

 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3 rd Cycle under Autonomous Category Autonomous College (Since 2014) Conferred by UGC	RDC Minutes		Office of the Dean (R & D)
	AGC/DORD/2026/398	Date: 20/08/2026	

MINUTES OF RDC COMMITTEE MEETING HELD ON 18.08.2026

Sr. No.	Agenda	Decision	Responsibility						
1.	Approval of Previous Meeting Minutes	The minutes of the meeting held on 22.07.2026 were placed before the members for confirmation and were unanimously approved.	All RDC Members						
2.	Research Ethics and Ethical Writing	The members emphasized the importance of maintaining research ethics, academic integrity, and responsible research practices in all research and publication activities. Faculty members, research scholars, and students were advised to strictly follow UGC guidelines, institutional policies, and accepted publication ethics. The members stressed the need to ensure originality in research work, avoidance of plagiarism, responsible authorship, proper acknowledgement of sources, accurate citations, and transparency in research and publication practices. All departments were encouraged to create awareness among faculty members, research scholars, and students regarding ethical research and writing practices. To strengthen awareness and promote uniform ethical research practices across the Institute, it was proposed to conduct department-wise sessions on Research Ethics and Ethical Writing as per the following tentative schedule: <table><tr><th>Sr. No.</th><th>Department(s)</th><th>Proposed Date</th></tr><tr><td> </td><td> </td><td> </td></tr></table>	Sr. No.	Department(s)	Proposed Date				All RDC Members & Concerned Heads
Sr. No.	Department(s)	Proposed Date							

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		1	Mechanical Engineering / Electrical Engineering / Civil Engineering	25 September 2026		
		2	Computer Applications / Computer Science and Engineering	26 August 2026		
		3	Fashion Design / Hotel Management & Catering Technology	14 October 2026		
		4	Applied Sciences	25 August 2026		
		5	Management Studies	Date to be finalized		
3.	Research Funding	- The "Distribution of Research Grant Schemes to RDC Members" was circulated through email on 17 June 2026 and was also enclosed with the Minutes of the RDC Meeting held on 22 July 2026. - RDC Members were advised to regularly monitor their allotted Research funding agencies, identify suitable opportunities, and facilitate the timely submission of quality research proposals.				All RDC Members

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4.	Seed Money Procedure	Referring to the existing Research Policy of the Institute, the procedure for granting Seed Money to faculty members was discussed. The following procedure is suggested for consideration and implementation: - Interested faculty members/proponents shall approach the R&D Cell for grant of Seed Money and submit the research proposal. - The proposal shall include the research objectives, methodology, work plan, project duration, budget requirement, and expected outcomes. - The R&D Cell shall scrutinize and evaluate the proposal with respect to its research relevance, feasibility, proposed budget, and expected outcomes. - Suitable proposals shall be recommended to the Competent Authority for approval and sanction of Seed Money. - The sanctioned amount shall be utilized strictly for the approved research work in accordance with the Institute's Research Policy and applicable financial norms. - The proponent shall repay the sanctioned Seed Money amount to the Institute in eleven equal interest-free installments, as stipulated in the existing Research Policy. - The proponent shall periodically submit the progress of the project to the R&D Cell for monitoring and review.	All Faculty Members
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		- On completion of the project, the faculty member shall submit the Final Project Report, expenditure/utilization details, and research outcomes to the R&D Cell. - The project should preferably result in measurable research outcomes, which may be in the form of quality publications or other relevant research outputs. - Any matter relating to extension of project duration, unspent amount, modification in the approved work, or project closure shall be processed through the R&D Cell and with the approval of the Competent Authority. Proposed Decision: The RDC may deliberate upon and recommend the above procedure for implementation of the Seed Money Scheme, in accordance with the existing Research Policy of the Institute.	
5.	Research Publications and IPR	Research Publications and IPR – The members discussed the importance of promoting quality research publications and awareness regarding Intellectual Property Rights (IPR) among faculty members and researchers. All departments were advised to organize sessions on quality publications, research writing, publication ethics, patents, and other IPR-related areas on a regular basis. It was noted that the Department of Electrical Engineering (EE) has already conducted a session in this regard on 18 August 2026. Other departments are required to plan and	All RDC Members

