

Meeting of the Placement Coordinators has been scheduled as follows:

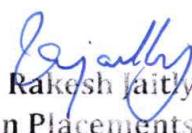
Date: 05 September 2023

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- Discussion on Upcoming Placement Drive
- Millenium World School & Jaro Education
- Eligibility Criteria and Eligible Branches for Millenium World School & Jaro Education
- Next Meeting


Rakesh Jaitly
Dean Placements


Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar

T&P/AGC/ 2023/09/05 Date: 05/09/2023

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<u>Rakesh Jaitly</u>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<u>Shruti</u>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<u>Avleen Kaur</u>
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	<u>Rishabh Arora</u>
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	<u>Ab</u>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<u>Ajay</u>
7.	Mr. Prabhjot Singh	Placement Coordinator / B. Tech ME	<u>Prabhjot</u>
8.	Mr. Sandeep Sharma	Placement Coordinator / B. Tech CE	<u>Sandeep</u>
9.	Mr. Ajaypal Singh	Placement Coordinator / B. Tech EE	<u>Ab</u>
10.	Ms. Ridham Pathak	Placement Coordinator / Management	<u>Ridham</u>
11.	Mr. Manbir Singh	Placement Coordinator / BHMCT	<u>Manbir</u>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<u>Sanjana</u>
13.	Ms. Shakti Galhotra	Placement Coordinator / Pharmacy	<u>Shakti Galhotra</u>
14.	Ms. Rajbir Kaur	Placement Coordinator / Applied Sciences	<u>Rajbir Kaur</u>
15.	Ms. Shivani	Placement Coordinator / Law	<u>Shivani</u>
16.	Ms. Arshdeep Kaur	Placement Coordinator / DCA	<u>Arshdeep Kaur</u>
17.	Mr. Agyapal Singh	Placement Coordinator / Agriculture	<u>Ab</u>

Rakesh Jaitly
 Dean,
 Training & Placement
 Amritsar Group of Colleges,
 Amritsar.



Meeting Date & Time	05-Sep-2023	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	05-Sep-2023	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Mr. Ajay Sharma (B. Tech CSE) Ms. Rajbir Kaur (Applied Science) Ms. Sanjana Dutta (Fashion Design) Mr. Prabhjit Singh (B. Tech ME) Ms. Shivani (Law) Ms. Shakti Galhotra (Pharmacy) Mr. Sandeep (B. Tech CE) Mr. Manbir Singh (HMCT) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management)	Mr. Agyapal Singh (Agriculture) Mr. Rajat Tak (Industry Liaison Officer) Mr. Ajaypal Singh (B. Tech EE)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	05-09-2023
2.	Millenium World School & Jaro Education	The committee confirmed the readiness for the Millenium World School & Jaro Education placement drive scheduled on 12-09-2023 & 20-09-2023 including ensuring students' readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	11-09-2023 & 19-09-2023
3.	Eligibility Criteria and Eligible Branches for Millenium World School & Jaro Education	Students must have 60% above in their current degree. Eligible branches any graduate & MBA.	Placement Coordinators from respective Department	05-09-2023
4.	Next Meeting	The next meeting is scheduled on 27 th September,2023 at Training & Placement Cell	Placement Coordinators from each Department	05-09-2023


 Rakesh Jaitly
 Dean, Training & Placement
 M. A. College