

Meeting of the Placement Coordinators has been scheduled as follows:

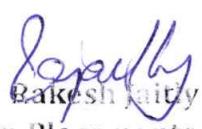
Date: 15 November 2022

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- Discussion on Upcoming Placement Drive
- QH Talbros & Lifeworks
- Eligibility Criteria and Eligible Branches for QH Talbros & Lifeworks
- Next Meeting



Kavish Kaitly
Dean Placements

Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar.

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh Jaitly</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Ab.</i>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<i>Avleen Kaur</i>
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	<i>Ab.</i>
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	<i>Ab.</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay S</i>
7.	Mr. Rajbir Singh	Placement Coordinator /B. Tech ME	<i>Ab.</i>
8.	Mr. Sandeep	Placement Coordinator /B. Tech CE	<i>Sandeep</i>
9.	Ms. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>Ajaypal</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ab.</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Manbir</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>SD</i>
13.	Mr. Agyapal Singh	Placement Coordinator /B.Sc. Agriculture	<i>Ab.</i>
14.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep Kaur</i>

Rakesh Jaitly
Mr. Rakesh Jaitly
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Meeting Date & Time	15-Nov-2022	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	15-Nov-2022	Meeting Chair	Dr. Gaurav Tejpal (Principal)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Mr. Avleen Randhawa (APO) Ms. Sanjana Dutta (B.Sc. FD) Mr. Ajay Sharma (B. Tech CSE) Mr. Sandeep (B. Tech CE) Ms. Rajbir Singh (B. Tech ME) Mr. Ajaypal Singh (B. Tech EE) Ms. Arshdeep Kaur (Dept of Computer Application) Mr. Manbir Singh (HMCT)	Ms. Rajni Arora (Apt/Soft Skill Coordinator) Ms. Shruti Prashar (APO) Ms. Ridham Pathak (Management) Mr. Agyapal Singh (Agriculture) Mr. Amit Parashar (Industry Liaison Officer)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	15-11-2022
2.	QH Talbros & Lifeworks	The committee confirmed the readiness for QH Talbros & Lifeworks drive scheduled on 17-11-2022 & 18-11-2022 including ensuring students' technical readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	16-11-2022
3.	Eligibility Criteria and Eligible Branches for Cvent Company	Students must have 65% in their current degree and 60% throughout. Eligible branches B. Tech ME & BCA, B.Sc. IT respectively.	Placement Coordinators from respective Department	15-11-2022
4.	Next Meeting	The next meeting is scheduled on 17 th November, 2022 at Training & Placement Cell	Placement Coordinators from each Department	15-11-2022


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