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		conduct similar sessions and submit the details to the R&D Cell.	
6.	Collaborative Research	The members discussed promoting collaborative and interdisciplinary research within the Institute and with external organizations. Faculty members were encouraged to undertake joint research leading to quality publications and externally funded projects .	All RDC Members
7.	AIIS'26 Conference update	The members reviewed the progress of the AIIS'26 International Conference , including plagiarism corrections, finances, publication follow-up, and ANRF documentation. Mr. K. S. Walia , in coordination with Dr. Gurbhej Singh , will follow up with authors; Dr. Navdeep Singh will oversee financial matters; and Dr. Gurbhej Singh will coordinate with Taylor & Francis . All pending activities and ANRF documentation are to be completed at the earliest .	Concerned RDC Members
8.	Department-wise Research Progress	The members reviewed the mechanism decided in the previous meeting held on 22 July 2026 for monitoring department-wise research progress. All RDC Coordinators shall ensure that faculty members update the required research data in the Google Sheet at the end of every month . The Dean (R&D) Office will review the data periodically for follow-up.	All RDC Members

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		Google Sheet Link: https://docs.google.com/spreadsheets/d/19-OxKnTNLTd8tbmG8xhCdCW_pcMRpiv6Qf72w_Kvlqw/edit?usp=sharing									
9.	DMS International Conference 2026	- The members reviewed the preparations for the DMS International Conference scheduled for 10–11 December 2026. The department was advised to expedite all conference-related activities and explore/apply for the NIEPA Grant-in-Aid Scheme. - The fortnightly progress report in the prescribed Annexure-I format, as decided in the RDC Meeting held on 07 July 2026, is to be submitted by DMS to the R&D Office at the earliest.	DMS RDC Members								
10.	Revision of Cash Incentives for Research Publications and IPR	Referring to the existing Research Policy of the Institute, the members discussed the revision of incentives to encourage faculty members to undertake quality research publications and IPR activities. The following revised incentive structure was proposed for consideration: <table border="1"> <thead> <tr> <th>S. No.</th><th>Particulars</th><th>Current Cash Incentive (₹)</th><th>Proposed Cash Incentive (₹)</th></tr> </thead> <tbody> <tr> <td>1</td><td>Research Paper in SCI/ESCI Indexed Journal</td><td>10,000</td><td>30,000</td></tr> </tbody> </table>	S. No.	Particulars	Current Cash Incentive (₹)	Proposed Cash Incentive (₹)	1	Research Paper in SCI/ESCI Indexed Journal	10,000	30,000	All Faculty Members
S. No.	Particulars	Current Cash Incentive (₹)	Proposed Cash Incentive (₹)								
1	Research Paper in SCI/ESCI Indexed Journal	10,000	30,000								

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		2	Research Paper in Scopus Indexed Journal	5,000	20,000
		3	Research Paper in ABDC Indexed Journal – A*, A & B Categories	5,000	5,000
		4	Research Paper in ABDC Indexed Journal – C Category	3,000	3,000
		5	Research Paper in UGC-CARE Listed Journal	3,000	3,000
		6	Grant of Patent	20,000 + Registration Fee	20,000 + Registration Fee
		7(a)	Book / Book Chapter indexed in SCI	10,000	30,000
		7(b)	Book / Book Chapter indexed in Scopus	5,000	20,000
		7(c)	Book / Book Chapter with reputed	3,000	3,000

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		<table border="1"> <tr> <td></td><td>publisher and valid ISBN</td><td></td><td></td></tr> </table> It was suggested that the above revised incentives may be incorporated in the Research Policy, subject to approval of the Competent Authority, with suitable provisions regarding eligibility, quality of publication, affiliation of the Institute, authorship, indexing status, and avoidance of duplicate claims.		publisher and valid ISBN			
	publisher and valid ISBN						
11.	Academic Journal Development	- The members were informed that the Department of Management Studies (DMS) has applied for ISSN registration of the AGC Journal of Management Studies (AGC-JMS). - It was further informed that ISSN India has sent verification emails to the Editorial Board Members seeking their consent/endorsement for the journal. The RDC Member of DMS shall ensure that all Editorial Board Members have submitted their consent by replying to the email at the earliest. - The progress of the Departments of Applied Sciences, CSE, and Pharmaceutical Sciences regarding their proposed departmental journals was also reviewed. The concerned departments were advised to expedite the process by adopting the AGC-JMS framework and editorial practices. - The concerned Departmental RDC Coordinators shall submit the updated progress of their departmental journals to the R&D Office at the earliest.	All RDC Members				

