Coordinator / BHMCT	Manbir
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	Sanjana
13.	Mr. Agyapal Singh	Placement Coordinator / B.Sc. Agriculture	Agyapal
14.	Ms. Arshdeep Kaur	Placement Coordinator / DCA	Arshdeep

Rakesh  
Mr. Rakesh Jaitly  
Dean Placements

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<b>Meeting Date &amp; Time</b>	<b>15-Oct-2021</b>	<b>Meeting Venue</b>	<b>Conference Room (Training &amp; Placement Cell)</b>
<b>Meeting Drafted Date</b>	<b>15-Oct-2021</b>	<b>Meeting Chair</b>	<b>Mr. Rakesh Jaitly (Dean Placements)</b>
<b>MoM Drafted by</b>	<b>Ms. Shruti Prashar</b>	<b>Meeting Title</b>	<b>Weekly Meeting with Placement Committee Members</b>

<b>Attendees</b>	<b>Absentees</b>
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Mr. Manik Laad (APO) Ms. Rajni Arora (Apt/Soft Skill Coordinator) Mr. Ajay Sharma (B. Tech CSE) Mr. Sandeep (B. Tech CE) Ms. Rajbir Singh (B. Tech ME) Ms. Ridham Pathak (Management) Ms. Sanjana Dutta (B.Sc. FD) Mr. Ajaypal Singh (B. Tech EE) Ms. Arshdeep Kaur (Dept of Computer Application)	Mr. Agyapal Singh (Agriculture) Mr. Manbir Singh (HMCT) Mr. Amit Parashar (Industry Liaison Officer)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	<b>Discussion on Upcoming Placement Drive</b>	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	15-10-2021
2.	<b>ChicMic</b>	The committee confirmed the readiness for ChicMic drive scheduled on 21-10-2021 including ensuring students' technical readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	20-10-2021
3.	<b>Eligibility Criteria and Eligible Branches for ChicMic</b>	Students must have 60% throughout. Eligible branches B. Tech CSE, IT & MCA respectively.	Placement Coordinators from respective Department	15-10-2021
4.	<b>Next Meeting</b>	The next meeting is scheduled on 05 <sup>th</sup> November, 2021 at Training & Placement Cell	Placement Coordinators from each Department	15-10-2021

  
 Rakesh Jaitly  
 Dean Placements  
 Dean,  
 Training & Placement,  
 Amritsar Group of Colleges,  
 Amritsar.