



Circular

Ref No. AGC/T&P/001 Date: 19-09-2022

Training &
Placement Cell

Meeting of the Placement Coordinators has been scheduled as follows:

Date: 20 September 2022

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- Discussion on Upcoming Placement Drive
- Sopra Steria
- Eligibility Criteria and Eligible Branches for Sopra Steria
- Next Meeting


Rakesh Jaitly
Dean Placements

Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar.

T&P/AGC/2022/09/20 Date: 20/09/2022

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh Jaitly</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti</i>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<i>Avleen</i>
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	<i>Rajni</i>
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	<i>Amit Parashar</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay</i>
7.	Mr. Rajbir Singh	Placement Coordinator / B. Tech ME	<i>Rajbir</i>
8.	Mr. Sandeep	Placement Coordinator / B. Tech CE	<i>Sandeep</i>
9.	Ms. Ajaypal Singh	Placement Coordinator / B. Tech EE	<i>Ajaypal</i>
10.	Ms. Ridham Pathak	Placement Coordinator / Management	<i>Ridham</i>
11.	Mr. Manbir Singh	Placement Coordinator / BHMCT	<i>Manbir</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>Sanjana</i>
13.	Mr. Agyapal Singh	Placement Coordinator / B.Sc. Agriculture	<i>Agyapal</i>
14.	Ms. Arshdeep Kaur	Placement Coordinator / DCA	<i>Arshdeep</i>

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 <p>AMRITSAR GROUP OF COLLEGES ENGINEERING PHARMACY LAW</p>	<p>Minutes of Meeting</p>	<p>Training & Placement Cell</p>
	<p>Ref No. AGC/T&P/2022/09/20</p>	

Meeting Date & Time	20-Sep-2022	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	20-Sep-2022	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Shruti Prashar	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Mr. Avleen Randhawa (APO) Ms. Rajni Arora (Apt/Soft Skill Coordinator) Mr. Amit Parashar (Industry Liaison Officer) Mr. Ajay Sharma (B. Tech CSE) Mr. Sandeep (B. Tech CE) Ms. Rajbir Singh (B. Tech ME) Mr. Ajaypal Singh (B. Tech EE) Mr. Manbir Singh (HMCT)	Mr. Agyapal Singh (Agriculture) Ms. Sanjana Dutta (B.Sc. FD) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	20-09-2022
2.	Sopra Steria	The committee confirmed the readiness for the Sopra Steria placement drive scheduled on 23-09-2023 including ensuring students' readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	22-09-2022
3.	Eligibility Criteria and Eligible Branches for Sopra Steria	Students must have 70% in 10th & 12th and 60% in their current degree. Eligible branches B. Tech CSE, IT, ECE & MCA.	Placement Coordinators from respective Department	20-09-2022
4.	Next Meeting	The next meeting is scheduled on 07th October,2022 at Training & Placement Cell	Placement Coordinators from each Department	20-09-2022

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