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12.	MoU Activities	The RDC Members shall submit details of the activities carried out under the active MoUs of their respective departments during the current semester to the Office of the Dean (R&D) for review and monitoring.	All RDC Members
13.	International Conference in Pharmaceutical Sciences	Review of the planning and preparations for the proposed International Conference to be organized by the Department of Pharmaceutical Sciences in March 2027. The department may be advised to initiate preparatory activities well in advance, including finalization of the conference theme, constitution of committees, budget planning, necessary approvals, identification of keynote speakers, publication arrangements, and submission of funding proposals to suitable agencies. It was noted that no progress report has been submitted to the Office of the Dean (R&D) so far. The concerned department may therefore be advised to submit the updated progress at the earliest for review and monitoring.	Concerned RDC Member
14.	Review and Monitoring of Allocated NAAC Metrics	The members were informed that the NAAC Metrics were distributed among RDC Members , and the detailed allocation was circulated through email on 17 July 2026 . Each RDC Member shall coordinate the assigned metrics, ensure timely collection and maintenance of required documents, and regularly review the progress for compliance with NAAC requirements.	All RDC Members
15.	Planning and Progress Review of FDP on	The members reviewed the preparations for the FDP on Research Methodology scheduled from 14–18 December 2026 . The brochure and proposed experts/resource persons	Concerned RDC Members

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	Research Methodology	were discussed. Dr. Gurbhej Singh, Dr. Hardeep Singh, and Dr. Navdeep Singh will coordinate the FDP and attend the weekly planning meeting every Thursday at 3:00 PM in the Office of the Dean (R&D).	
16.	AICTE-VAANI Event	- Review of the planning and preparations by the Department of Management Studies for the AICTE-VAANI Seminar "Smart Cities for Viksit Bharat 2047", scheduled for 08-09 October 2026. As per Circular No. AGC/DORD/2026/396 dated 13 August 2026, the seminar is open to academicians, researchers, faculty members and professionals, and participation is free of cost. The Department is advised to circulate the seminar brochure widely among colleges and higher education institutions in Amritsar and nearby areas and make focused efforts to ensure maximum registrations and participation. Special emphasis may be given to faculty members pursuing Ph.D., as highlighted in the circular. - The concerned coordinators should also regularly monitor the registration status and undertake suitable follow-up with institutions to achieve maximum participation.	All RDC Members
17.	Review of Planning for "Viksit Bharat- 2047" Conference	The members discussed the proposed Conference on "Viksit Bharat-2047" to be organized in April 2027 in collaboration with Swadeshi Shodh Sansthan (SSS). Dr. Gurbhej Singh, Dr. Navdeep Singh, and Dr. Pooja Puri will coordinate the	Dr. Gurbhej Singh, Dr. Navdeep

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		planning and necessary arrangements. Dr. Gurbhej Singh will convene fortnightly review meetings with the concerned RDC Members in the Office of the Dean (R&D) to monitor progress.	Singh and Dr. Pooja Puri
18.	Submission of Department-wise R&D Student Coordinator Details	All RDC Members shall submit the details of the nominated Department-wise R&D Student Coordinators in the prescribed format to the Office of the Dean (R&D) at the earliest.	All RDC Members
19.	Research Output during Six-Month Internship	The members discussed integrating research outcomes with the Six-Month Internship/Industrial Training . It is proposed that each student shall complete at least one research output , either a research paper or a patent/IPR application , based on the internship work. The concerned faculty mentor/project supervisor shall guide the student, and the department shall maintain the required records of the paper/patent status for review by the R&D Cell .	All RDC Members
20.	Proposed Research Publication as Major Project Outcome	- The members discussed strengthening the research outcome of the Major Project. It is proposed that each student/project group shall be required to publish at least one research paper in a Scopus-indexed journal/conference based on the Major Project work. - The concerned faculty guide/project supervisor shall mentor the students, and the department shall maintain the publication details for review by the R&D Cell.	All RDC Members

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21.	Proposed Research Publication Requirement for PG Students (MBA/MCA)	- The members discussed strengthening the research outcomes of PG programmes (MBA/MCA). It is proposed that each PG student shall be required to publish at least one research paper in a Scopus-indexed journal during the programme. - The concerned faculty mentor/project supervisor shall guide the students, and the department shall maintain the publication details for review by the R&D Cell.	All RDC Members
22.	Proposed Research Publication and Plagiarism Requirements for M. Tech Thesis	The members discussed strengthening the quality and research outcomes of the M. Tech Thesis/Dissertation. It is proposed that: - Each M. Tech student shall publish at least two research papers in Scopus-indexed journals based on the thesis work. - The student shall be considered eligible to qualify/pass the dissertation only after fulfilling the prescribed publication requirement. - The Thesis/Dissertation Report shall have a Similarity Index of less than 15% and AI-generated content/plagiarism of 0%. - A supporting Turnitin plagiarism/similarity report shall be submitted before the student is allowed to proceed for the internal presentation/evaluation. - The concerned Thesis Supervisor shall ensure compliance in consultation with the R&D Office, and	All RDC Members

