

Meeting of the Placement Coordinators has been scheduled as follows:

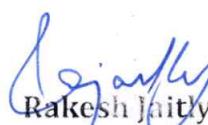
Date: 05 October 2023

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- **Discussion on Upcoming Placement Drive**
- **Dr. Fixit & WNS**
- **Eligibility Criteria and Eligible Branches for Dr. Fixit & WNS**
- **Next Meeting**


Rakesh Jaitly
Dean Placements
**Dean, Training & Placement,
Amritsar Group of Colleges,
Amritsar.**

T&P/AGC/2023/10/05 Date: 05/10/2023

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh Jaitly</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti</i>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<i>Avleen Kaur</i>
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	<i>Rishabh Arora</i>
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	<i>Rajat</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay</i>
7.	Mr. Prabhjot Singh	Placement Coordinator /B. Tech ME	<i>Prabhjot</i>
8.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	<i>Sandeep</i>
9.	Mr. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>Ajaypal</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ridham</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Manbir</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>Sanjana</i>
13.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	<i>Shakti Galhotra</i>
14.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	<i>Rajbir Kaur</i>
15.	Ms. Shivani	Placement Coordinator /Law	<i>Shivani</i>
16.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep Kaur</i>
17.	Mr. Agyapal Singh	Placement Coordinator /Agriculture	<i>Agyapal Singh</i>

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Meeting Date & Time	05-Oct-2023	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	05-Oct-2023	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
<p>Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Manvir Singh (APO) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Ms. Rajbir Kaur (Applied Science) Mr. Rajat Tak (Industry Liaison Officer) Mr. Agyapal Singh (Agriculture) Mr. Prabhjot Singh (B. Tech ME) Ms. Shivani (Law) Mr. Manbir Singh (HMCT) Mr. Sandeep (B. Tech CE) Ms. Sanjana Dutta (Fashion Design) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Ridham Pathak (Management)</p>	<p>Mr. Ajay Sharma (B. Tech CSE) Mr. Ajaypal Singh (B. Tech EE) Ms. Shakti Galhotra (Pharmacy)</p>

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	05-10-2023
2.	Dr. Fixit & WNS	The committee confirmed the readiness for Dr. Fixit & WNS drive scheduled on 11-10-2023 & 17-10-2023 including ensuring students' technical readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	10-10-2023 & 16-10-2023
3.	Eligibility Criteria and Eligible Branches for Dr. Fixit & WNS	Students must have 60% in their current degree. Eligible branches B. Tech Civil & BCA, MCA, BBA respectively.	Placement Coordinators from respective Department	05-10-2023
4.	Next Meeting	The next meeting is scheduled on 25 th November, 2023 at Training & Placement Cell	Placement Coordinators from each Department	05-10-2023

Dean, Training & Placement,
 Dean, Placements
 Amit Saran
 Anritsar