 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Circular		Training & Placement Cell
	Ref No. AGC/T&P/001	Date:01-10-2023	

Meeting of the Placement Coordinators has been scheduled as follows:

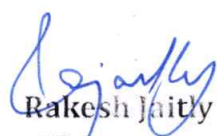
Date: 05 October 2023


Time: 02:00 PM

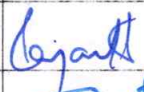

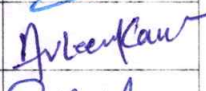
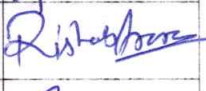
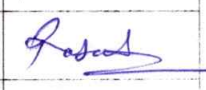

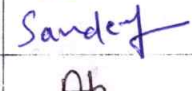



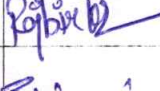
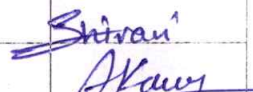


Venue: Conference Room (Placement Cell)

Agenda:


- **Discussion on Upcoming Placement Drive**
- **Dr. Fixit & WNS**
- **Eligibility Criteria and Eligible Branches for Dr. Fixit & WNS**
- **Next Meeting**


Rakesh Jaitly
 Dean, Placements
 Training & Placement,
 Amritsar Group of Colleges,
 Amritsar.

 AMRITSAR GROUP OF COLLEGES ENGINEERING PHARMACY LAW	Attendance of Meeting	Training & Placement Cell
	T&P/AGC/ <u>2023/10/05</u> Date: <u>05/10/2023</u>	

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	
2.	Ms. Shruti Prashar	Assistant Placement Officer	
3.	Ms. Avleen Randhawa	Assistant Placement Officer	
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	Ab
7.	Mr. Prabhjit Singh	Placement Coordinator /B. Tech ME	
8.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	
9.	Mr. Ajaypal Singh	Placement Coordinator /B. Tech EE	Ab
10.	Ms. Ridham Pathak	Placement Coordinator /Management	
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	
13.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	Ab
14.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	
15.	Ms. Shivani	Placement Coordinator /Law	
16.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	
17.	Mr. Agyapal Singh	Placement Coordinator /Agriculture	


 Dean,
 Training & Placement,
 Amritsar Group of Colleges,
 Amritsar

 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Minutes of Meeting	Training & Placement Cell
	Ref No. AGC/T&P/2023/10/05	

Meeting Date & Time	05-Oct-2023	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	05-Oct-2023	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Manvir Singh (APO) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Ms. Rajbir Kaur (Applied Science) Mr. Rajat Tak (Industry Liaison Officer) Mr. Agyapal Singh (Agriculture) Mr. Prabhjit Singh (B. Tech ME) Ms. Shivani (Law) Mr. Manbir Singh (HMCT) Mr. Sandeep (B. Tech CE) Ms. Sanjana Dutta (Fashion Desig. i) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management)	Mr. Ajay Sharma (B. Tech CSE) Mr. Ajaypal Singh (B. Tech EE) Ms. Shakti Galhotra (Pharmacy)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	05-10-2023
2.	Dr. Fixit & WNS	The committee confirmed the readiness for Dr. Fixit & WNS drive scheduled on 11-10-2023 & 17-10-2023 including ensuring students' technical readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	10-10-2023 & 16-10-2023
3.	Eligibility Criteria and Eligible Branches for Dr. Fixit & WNS	Students must have 60% in their current degree. Eligible branches B. Tech Civil & BCA, MCA, BBA respectively.	Placement Coordinators from respective Department	05-10-2023
4.	Next Meeting	The next meeting is scheduled on 25 th November, 2023 at Training & Placement Cell	Placement Coordinators from each Department	05-10-2023


 Dean, Training & Placement,
 Amritsar College of Engineering & Technology
 Amritsar.