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		the department shall maintain the relevant publication and plagiarism records.					
23.	Submission of AICTE-ATAL Faculty Development Programme (FDP) Proposals	The members were informed that six departments successfully submitted their proposals for the AICTE-ATAL Faculty Development Programme (FDP). The details of the submitted proposals are as follows: Submission of AICTE-ATAL Faculty Development Programme (FDP) Proposals The members were informed that six departments successfully submitted their proposals for the AICTE-ATAL Faculty Development Programme (FDP). The details of the submitted proposals are as follows:					
		Sr. No.	Department	Proposed Title of FDP	Proposed Dates	Coordinator	Co-Coordinator
		1	ME	Industry 4.0-Enabled Additive Manufacturing of Advanced Materials: Emerging Trends and Industrial Applications	18-23 January 2027	Dr. Gurbhej Singh	Mr. Harmandeep Singh
		2	CSE	From Machine Learning to Generative AI: Building Skills, Applications, and	14-19 December 2026	Dr. Sandeep Kad	Ms. Tejinder Sharma

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				Responsible Adoption					
	3	EE	Role of Smart Cities, Clean Energy and Intelligent Transport for the Development of Country	25-30 January 2027	Dr. Namarta Kad	Er. Bimal Kumar			
	4	DCA	Synergy between AI and Cybersecurity: Innovations for a Viksit Bharat 2047	11-16 January 2027	Dr. Sachin Khurana	Mr. Kanwaljit Singh Walia			
	5	HMC T	Digital and Intelligent Hospitality Ecosystems for a Sustainable Viksit Bharat 2047	16-21 November 2026	Dr. Narender Sharma	Mr. Manbir Singh			
	6	DMS	Energy Transition, Sustainability & Climate Resilience for Viksit Bharat@2047: Emerging Technologies, Green Innovation and Sustainable Solutions	02-07 November 2026	Dr. Pooja Puri	Dr. Hardeep Singh			

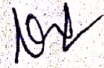
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		It was further noted that the Department of Allied Health Care & Sciences, Department of Applied Sciences, and Department of Civil Engineering could not submit their proposals because the maximum permissible number of ATAL FDP proposals for the Institute had already been reached. This institute-level limit was not explicitly mentioned in the available ATAL norms/guidelines and became evident only during submission on the portal. The members appreciated the efforts of all concerned Heads, Coordinators, Co-Coordinators, and faculty members for their timely preparation and support in the submission process.	
24.	Information		
	• FDP: Nomination of Faculty Members for ICT Academy Faculty Development Programme on " Design Thinking at Institute of Management Studies, Noida (<i>Message shared on 23.07.2026 through email Ref. No. AGC/DORD/2026/383</i>) • FDP: Nomination of Faculty Members for ICT Academy Faculty Development Programme on " Cloud Practitioner (AWS)" at SRM Institute of Science and Technology, Ghaziabad (<i>Message shared on 23.07.2026 through email Ref. No. AGC/DORD/2026/384</i>) • FDP: Nomination of Faculty Members for ICT Academy Faculty Development Programme on " Design Thinking" at Institute of Management Studies, Noida (<i>Message shared on 23.07.2026 through email Ref. No. AGC/DORD/2026/386</i>)		

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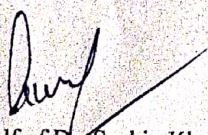
	• STC: Online Short-Term Course on "Intelligent Computing Tools for Engineering Applications" at National Institute of Technical Teachers Training and Research (NITTTR), Chandigarh (<i>Message shared on 30.07.2026 through email Ref. No. AGC/DORD/2026/391</i>) • FDP: Nomination of Faculty Members for ICT Academy FDP on Salesforce Agentblazer Champion at ICT Academy (<i>Message shared on 07.08.2026 through email Ref. No. AGC/DORD/2026/393</i>) • FDP: Nomination of Faculty Members for ICT Academy FDP on Stress Management at Guru Nanak Khalsa College, Jalandhar (<i>Message shared on 12.08.2026 through email Ref. No. AGC/DORD/2026/394</i>) • FDP: Virtual Faculty Development Programme on "TensorFlow for Machine Learning organized by ICT Academy (<i>Message shared on 20.08.2026 through email Ref. No. AGC/DORD/2026/397</i>)	
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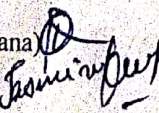
Members Who Attended the Meeting

