

**Meeting of the Placement Coordinators has been scheduled as follows:**

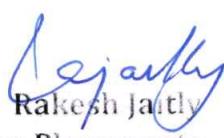
**Date: 07 March 2024**

**Time: 02:00 PM**

**Venue: Conference Room (Placement Cell)**

**Agenda:**

- Discussion on Upcoming Placement Drive
- IGT Solutions & Uppwise
- Eligibility Criteria and Eligible Branches for IGT Solutions & Uppwise
- Next Meeting

  
Rakesh Jaitly  
Dean Placements

  
Dean, Training & Placement  
Amritsar Group of Colleges

T&P/AGC/2024/03/07 Date: 07/03/2024

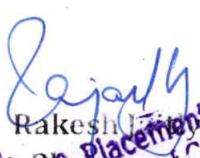
S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rakesh Jaitly</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti Prashar</i>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<i>Avleen Randhawa</i>
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	<i>Rishabh Arora</i> Ab
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	<i>Rajat Tak</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay Sharma</i> Ab
7.	Mr. Prabhjot Singh	Placement Coordinator /B. Tech ME	<i>Prabhjot Singh</i>
8.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	<i>Sandeep Sharma</i>
9.	Mr. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>Ajaypal Singh</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ridham Pathak</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Manbir Singh</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>Sanjana Dutta</i>
13.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	<i>Shakti Galhotra</i>
14.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	<i>Rajbir Kaur</i>
15.	Ms. Shivani	Placement Coordinator /Law	<i>Shivani</i>
16.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep Kaur</i>
17.	Mr. Agyapal Singh	Placement Coordinator /Agriculture	<i>Agyapal Singh</i> Ab

Mr. Rakesh Jaitly  
Dean, Training & Placement  
Amritsar Group of Colleges,  
Jaswan

<b>Meeting Date &amp; Time</b>	<b>07-Mar-2024</b>	<b>Meeting Venue</b>	Conference Room (Training & Placement Cell)
<b>Meeting Drafted Date</b>	<b>07-Mar-2024</b>	<b>Meeting Chair</b>	Mr. Rakesh Jaitly (Dean Placements)
<b>MoM Drafted by</b>	<b>Ms. Avleen Randhawa</b>	<b>Meeting Title</b>	Weekly Meeting with Placement Committee Members

<b>Attendees</b>	<b>Absentees</b>
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Rajat Tak (Industry Liaison Officer) Mr. Ajay Sharma (B. Tech CSE) Ms. Rajbir Kaur (Applied Science) Ms. Shakti Galhotra (Pharmacy) Ms. Ridham Pathak (Management) Ms. Arshdeep Kaur (Dept of Computer Application) Ms. Shivani (Law) Mr. Manbir Singh (HMCT) Mr. Sandeep (B. Tech CE) Mr. Ajaypal Singh (B. Tech EE) Ms. Sanjana Dutta (Fashion Design)	Mr. Agyapal Singh (Agriculture) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Mr. Prabhjot Singh (B. Tech ME)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	<b>Discussion on Upcoming Placement Drive</b>	<b>The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.</b>	Placement Coordinators from each Department	07-03-2024
2.	<b>IGT Solutions &amp; Uppwise</b>	<b>The committee confirmed the readiness for IGT Solutions &amp; Uppwise drive scheduled on 14-03-2024 &amp; 15-03-2024 including ensuring students' technical and aptitude readiness for the recruitment process.</b>	Placement Team/Placement Coordinators from each Department	13-03-2024
3.	<b>Eligibility Criteria and Eligible Branches for IGT Solutions &amp; Uppwise</b>	<b>Students must have 60% in their current degree. Eligible branches Any Graduate &amp; B. Tech CSE, BCA, MBA, MCA.</b>	Placement Coordinators from respective Department	07-03-2024
4.	<b>Next Meeting</b>	<b>The next meeting is scheduled on 03<sup>rd</sup> April,2024 at Training &amp; Placement Cell</b>	Placement Coordinators from each Department	07-03-2024

  
 Rakesh Kumar  
 Dean Placements  
 Training & Placement Colleges