

Circular	Ref No. AGC/T&P/002 Date:06-04-2024

Training & Placement Cell

Meeting of the Placement Coordinators has been scheduled as follows:

Date: 08 April 2024

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- **Discussion on Upcoming Placement Drive**
- **Mitsogo Technology**
- **Eligibility Criteria and Eligible Branches for Mitsogo Technology**
- **Next Meeting**

Rakesh Jaitly

Dean Placements

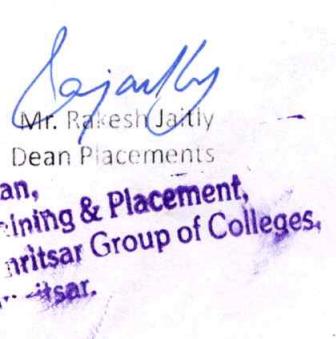
Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar.

Attendance of Meeting

 Training & Placement
 Cell

T&P/AGC/2024/04/08 Date: 08/09/2024

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	<i>Rajat</i>
2.	Ms. Shruti Prashar	Assistant Placement Officer	<i>Shruti</i>
3.	Ms. Avleen Randhawa	Assistant Placement Officer	<i>Avleen Kaur</i>
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	<i>Ab</i>
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	<i>Rajat</i>
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	<i>Ajay</i>
7.	Mr. Prabhjot Singh	Placement Coordinator /B. Tech ME	<i>Prabhjot</i>
8.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	<i>Ab</i>
9.	Mr. Ajaypal Singh	Placement Coordinator /B. Tech EE	<i>Ajaypal</i>
10.	Ms. Ridham Pathak	Placement Coordinator /Management	<i>Ridham</i>
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	<i>Ab</i>
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	<i>Sanjana</i>
13.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	<i>Shakti</i>
14.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	<i>Rajbir Kaur</i>
15.	Ms. Shivani	Placement Coordinator /Law	<i>Ab</i>
16.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	<i>Arshdeep Kaur</i>
17.	Mr. Agyapal Singh	Placement Coordinator /Agriculture	<i>Ab</i>


 Mr. Rakesh Jaitly
 Dean Placements
 Dean, Training & Placement,
 Amritsar Group of Colleges,
 Amritsar.



Meeting Date & Time	08-Apr-2024	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	08-Apr-2024	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Manvir Singh (APO) Mr. Rajat Tak (Industry Liaison Officer) Mr. Ajaypal Singh (B. Tech EE) Mr. Ajay Sharma (B. Tech CSE) Ms. Rajbir Kaur (Applied Science) Ms. Shakti Galhotra (Pharmacy) Ms. Ridham Pathak (Management) Ms. Arshdeep Kaur (Dept of Computer Application) Mr. Prabhjot Singh (B. Tech ME) Ms. Sanjana Dutta (Fashion Design)	Mr. Agyapal Singh (Agriculture) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Mr. Sandeep (B. Tech CE) Ms. Shivani (Law) Mr. Manbir Singh (HMCT)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drive	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	08-04-2024
2.	Mitsogo Technology	The committee confirmed the readiness for Mitsogo Technology drive scheduled on 15-04-2024 including ensuring students' technical readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	13-04-2024
3.	Eligibility Criteria and Eligible Branches for Mitsogo Technology	Students must have 70% in 10 th , 60% in 12 th and current degree. Eligible branches B. Tech CSE.	Placement Coordinator from respective Department	08-04-2024
4.	Next Meeting	The next meeting is scheduled on 22 nd April, 2024 at Training & Placement Cell	Placement Coordinators from each Department	08-04-2024


 Rakesh Jaitly
 Dean Placements
 Dean, Training & Placement,
 Jitsar Group of Colleges,
 Jitsar.