 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Circular	Training & Placement Cell
	Ref No. AGC/T&P/003 Date: 20-04-2024	

Meeting of the Placement Coordinators has been scheduled as follows:

Date: 22 April 2024

Time: 02:00 PM

Venue: Conference Room (Placement Cell)

Agenda:

- **Discussion on Upcoming Placement Drive**
- **Soft Built Solutions**
- **Eligibility Criteria and Eligible Branches for Soft Built Solutions**
- **Next Meeting**


 Rakesh Jaitly
 Dean Placements
 Training & Placement,
 Amritsar Group of Colleges,
 Amritsar.



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Attendance of Meeting

Training & Placement
Cell

T&P/AGC/2024/04/20 Date: 22/04/2024

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	
2.	Ms. Shruti Prashar	Assistant Placement Officer	
3.	Ms. Avleen Randhawa	Assistant Placement Officer	
4.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	Ab
5.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	
6.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	
7.	Mr. Prabhjit Singh	Placement Coordinator /B. Tech ME	
8.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	Ab
9.	Mr. Ajaypal Singh	Placement Coordinator /B. Tech EE	A.p al
10.	Ms. Ridham Pathak	Placement Coordinator /Management	Ridham
11.	Mr. Manbir Singh	Placement Coordinator /BHMCT	Ab
12.	Ms. Sanjana Dutta	Placement Coordinator / B.Sc. Fashion Design	
13.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	Ab
14.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	Ab
15.	Ms. Shivani	Placement Coordinator /Law	Ab
16.	Ms. Arshdeep Kaur	Placement Coordinator /DCA	
17.	Mr. Agyapal Singh	Placement Coordinator /Agriculture	

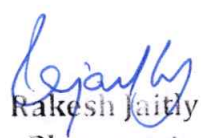
Mr. Rakesh Jaitly
Dean Placements
Dean,
Training & Placement,
Amritsar Group of Colleges,
Amritsar.

 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Minutes of Meeting	Training & Placement Cell
	Ref No. AGC/T&P/2024/04/22	

Meeting Date & Time	22-Apr-2024	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	22-Apr-2024	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Avleen Randhawa	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Manvir Singh (APO) Mr. Rajat Tak (Industry Liaison Officer) Mr. Ajaypal Singh (B. Tech EE) Mr. Ajay Sharma (B. Tech CSE) Mr. Agyapal Singh (Agriculture) Ms. Ridham Pathak (Management) Ms. Arshdeep Kaur (Dept of Computer Application) Mr. Prabhjit Singh (B. Tech ME) Ms. Sanjana Dutta (Fashion Design)	Ms. Shakti Galhotra (Pharmacy) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Mr. Sandeep (B. Tech CE) Ms. Shivani (Law) Mr. Manbir Singh (HMCT) Ms. Rajbir Kaur (Applied Science)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Discussion on Upcoming Placement Drives	The meeting commenced with a discussion on the upcoming placement drives scheduled to be initiated.	Placement Coordinators from each Department	22-04-2024
2.	Soft Built Solutions	The committee confirmed the readiness for Soft Built Solutions drive scheduled on 29-04-2024 including ensuring students' technical & aptitude readiness for the recruitment process.	Placement Team/Placement Coordinators from each Department	28-04-2024
3.	Eligibility Criteria and Eligible Branches for Soft Built Solutions	Students must have 60% in their current degree. Eligible branches B. Tech CSE & MCA.	Placement Coordinators from respective Department	22-04-2024
4.	Next Meeting	The next meeting is scheduled on 07 th June ,2024 at Training & Placement Cell	Placement Coordinators from each Department	22-04-2024


 Rakesh Jaitly
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