 <b>AMRITSAR</b> GROUP OF COLLEGES <small>ENGINEERING   PHARMACY   LAW</small>	<b>Circular</b>		<b>Training &amp; Placement Cell</b>
	Ref No. AGC/T&P/001	Date:13-08-2023	

**Meeting of the Placement Coordinators has been scheduled as follows:**

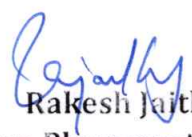
**Date: 16 August 2023**

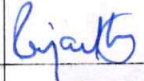

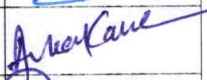
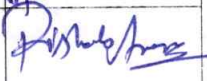
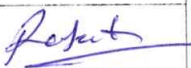
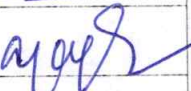
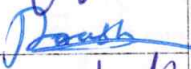
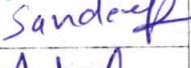
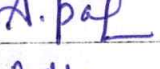
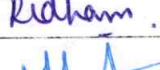
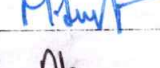
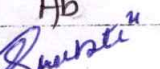
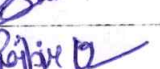
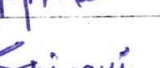
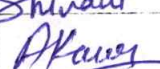
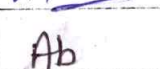

**Time: 02:00 PM**


**Venue: Conference Room (Placement Cell)**


**Agenda:**

- **Updation of Student Committee Members**
- **Discussion on Upcoming Placement Drive**
- **Khanna Paper Mill**
- **Eligibility Criteria and Eligible Branches for Khanna Paper Mill**
- **Next Meeting**

  
**Rakesh Jaitly**  
**Dean Placements**  
**Dean,**  
**Training & Placement,**  
**Amritsar Group of Colleges,**  
**Amritsar**

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	
2.	Ms. Shruti Prashar	Assistant Placement Officer	
3.	Ms. Avleen Randhawa	Assistant Placement Officer	
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	
7.	Mr. Prabhjit Singh	Placement Coordinator /B. Tech ME	
8.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	
9.	Mr. Ajaypal Singh	Placement Coordinator /B. Tech EE	
10.	Ms. Ridham Pathak	Placement Coordinator /Management	
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	
13.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	
14.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	
15.	Ms. Shivani	Placement Coordinator /Law	
16.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	
17.	Mr. Agyapal Singh	Placement Coordinator /Agriculture	

  
Mr. Rakesh Jaitly  
Dean Placements  
Training & Placement,  
Amritsar Group of Colleges,  
141 302


 <b>AMRITSAR</b> GROUP OF COLLEGES <small>ENGINEERING   PHARMACY   LAW</small>	<b>Minutes of Meeting</b>	<b>Training &amp; Placement Cell</b>
	Ref No. AGC/T&P/2023/08/16	

<b>Meeting Date &amp; Time</b>	<b>16-Aug-2023</b>	<b>Meeting Venue</b>	<b>Conference Room (Training &amp; Placement Cell)</b>
<b>Meeting Drafted Date</b>	<b>16-Aug-2023</b>	<b>Meeting Chair</b>	<b>Mr. Rakesh Jaitly (Dean Placements)</b>
<b>MoM Drafted by</b>	<b>Ms. Avleen Randhawa</b>	<b>Meeting Title</b>	<b>Weekly Meeting with Placement Committee Members</b>

<b>Attendees</b>	<b>Absentees</b>
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Mr. Rajat Tak (Industry Liaison Officer) Mr. Ajay Sharma (B. Tech CSE) Ms. Rajbir Kaur (Applied Science) Mr. Ajaypal Singh (B. Tech EE) Mr. Prabhjit Singh (B. Tech ME) Ms. Shivani (Law) Ms. Shakti Galhotra (Pharmacy) Mr. Sandeep (B. Tech CE) Mr. Manbir Singh (HMCT) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management)	Mr. Agyapal Singh (Agriculture) Ms. Sanjana Dutta (Fashion Design)



S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Updation of Student Committee Members	In view of the commencement of the new academic session, the committee discussed updating the student committee members to ensure effective functioning and active student participation.	Placement Coordinators from each Department	18-08-2023
2.	Discussion on Upcoming Placement Drive	In meeting there was discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	20-08-2023
3.	Khanna Paper Mill	The committee reviewed and confirmed the readiness for the Khanna Paper Mill placement drive scheduled on 22-08-2023, including verification of technical arrangements and student preparedness.	Placement Team/Placement Coordinators from each Department	21-08-2023
4.	Eligibility Criteria and Eligible Branches for Khanna Paper Mill	Students must have a minimum of 70% in their current degree. Eligible branches include B. Tech (EE, ME, ECE) and MBA.	Placement Coordinators from respective Departments	20-08-2023
5.	Next Meeting	The next meeting is scheduled on 05 <sup>th</sup> September, 2023 at Training & Placement Cell	Placement Coordinators from each Department	04-09-2023

  
 Rakesh Jaitly  
 Dean, Placements  
 Training & Placement,  
 Amritsar Group of Colleges,  
 Amritsar.