



Meeting of the Placement Coordinators has been scheduled as follows:

Date: 06 May 2022

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- **Discussion on Upcoming Placement Drive**
- **eClerx**
- **Eligibility Criteria and Eligible Branches for eClerx**
- **Next Meeting**



Rakesh Jajuly

Dean Placements

Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar.

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	Rakesh
2.	Ms. Shruti Prashar	Assistant Placement Officer	Shruti
3.	Mr. Manik Laad	Assistant Placement Officer	Manik
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	Ab
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	Amit Parashar
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	Ajay
7.	Mr. Rajbir Singh	Placement Coordinator /B. Tech ME	Rajbir
8.	Mr. Sandeep	Placement Coordinator /B. Tech CE	Sandeep
9.	Ms. Ajaypal Singh	Placement Coordinator /B. Tech EE	A. pal
10.	Ms. Ridham Pathak	Placement Coordinator /Management	Ridham
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	Manbir
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	S. D
13.	Mr. Agyapal Singh	Placement Coordinator /B.Sc. Agriculture	A. Pal
14.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	Arshdeep Kaur

Rakesh
Mr. Rakesh Jaitly
Dean Placements

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Amritsar Group of Colleges,
Amritsar.**

Meeting Date & Time	06-May-2022	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	06-May-2022	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Shruti Prashar	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Mr. Manik Laad (APO) Mr. Amit Parashar (Industry Liaison Officer) Mr. Ajay Sharma (B. Tech CSE) Mr. Sandeep (B. Tech CE) Ms. Rajbir Singh (B. Tech ME) Mr. Ajaypal Singh (B. Tech EE) Ms. Ridham Pathak (Management) Ms. Arshdeep Kaur (Dept of Computer Application) Mr. Agyapal Singh (Agriculture) Ms. Sanjana Dutta (B.Sc. FD) Mr. Manbir Singh (HMCT)	Ms. Rajni Arora (Apt/Soft Skill Coordinator)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	06-05-2022
2.	eClerx	The committee confirmed the readiness for eClerx drive scheduled on 12-05-2022 including ensuring students' technical and aptitude readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	10-05-2022
3.	Eligibility Criteria and Eligible Branches for eClerx	Students must have 60% in their current degree. Eligible branches Any B. Tech CSE, EE, ECE & MCA.	Placement Coordinators from respective Department	06-05-2022
4.	Next Meeting	The next meeting is scheduled on 24th April,2022 at Training & Placement Cell	Placement Coordinators from each Department	06-05-2022

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