



Meeting of the Placement Coordinators has been scheduled as follows:

Date: 17 November 2022

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- Discussion on Upcoming Placement Drive
- Hotel Fort Rajwada, Jaisalmer
- Eligibility Criteria and Eligible Branches for Hotel Fort Rajwada, Jaisalmer
- Next Meeting

Rakesh Jaitly
Rakesh Jaitly
Dean, Placements

**Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar.**

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh Jaitly</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti</i>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<i>Avleen Kaur</i>
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	<i>Ab.</i>
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	<i>Ab.</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay</i>
7.	Mr. Rajbir Singh	Placement Coordinator /B. Tech ME	<i>Rajbir</i>
8.	Mr. Sandeep	Placement Coordinator /B. Tech CE	<i>Ab.</i>
9.	Ms. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>Ajaypal</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ridham</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Manbir</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>SD</i>
13.	Mr. Agyapal Singh	Placement Coordinator /B.Sc. Agriculture	<i>Ab.</i>
14.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep</i>

Rakesh Jaitly
Mr. Rakesh Jaitly
Dean Placements

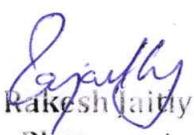
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Meeting Date & Time	17-Nov-2022	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	17-Nov-2022	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Mr. Avleen Randhawa (APO) Ms. Shruti Prashar (APO) Ms. Sanjana Dutta (B.Sc. FD) Mr. Ajay Sharma (B. Tech CSE) Mr. Manbir Singh (HMCT) Ms. Rajbir Singh (B. Tech ME) Mr. Ajaypal Singh (B. Tech EE) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management)	Ms. Rajni Arora (Apt/Soft Skill Coordinator) Mr. Agyapal Singh (Agriculture) Mr. Amit Parashar (Industry Liaison Officer) Mr. Sandeep (B. Tech CE)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	17-11-2022
2.	Hotel Fort Rajwada, Jaisalmer	The committee confirmed the readiness for Hotel Fort Rajwada, Jaisalmer drive scheduled on 22-11-2022 including ensuring students' readiness for the Interview.	Placement Team/Placement Coordinators from each Department	20-11-2022
3.	Eligibility Criteria and Eligible Branches for Hotel Fort Rajwada, Jaisalmer	Eligible branches BHMCT.	Placement Coordinator from respective Department	17-11-2022
4.	Next Meeting	The next meeting is scheduled on 24 th November, 2022 at Training & Placement Cell	Placement Coordinators from each Department	17-11-2022


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