 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Circular		Training & Placement Cell
	Ref No. AGC/T&P/001	Date: 05-12-2023	

Meeting of the Placement Coordinators has been scheduled as follows:

Date: 07 December 2023

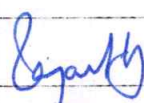
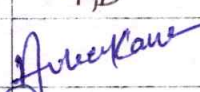
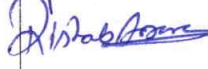
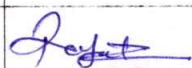
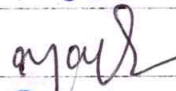
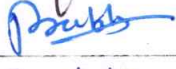

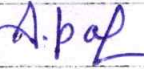
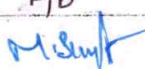




Time: 02:00 PM

Venue: Conference Room (Placement Cell)


Agenda:

- **Discussion on Upcoming Placement Drive**
- **L&G Consultancy**
- **Eligibility Criteria and Eligible Branches for L&G Consultancy**
- **Next Meeting**


 Dean,
 Training & Placement,
 Amritsar Group of Colleges
 Dean Placements

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	
2.	Ms. Shruti Prashar	Assistant Placement Officer	Ab
3.	Ms. Avleen Randhawa	Assistant Placement Officer	
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	
7.	Mr. Prabhjit Singh	Placement Coordinator /B. Tech ME	
8.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	
9.	Mr. Ajaypal Singh	Placement Coordinator /B. Tech EE	
10.	Ms. Ridham Pathak	Placement Coordinator /Management	Ab
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	Ab
13.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	Ab
14.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	
15.	Ms. Shivani	Placement Coordinator /Law	
16.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	
17.	Mr. Agyapal Singh	Placement Coordinator /Agriculture	



Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar.

 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Minutes of Meeting	Training & Placement Cell
	Ref No. AGC/T&P/2023/12/07	

Meeting Date & Time	07-Dec-2023	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	07-Dec-2023	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Avleen Randhawa (APO) Mr. Manvir Singh (APO) Mr. Ajay Sharma (B. Tech CSE) Ms. Rajbir Kaur (Applied Science) Mr. Rajat Tak (Industry Liaison Officer) Mr. Agyapal Singh (Agriculture) Mr. Prabhjit Singh (B. Tech ME) Ms. Shivani (Law) Mr. Manbir Singh (HMCT) Mr. Sandeep (B. Tech CE) Mr. Ajaypal Singh (B. Tech EE) Ms. Arshdeep Kaur (Dept of Computer Application) Mr. Rishabh Arora (APT/Soft Skill Training coordinator)	Ms. Shakti Galhotra (Pharmacy) Ms. Sanjana Dutta (Fashion Design) Ms. Ridham Pathak (Management) Ms. Shruti Prashar (APO)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	07-12-2023
2.	L&G Consultancy	The committee confirmed the readiness for L&G Consultancy drive scheduled on 12-12-2023 including ensuring students' Aptitude readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	10-12-2023
3.	Eligibility Criteria and Eligible Branches for L&G Consultancy	Students must have 60% in their current degree. Eligible branches B. Tech CSE & MCA respectively.	Placement Coordinators from respective Department	07-12-2023
4.	Next Meeting	The next meeting is scheduled on 08 th February, 2024 at Training & Placement Cell	Placement Coordinators from each Department	07-12-2023


 Rakesh Jaitly
 Dean Placements
 Dean,
 Training & Placement,
 Group of Colleges.