 <b>AMRITSAR</b> GROUP OF COLLEGES <small>ENGINEERING   PHARMACY   LAW</small>	<b>Circular</b>		<b>Training &amp; Placement Cell</b>
	Ref No. AGC/T&P/002	Date: 16-11-2022	

**Meeting of the Placement Coordinators has been scheduled as follows:**


**Date: 17 November 2022**

**Time: 02:00 PM**


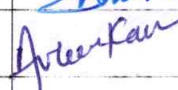
**Venue: Conference Room (Placement Cell)**

**Agenda:**

- **Discussion on Upcoming Placement Drive**
- **Hotel Fort Rajwada, Jaisalmer**
- **Eligibility Criteria and Eligible Branches for Hotel Fort Rajwada, Jaisalmer**
- **Next Meeting**


  
 Rakesh Jaitly  
 Dean Placements

**Dean,**  
**Training & Placement,**  
**Amritsar Group of Colleges,**  
**Amritsar.**

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	
2.	Ms. Shruti Prashar	Assistant Placement Officer	
3.	Ms. Avleen Randhawa	Assistant Placement Officer	
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	Ab.
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	Ab.
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	
7.	Mr. Rajbir Singh	Placement Coordinator /B. Tech ME	
8.	Mr. Sandeep	Placement Coordinator /B. Tech CE	Ab.
9.	Ms. Ajaypal Singh	Placement Coordinator /B. Tech EE	A. Pal
10.	Ms. Ridham Pathak	Placement Coordinator /Management	Ridham
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	
13.	Mr. Agyapal Singh	Placement Coordinator /B.Sc. Agriculture	Ab.
14.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	

  
Mr. Rakesh Jaitly  
Dean Placements

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Amritsar Group of Colleges,  
Amritsar.**


 <b>AMRITSAR</b> GROUP OF COLLEGES <small>ENGINEERING   PHARMACY   LAW</small>	<b>Minutes of Meeting</b>	<b>Training &amp; Placement Cell</b>
	Ref No. AGC/T&P/2022/11/17	

<b>Meeting Date &amp; Time</b>	<b>17-Nov-2022</b>	<b>Meeting Venue</b>	<b>Conference Room (Training &amp; Placement Cell)</b>
<b>Meeting Drafted Date</b>	<b>17-Nov-2022</b>	<b>Meeting Chair</b>	<b>Mr. Rakesh Jaitly (Dean Placements)</b>
<b>MoM Drafted by</b>	<b>Ms. Avleen Randhawa</b>	<b>Meeting Title</b>	<b>Weekly Meeting with Placement Committee Members</b>

<b>Attendees</b>	<b>Absentees</b>
Mr. Rakesh Jaitly (Dean Placements) Mr. Avleen Randhawa (APO) Ms. Shruti Prashar (APO) Ms. Sanjana Dutta (B.Sc. FD) Mr. Ajay Sharma (B. Tech CSE) Mr. Manbir Singh (HMCT) Ms. Rajbir Singh (B. Tech ME) Mr. Ajaypal Singh (B. Tech EE) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management)	Ms. Rajni Arora (Apt/Soft Skill Coordinator) Mr. Agyapal Singh (Agriculture) Mr. Amit Parashar (Industry Liaison Officer) Mr. Sandeep (B. Tech CE)



S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	17-11-2022
2.	Hotel Fort Rajwada, Jaisalmer	The committee confirmed the readiness for Hotel Fort Rajwada, Jaisalmer drive scheduled on 22-11-2022 including ensuring students' readiness for the Interview.	Placement Team/Placement Coordinators from each Department	20-11-2022
3.	Eligibility Criteria and Eligible Branches for Hotel Fort Rajwada, Jaisalmer	Eligible branches BHMCT.	Placement Coordinator from respective Department	17-11-2022
4.	Next Meeting	The next meeting is scheduled on 24 <sup>th</sup> November, 2022 at Training & Placement Cell	Placement Coordinators from each Department	17-11-2022

  
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