



	Circular	Training & Placement Cell
Ref No. AGC/T&P/001	Date: 04-11-2021	

Meeting of the Placement Coordinators has been scheduled as follows:

Date: 05 November 2021

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- **Discussion on Upcoming Placement Drive**
- **HITACHI VANTARA**
- **Eligibility Criteria and Eligible Branches for HITACHI VANTARA**
- **Next Meeting**



Rakesh Jaitly

Dean Placements

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Amritsar Group of Colleges,
Amritsar.



S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti</i>
3.	Mr. Manik Laad	Assistant Placement Officer	<i>Manik</i>
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	<i>Rajni</i>
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	<i>Amit</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay</i>
7.	Mr. Rajbir Singh	Placement Coordinator /B. Tech ME	<i>Rajbir</i>
8.	Mr. Sandeep	Placement Coordinator /B. Tech CE	<i>Sandeep</i>
9.	Ms. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>Ajaypal</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ridham</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Manbir</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>Sanjana</i>
13.	Mr. Agyapal Singh	Placement Coordinator /B.Sc. Agriculture	<i>Agyapal</i>
14.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep</i>

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Meeting Date & Time	05-Nov-2021	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	05-Nov-2021	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Shruti Prashar	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Mr. Manik Laad (APO) Ms. Rajni Arora (Apt/Soft Skill Coordinator) Mr. Ajay Sharma (B. Tech CSE) Mr. Agyapal Singh (Agriculture) Mr. Manbir Singh (HMCT) Ms. Ridham Pathak (Management) Ms. Sanjana Dutta (B.Sc. FD) Mr. Ajaypal Singh (B. Tech EE) Ms. Arshdeep Kaur (Dept of Computer Application)	Mr. Amit Parashar (Industry Liaison Officer) Mr. Sandeep (B. Tech CE) Ms. Rajbir Singh (B. Tech ME)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	05-11-2021
2.	HITACHI VANTARA	The committee confirmed the readiness for HITACHI VANTARA drive scheduled on 10-11-2021 including ensuring students' readiness for the Interview.	Placement Team/Placement Coordinators from each Department	08-11-2021
3.	Eligibility Criteria and Eligible Branches for HITACHI VANTARA	Students must have 70% throughout. Eligible branches B. Tech CSE, IT & MCA respectively.	Placement Coordinator from respective Department	05-11-2021
4.	Next Meeting	The next meeting is scheduled on 23 rd March,2022 at Training & Placement Cell	Placement Coordinators from each Department	05-11-2021


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