 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Circular		Training & Placement Cell
	Ref No. AGC/T&P/001	Date: 03-09-2023	

Meeting of the Placement Coordinators has been scheduled as follows:

Date: 05 September 2023


Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:


- **Discussion on Upcoming Placement Drive**
- **Millenium World School & Jaro Education**
- **Eligibility Criteria and Eligible Branches for Millenium World School & Jaro Education**
- **Next Meeting**


 Rakesh Jaitly
 Dean Placements
 Dean,
 Training & Placement,
 Amritsar Group of Colleges,
 Amritsar.

 AMRITSAR GROUP OF COLLEGES ENGINEERING PHARMACY LAW	Attendance of Meeting	Training & Placement Cell
	T&P/AGC/ <u>2023/09/05</u> Date: <u>05/09/2023</u>	

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh Jaitly</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti</i>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<i>Avleen Randhawa</i>
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	<i>Rishabh Arora</i>
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	<i>Ab</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay Sharma</i>
7.	Mr. Prabhjit Singh	Placement Coordinator /B. Tech ME	<i>Prabhjit Singh</i>
8.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	<i>Sandeep Sharma</i>
9.	Mr. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>Ab</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ridham Pathak</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Manbir Singh</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>Sanjana Dutta</i>
13.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	<i>Shakti Galhotra</i>
14.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	<i>Rajbir Kaur</i>
15.	Ms. Shivani	Placement Coordinator /Law	<i>Shivani</i>
16.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep Kaur</i>
17.	Mr. Agyapal Singh	Placement Coordinator /Agriculture	<i>Ab</i>

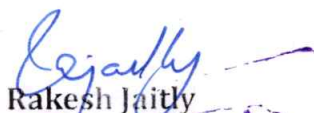

 Dean,
 Training & Placement,
 Amritsar Group of Colleges,
 Amritsar.

 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Minutes of Meeting	Training & Placement Cell
	Ref No. AGC/T&P/2023/09/05	

Meeting Date & Time	05-Sep-2023	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	05-Sep-2023	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Mr. Ajay Sharma (B. Tech CSE) Ms. Rajbir Kaur (Applied Science) Ms. Sanjana Dutta (Fashion Design) Mr. Prabhjit Singh (B. Tech ME) Ms. Shivani (Law) Ms. Shakti Galhotra (Pharmacy) Mr. Sandeep (B. Tech CE) Mr. Manbir Singh (HMCT) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management)	Mr. Agyapal Singh (Agriculture) Mr. Rajat Tak (Industry Liaison Officer) Mr. Ajaypal Singh (B. Tech EE)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	05-09-2023
2.	Millenium World School & Jaro Education	The committee confirmed the readiness for the Millenium World School & Jaro Education placement drive scheduled on 12-09-2023 & 20-09-2023 including ensuring students' readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	11-09-2023 & 19-09-2023
3.	Eligibility Criteria and Eligible Branches for Millenium World School & Jaro Education	Students must have 60% above in their current degree. Eligible branches any graduate & MBA.	Placement Coordinators from respective Department	05-09-2023
4.	Next Meeting	The next meeting is scheduled on 27 th September, 2023 at Training & Placement Cell	Placement Coordinators from each Department	05-09-2023


 Rakesh Jaitly
 Dean, Placement,
 Training & Placement,
 Union of Colleges.