 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Circular		Training & Placement Cell
	Ref No. AGC/T&P/002	Date: 23-04-2023	

Meeting of the Placement Coordinators has been scheduled as follows:

Date: 25 April 2023

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- Discussion on Upcoming Placement Drive
- Collabera
- Eligibility Criteria and Eligible Branches for Collabera
- Next Meeting


Rakesh Jaitly

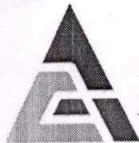
Dean Placements

**Dean,
Training & Placement,
Amritsar Group of Colleges,**

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh Jaitly</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti Prashar</i>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<i>Avleen Randhawa</i>
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	<i>Rajni Arora</i>
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	<i>Amit Parashar</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay Sharma</i>
7.	Mr. Rajbir Singh	Placement Coordinator /B. Tech ME	<i>Rajbir Singh</i>
8.	Mr. Sandeep	Placement Coordinator /B. Tech CE	<i>Sandeep</i>
9.	Ms. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>Ajaypal Singh</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ridham Pathak</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Manbir Singh</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>Sanjana Dutta</i>
13.	Mr. Agyapal Singh	Placement Coordinator /B.Sc. Agriculture	<i>Agyapal Singh</i>
14.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep Kaur</i>

Rakesh Jaitly
Mr. Rakesh Jaitly
Dean Placements


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Training & Placement,
Amritsar Group of Colleges,
Amritsar

 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Minutes of Meeting	Training & Placement Cell
	Ref No. AGC/T&P/2023/04/25	

Meeting Date & Time	25-Apr-2023	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	25-Apr-2023	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Mr. Avleen Randhawa (APO) Ms. Shruti Prashar (APO) Mr. Ajay Sharma (B. Tech CSE) Ms. Rajbir Singh (B. Tech ME) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Rajni Arora (Apt/Soft Skill Coordinator) Mr. Agyapal Singh (Agriculture) Mr. Sandeep (B. Tech CE) Mr. Manbir Singh (HMCT)	Ms. Ridham Pathak (Management) Ms. Sanjana Dutta (B.Sc. FD) Mr. Amit Parashar (Industry Liaison Officer) Mr. Ajaypal Singh (B. Tech EE)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	25-04-2023
2.	Collabera	The committee confirmed the readiness for Collabera drive scheduled on 02-05-2023 including ensuring students' aptitude readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	01-05-2023
3.	Eligibility Criteria and Eligible Branches for Collabera	Students must have 60% in their current degree. Eligible branches B. Tech CSE, ECE, MCA, BCA, B. Com, BBA & MBA.	Placement Coordinators from respective Department	25-04-2023
4.	Next Meeting	The next meeting is scheduled on 22 nd May, 2023 at Training & Placement Cell	Placement Coordinators from each Department	25-04-2023


 Rakesh Jaitly
 Dean Placements

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