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|  <b>AMRITSAR</b><br>GROUP OF COLLEGES<br><small>ENGINEERING   PHARMACY   LAW</small> | <b>Circular</b>                        | <b>Training &amp;<br/>Placement Cell</b> |
|   | Ref No. AGC/T&P/001    Date:14-10-2021 |  |

**Meeting of the Placement Coordinators has been scheduled as follows:**

**Date: 15 October,2021**

**Time: 02:00 PM**

**Venue: Conference Room (Placement Cell)**


**Agenda:**

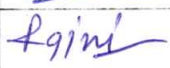

- **Discussion on Upcoming Placement Drive**
- **ChicMic**
- **Eligibility Criteria and Eligible Branches for ChicMic**
- **Next Meeting**




**Rakesh Jaitly**  
Dean Placements

**Dean,  
Training & Placement,  
Amritsar Group of Colleges,  
Amritsar.**

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|--|--|--------------------------------------|
|  <b>AMRITSAR</b><br>GROUP OF COLLEGES<br>ENGINEERING   PHARMACY   LAW | <b>Attendance of Meeting</b>                       | <b>Training &amp; Placement Cell</b> |
|  | T&P/AGC/ <u>2021/10/15</u> Date: <u>15/10/2021</u> |                                      |

| S.No. | Name               | Designation  | Signature   |
|-------|--------------------|--|---|
| 1.    | Mr. Rakesh Jaitly  | Dean Placements                                    |    |
| 2.    | Ms. Shruti Prashar | Assistant Placement Officer                        |    |
| 3.    | Mr. Manik Laad     | Assistant Placement Officer                        |    |
| 4.    | Ms. Rajni Arora    | APT/Soft Skills Training Coordinator               |    |
| 5.    | Ms. Amit Parashar  | Industry Liaison Officer (Mahindra & Mahindra Ltd) | Ab  |
| 6.    | Mr. Ajay Sharma    | Placement Coordinator / B. Tech CSE                |    |
| 7.    | Mr. Rajbir Singh   | Placement Coordinator /B. Tech ME                  |    |
| 8.    | Mr. Sandeep        | Placement Coordinator /B. Tech CE                  |   |
| 9.    | Ms. Ajaypal Singh  | Placement Coordinator /B. Tech EE                  |  |
| 10.   | Ms. Ridham Pathak  | Placement Coordinator /Management                  |  |
| 11.   | Mr. Manbir Singh   | Placement Coordinator /BHMCT                       | Ab  |
| 12.   | Ms. Sanjana Dutta  | Placement Coordinator / B.Sc. Fashion Design       |  |
| 13.   | Mr. Agyapal Singh  | Placement Coordinator /B.Sc. Agriculture           | Ab  |
| 14.   | Ms. Arshdeep Kaur  | Placement Coordinator /DCA                         |  |

  
 Mr. Rakesh Jaitly  
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|   |                            |                                      |
|---|----------------------------|--------------------------------------|
|  <b>AMRITSAR</b><br>GROUP OF COLLEGES<br><small>ENGINEERING   PHARMACY   LAW</small> | <b>Minutes of Meeting</b>  | <b>Training &amp; Placement Cell</b> |
|   | Ref No. AGC/T&P/2021/10/15 |                                      |

|                                |                           |                      |  |
|--------------------------------|---------------------------|----------------------|--|
| <b>Meeting Date &amp; Time</b> | <b>15-Oct-2021</b>        | <b>Meeting Venue</b> | <b>Conference Room (Training &amp; Placement Cell)</b> |
| <b>Meeting Drafted Date</b>    | <b>15-Oct-2021</b>        | <b>Meeting Chair</b> | <b>Mr. Rakesh Jaitly (Dean Placements)</b>             |
| <b>MoM Drafted by</b>          | <b>Ms. Shruti Prashar</b> | <b>Meeting Title</b> | <b>Weekly Meeting with Placement Committee Members</b> |

| <b>Attendees</b>  | <b>Absentees</b>   |
|---|--|
| Mr. Rakesh Jaitly (Dean Placements)<br>Ms. Shruti Prashar (APO)<br>Mr. Manik Laad (APO)<br>Ms. Rajni Arora (Apt/Soft Skill Coordinator)<br>Mr. Ajay Sharma (B. Tech CSE)<br>Mr. Sandeep (B. Tech CE)<br>Ms. Rajbir Singh (B. Tech ME)<br>Ms. Ridham Pathak (Management)<br>Ms. Sanjana Dutta (B.Sc. FD)<br>Mr. Ajaypal Singh (B. Tech EE)<br>Ms. Arshdeep Kaur (Dept of Computer Application) | Mr. Agyapal Singh (Agriculture)<br>Mr. Manbir Singh (HMCT)<br>Mr. Amit Parashar (Industry Liaison Officer) |

| S.No. | Agenda  | Discussion  | Responsibility   | Deadline   |
|-------|---|---|--|------------|
| 1.    | <b>Discussion on Upcoming Placement Drive</b>                 | The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.   | Placement Coordinators from each Department                | 15-10-2021 |
| 2.    | <b>ChicMic</b>  | The committee confirmed the readiness for ChicMic drive scheduled on 21-10-2021 including ensuring students' technical readiness for the recruitment process. | Placement Team/Placement Coordinators from each Department | 20-10-2021 |
| 3.    | <b>Eligibility Criteria and Eligible Branches for ChicMic</b> | Students must have 60% throughout. Eligible branches B. Tech CSE, IT & MCA respectively.  | Placement Coordinators from respective Department          | 15-10-2021 |
| 4.    | <b>Next Meeting</b>   | The next meeting is scheduled on 05 <sup>th</sup> November, 2021 at Training & Placement Cell   | Placement Coordinators from each Department                | 15-10-2021 |

  
 Rakesh Jaitly  
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