



<b>Circular</b>		<b>Training &amp; Placement Cell</b>
Ref No. AGC/T&P/001	Date: 23-09-2023	

**Meeting of the Placement Coordinators has been scheduled as follows:**

**Date: 27 September 2023**

**Time: 02:00 PM**

**Venue: Conference Room (Placement Cell)**

**Agenda:**

- **Discussion on Upcoming Placement Drive**
- **Aloha Technology**
- **Eligibility Criteria and Eligible Branches for Aloha Technology**
- **Next Meeting**

*Rakesh Jaithly*  
Rakesh Jaithly  
Dear Place & Placement  
Training & Placement Cell  
Amritsar Group of Colleges  
Amritsar

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh Jaitly</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti</i>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<i>Avleen Randhawa</i>
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	<i>Rishabh Arora</i>
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	<i>Ab</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay Sharma</i>
7.	Mr. Prabhjot Singh	Placement Coordinator /B. Tech ME	<i>Prabhjot Singh</i>
8.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	<i>Sandeep</i>
9.	Mr. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>Ajaypal</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ridham</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Ab</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>Sanjana Dutta</i>
13.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	<i>Shakti Galhotra</i>
14.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	<i>Rajbir Kaur</i>
15.	Ms. Shivani	Placement Coordinator /Law	<i>Shivani</i>
16.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep Kaur</i>
17.	Mr. Agyapal Singh	Placement Coordinator /Agriculture	<i>Agyapal Singh</i>

*Rakesh Jaitly*  
 Mr. Rakesh Jaitly  
 Dean, Placements  
 Training & Placement,  
 Amritsar Group of Colleges,  
 Amritsar.

<b>Meeting Date &amp; Time</b>	<b>27-Sep-2023</b>	<b>Meeting Venue</b>	<b>Conference Room (Training &amp; Placement Cell)</b>
<b>Meeting Drafted Date</b>	<b>27-Sep-2023</b>	<b>Meeting Chair</b>	<b>Mr. Rakesh Jaitly (Dean Placements)</b>
<b>MoM Drafted by</b>	<b>Ms. Avleen Randhawa</b>	<b>Meeting Title</b>	<b>Weekly Meeting with Placement Committee Members</b>

<b>Attendees</b>	<b>Absentees</b>
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Manvir Singh (APO) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Mr. Ajay Sharma (B. Tech CSE) Mr. Ajaypal Singh (B. Tech EE) Mr. Agyapal Singh (Agriculture) Mr. Prabhjot Singh (B. Tech ME) Ms. Shivani (Law) Ms. Shakti Galhotra (Pharmacy) Mr. Sandeep (B. Tech CE) Ms. Sanjana Dutta (Fashion Design) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management)	Ms. Rajbir Kaur (Applied Science) Mr. Rajat Tak (Industry Liaison Officer) Mr. Manbir Singh (HMCT)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	<b>Discussion on Upcoming Placement Drive</b>	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	27-09-2023
2.	<b>Aloha Technology</b>	The committee confirmed the readiness for Aloha Technology drive scheduled on 04-10-2023 including ensuring students' readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	02-10-2023
3.	<b>Eligibility Criteria and Eligible Branches for Aloha Technology</b>	Students must have 60% in their current degree. Eligible branches B. Tech (CSE, ECE) & MCA.	Placement Coordinators from respective Department	27-09-2023
4.	<b>Next Meeting</b>	The next meeting is scheduled on 05 <sup>th</sup> October,2023 at Training & Placement Cell	Placement Coordinators from each Department	05-10-2023

*Rajesh Jaitly*  
Rakesh Jaitly  
Dean Placements

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