

<b>Circular</b>		<b>Training &amp; Placement Cell</b>
Ref No. AGC/T&P/001	Date:20-05-2023	

**Meeting of the Placement Coordinators has been scheduled as follows:**

**Date: 22 May 2023**

**Time: 02:00 PM**

**Venue: Conference Room (Placement Cell)**

**Agenda:**

- **Discussion on Upcoming Placement Drive**
- **INDAG Rubber Ltd.**
- **Eligibility Criteria and Eligible Branches for INDAG Rubber Ltd.**
- **Next Meeting**



Rakesh Jaitly  
Dean Placements

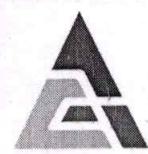
Dean,  
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Amritsar Group of Colleges,  
Amritsar

T&P/AGC/ 2023/05/22 Date: 2 May 2023

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<u>Rakesh Jaitly</u>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<u>Shruti</u>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<u>Avleen Kaur</u>
4.	Ms. Rajni Arora	APT/Soft Skills Training Coordinator	<u>Ab.</u>
5.	Ms. Amit Parashar	Industry Liaison Officer (Mahindra & Mahindra Ltd)	<u>Ab.</u>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<u>Ajay</u>
7.	Mr. Rajbir Singh	Placement Coordinator / B. Tech ME	<u>Rajbir</u>
8.	Mr. Sandeep	Placement Coordinator / B. Tech CE	<u>Sandeep</u>
9.	Ms. Ajaypal Singh	Placement Coordinator / B. Tech EE	<u>Ab.</u>
10.	Ms. Ridham Pathak	Placement Coordinator / Management	<u>Ridham.</u>
11.	Mr. Manbir Singh	Placement Coordinator / BHMCT	<u>M.Singh</u>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<u>Sanjana</u>
13.	Mr. Agyapal Singh	Placement Coordinator / B.Sc. Agriculture	<u>Ab.</u>
14.	Ms. Arshdeep Kaur	Placement Coordinator / DCA	<u>Arshdeep Kaur</u>

Rakesh Jaitly  
Mr. Rakesh Jaitly  
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<b>Meeting Date &amp; Time</b>	<b>22-May-2023</b>	<b>Meeting Venue</b>	<b>Conference Room (Training &amp; Placement Cell)</b>
<b>Meeting Drafted Date</b>	<b>22-May-2023</b>	<b>Meeting Chair</b>	<b>Mr. Rakesh Jaitly (Dean Placements)</b>
<b>MoM Drafted by</b>	<b>Ms. Avleen Randhawa</b>	<b>Meeting Title</b>	<b>Weekly Meeting with Placement Committee Members</b>

<b>Attendees</b>	<b>Absentees</b>
Mr. Rakesh Jaitly (Dean Placements) Mr. Avleen Randhawa (APO) Ms. Shruti Prashar (APO) Mr. Ajay Sharma (B. Tech CSE) Ms. Rajbir Singh (B. Tech ME) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management) Ms. Sanjana Dutta (B.Sc. FD) Mr. Sandeep (B. Tech CE) Mr. Manbir Singh (HMCT)	Mr. Amit Parashar (Industry Liaison Officer) Mr. Ajaypal Singh (B. Tech EE) Ms. Rajni Arora (Apt/Soft Skill Coordinator) Mr. Agyapal Singh (Agriculture)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	<b>Discussion on Upcoming Placement Drive</b>	<b>The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.</b>	Placement Coordinators from each Department	22-05-2023
2.	<b>INDAG Rubber Ltd.</b>	<b>The committee confirmed the readiness for INDAG Rubber Ltd. drive scheduled on 26-05-2023 including ensuring students' readiness for the recruitment process.</b>	Placement Team/Placement Coordinators from each Department	24-05-2023
3.	<b>Eligibility Criteria and Eligible Branches for INDAG Rubber Ltd.</b>	<b>Students must have 70% in 10<sup>th</sup>, 60% in 12<sup>th</sup> and current degree. Eligible branches B. Tech CSE.</b>	Placement Coordinator from respective Department	22-05-2023
4.	<b>Next Meeting</b>	<b>The next meeting is scheduled on 16<sup>th</sup> April, 2023 at Training &amp; Placement Cell</b>	Placement Coordinators from each Department	22-05-2023

*Rakesh Daitly*  
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