 <b>AMRITSAR</b> GROUP OF COLLEGES <small>ENGINEERING   PHARMACY   LAW</small>	<b>Circular</b>		<b>Training &amp; Placement Cell</b>
	Ref No. AGC/T&P/001	Date:12-11-2024	

**Meeting of the Placement Coordinators has been scheduled as follows:**

**Date: 13 November 2024**

**Time: 02:00 PM**


**Venue: Conference Room (Placement Cell)**

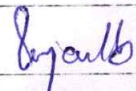
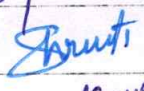
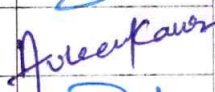

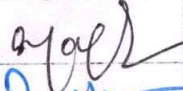
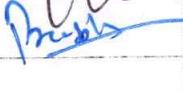
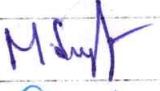

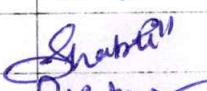
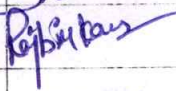
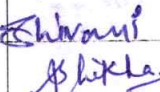
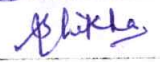
**Agenda:**

- **Analysis of Placement Drive Outcomes.**
- **Company Experience.**
- **Future Opportunities.**
- **Conclusion.**
- **75way Technologies Pvt. Ltd.**
- **Next Meeting**


  
**Rakesh Jaitly**  
**Dean Placements**

**Dean,**  
**Training & Placement,**  
 Amritsar Group of Colleges

 <b>AMRITSAR</b> GROUP OF COLLEGES ENGINEERING   PHARMACY   LAW	<b>Attendance of Meeting</b>	<b>Training &amp; Placement Cell</b>
	T&P/AGC/2024/11/13 Date: 13/11/2024	

S.No.	Name	Designation	Signature
1.	Mr. Rakesh Jaitly	Dean Placements	
2.	Ms. Shruti Prashar	Assistant Placement Officer	
3.	Ms. Avleen Randhawa	Assistant Placement Officer	
4.	Mr. Manvir Singh	Assistant Placement Officer	
5.	Mr. Rishabh Arora	APT/Soft Skills Training Coordinator (Aptitude Baba)	Ab.
6.	Mr. Rajat Tak	Industry Liaison Officer (Hero MotoCorp)	Ab.
7.	Mr. Ajay Sharma	Placement Coordinator / B. Tech CSE	
8.	Mr. Prabhjit Singh	Placement Coordinator /B. Tech ME	
9.	Mr. Sandeep Sharma	Placement Coordinator /B. Tech CE	
10.	Ms. Chetan Varma	Placement Coordinator /B. Tech EE	
11.	Mr. Hardeep Singh	Placement Coordinator /Management	
12.	Mr. Manbir Singh	Placement Coordinator /BHMCT	
13.	Ms. Bhupinder Kaur	Placement Coordinator / B.Sc. Fashion Design	
14.	Ms. Shakti Galhotra	Placement Coordinator /Pharmacy	
15.	Ms. Rajbir Kaur	Placement Coordinator /Applied Sciences	
16.	Ms. Shivani	Placement Coordinator /Law	
17.	Ms. Shikha Sharma	Placement Coordinator /DCA	

  
 Mr. Rakesh Jaitly  
 Dean Placements  
 Dean,  
 Training & Placement,  
 Amritsar Group of Colleges,  
 Amritsar.


 <b>AMRITSAR</b> GROUP OF COLLEGES <small>ENGINEERING   PHARMACY   LAW</small>	<b>Minutes of Meeting</b>	<b>Training &amp; Placement Cell</b>
	Ref No. AGC/T&P/2024/11/13	

<b>Meeting Date &amp; Time</b>	<b>13-Nov-2024</b>	<b>Meeting Venue</b>	<b>Conference Room (Training &amp; Placement Cell)</b>
<b>Meeting Drafted Date</b>	<b>14-Nov-2024</b>	<b>Meeting Chair</b>	<b>Mr. Rakesh Jaitly (Dean Placements)</b>
<b>MoM Drafted by</b>	<b>Ms. Rajwinder Kaur</b>	<b>Meeting Title</b>	<b>Weekly Meeting with Placement Committee Members</b>

<b>Attendees</b>	<b>Absentees</b>
Mr. Rakesh Jaitly (Dean Placements) Ms. Shruti Prashar (APO) Ms. Avleen Randhawa (APO) Mr. Manvir Singh (APO) Mr. Chetan Varma (B. Tech EE) Mr. Prabhjit Singh (B. Tech ME) Ms. Shivani (Law) Mr. Sandeep (B. Tech CE) Ms. Bhupinder Kaur (Fashion Design) Ms. Shikha Sharma (DCA) Mr. Manbir Singh (HMCT) Ms. Rajbir Kaur (Applied Science) Mr. Hardeep Singh (Management) Mr. Ajay Sharma (B. Tech CSE) Ms. Shakti Galhotra (Pharmacy)	Mr. Rajat Tak (Industry Liaison Officer) Mr. Rishabh Arora (APT/Soft Skill Training coordinator)



S.No.	Agenda	Discussion	Responsibility	Deadline
1.	Analysis of Placement Drive Outcomes	The opening of the meeting is done with the discussion on the departments with placement rates identifying success factors and bottlenecks.	Placement Coordinators from each Department	27-11-2024
2.	Company Experience	Take feedback from companies that visited, about the student readiness, campus processes, and their satisfaction.	Placement Team	27-11-2024
3.	Future Opportunities	Focus should be done on the other roles or departments within the same companies that might fit student profiles.	Placement Team	27-11-2024
4.	Conclusion	Feedback from visiting companies serves as a valuable indicator of the institution's strengths and areas for improvement.	Placement Team	27-11-2024
5.	75way Technologies Pvt. Ltd.	Resumes are invited from the students before the deadline mention on the official website for further screening.	Placement Coordinators from CSE Department	27-11-2024
6.	Next Meeting	The next meeting is scheduled on 28 <sup>th</sup> November 2024 Training & Placement Cell	Placement Coordinators from each Department	27-11-2024

  
Rakesh Jaitly  
Dean Placements

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Amritsar.