 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Circular		Training & Placement Cell
	Ref No. AGC/T&P/002	Date: 25-10-2024	

Meeting of the Placement Coordinators has been scheduled as follows:

Date: 28 October 2024

Time: 02:00 PM


Venue: Conference Room (Placement Cell)

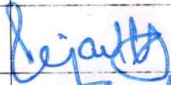
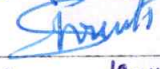
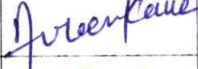
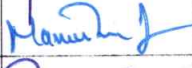
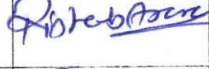





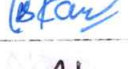


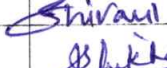
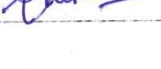
Agenda:

- Status of the previous placement drives.
- Feedback from Placement Drives.
- Company Engagement Updates.
- Upcoming Placement Opportunities.
- Next Meeting.


 Rakesh Gaitly
 Dean Placements

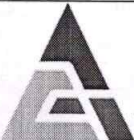
Dean,
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 Amritsar Group of Colleges,
 Amritsar.

 AMRITSAR GROUP OF COLLEGES ENGINEERING PHARMACY LAW	Attendance of Meeting	Training & Placement Cell
	T&P/AGC/ <u>2024/10/28</u> Date: <u>28/10/2024</u>	

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	
2.	Ms. Shruti Prashar	Assistant Placement Officer	
3.	Ms. Avleen Randhawa	Assistant Placement Officer	
4.	Mr. Manvir Singh	Assistant Placement Officer	
5.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	
6.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	
7.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	
8.	Mr. Prabhjit Singh	Placement Coordinator /B. Tech ME	
9.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	
10.	Ms. Chetan Varma	Placement Coordinator /B. Tech EE	
11.	Mr. Hardeep Singh	Placement Coordinator /Management	
12.	Mr. Manbir Singh	Placement Coordinator /BHMCT	
13.	Ms. Bhupinder Kaur	Placement Coordinator / B.Sc. Fashion Design	
14.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	
15.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	
16.	Ms. Shivani	Placement Coordinator /Law	
17.	Ms. Shikha Sharma	Placement Coordinator /DCA	


 Mr. Rakesh Jaitly
 Dean Placements

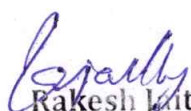
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 AMRITSAR GROUP OF COLLEGES <small>ENGINEERING PHARMACY LAW</small>	Minutes of Meeting	Training & Placement Cell
	Ref No. AGC/T&P/2024/10/28	

Meeting Date & Time	28-Oct-2024	Meeting Venue	Conference Room (Training & Placement Cell)
Meeting Drafted Date	29-Oct-2024	Meeting Chair	Mr. Rakesh Jaitly (Dean Placements)
MoM Drafted by	Ms. Rajwinder Kaur	Meeting Title	Weekly Meeting with Placement Committee Members

Attendees	Absentees
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Manvir Singh (APO) Mr. Rajat Tak (Industry Liaison Officer) Mr. Rishabh Arora (APT/Soft Skill Training coordinator) Mr. Chetan Varma (B. Tech EE) Mr. Prabhjit Singh (B. Tech ME) Ms. Shivani (Law) Mr. Sandeep (B. Tech CE) Ms. Bhupinder Kaur (Fashion Design) Ms. Shikha Sharma (DCA)	Mr. Manbir Singh (HMCT) Ms. Rajbir Kaur (Applied Science) Mr. Hardeep Singh (Management) Mr. Ajay Sharma (B. Tech CSE) Ms. Shakti Galhotra (Pharmacy)

S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Status of the previous placement drives	Meeting is initiated on the discussion about the status of the previous placement drives.	Placement Team	28-10-2024
2.	Feedback from Placement Drives	Discussion on the success stories or challenges faced by the students during recent placement activities.	Placement Team	12-11-2024
3.	Company Engagement Updates	Follow-ups required with companies already in contact.	Placement Team	12-11-2024
4.	Upcoming Placement Opportunities	Share updates on new companies showing interest for campus placements and finalizing schedules for upcoming drives.	Placement Coordinators from each Department	12-11-2024
5.	Next Meeting	The next meeting is scheduled on 13 th November 2024 Training & Placement Cell	Placement Coordinators from each Department	12-11-2024


Rakesh Mittal
Dean Placements

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