Dr. Namarta Kad 

Dr. Navdeep Singh

Dr. Neha Arora

Dr. Gurbhej Singh 

Mr. K.S. Walia (on behalf of Dr. Sachin Khurana 

Ms. Jasmine Kaur (Special Attendee, HMCT)

Ms. Rahatdeep Kaur (Special Attendee, F

Members Who Could not

Attend the Meeting

Dr. Paramjit Singh Pannu

Dr. Upain Bhatia

Dr. Pooja Puri

Dr. Sandeep Kad

Dr. Sanjay Sharma

Dr. Hardeep Singh

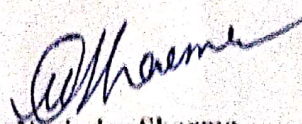
Dr. Dipti Malhotra

Dr. Harpal Singh

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Dr. Harjot Kaur
Dr. Kuldeep Singh

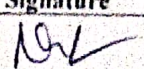
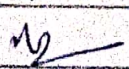
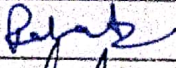
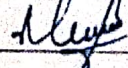
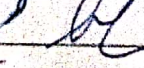
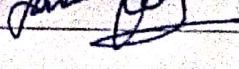
Proposed Date of Next RDC Meeting: September 8, 2026

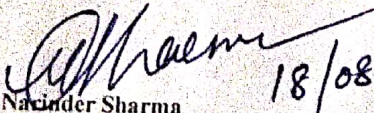

Dr. Narinder Sharma
Dean (Research & Development)

CC: PA to Principal Sir (For kind information) (Through Mail)
 Registrars (Through Mail)
 Deans (Through Mail)
 All HOD's (with a request to circulate among Faculty Members) (Through Mail)
 Head (IAC) (Through Mail)
 RDC Members (Through Mail)

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RESEACH AND DEVELOPMENT COMMITTEE MEETING HELD ON 18.08.2026
(RDC Members' Attendance)

S. No.	Name of Member	Department	Designation	Signature
1	Dr. Namarta Kad	EE	Prof.	
2	Dr. Naveen Anand	AS	Prof.	
3	Rohitdeep Kaur	FD	Asst. Prof.	
4	Dr. Naveen Singh	App. Sc	Prof.	
5	Dr. Gurdeep Singh	ME	Associate Prof	
6	K.S. Walia	DCA	Asst. Prof	
7	Jasmine Kaur	HMCT	Assist. Prof	
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 18/08/26
 Dr. Navinder Sharma
 Dean (Research & Development)



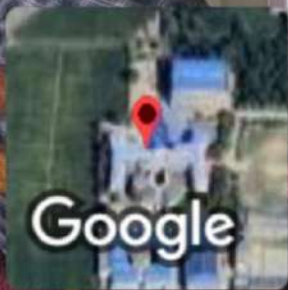
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Amritsar, Punjab 143115, India

Lat 31.577586° Long 74.990203°

Tuesday, 18/08/2026 03:46 PM GMT +05:30





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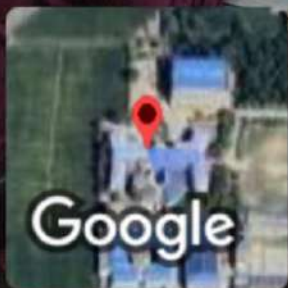
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Anusandhan National Research Foundation (ANRF)

SERB Sponsored

International Conference on

Artificial Intelligence & Information Security (AIIS'26)

March 12 - 13, 2026

Certificate of Appreciation

Ref. No. AGC / DORD / 2026/

This is to certify that Dr. _____ has served as distinguished **Reviewer** at the **International Conference on Artificial Intelligence and Information Security (AIIS'26)**, held on **March 12-13, 2026**, at **Amritsar Group of Colleges, Amritsar** and given his/her insightful assessments, professional integrity, and dedicated commitment for the success of the international conference. He/She has made a remarkable contribution to the peer review process. His/Her valuable expertise has substantially elevated the academic quality, scientific integrity, and professional standards of the conference.

Dr. Gurbhej Singh
Co - Convener

Prof. Kanwaljit Singh
Conference Secretary

Dr. Sachin Khurana
Conference Chair

Dr. Narinder Sharma
Dean (Research & Development)

Dr. Gaurav Tejpal
Principal

GSTIN: 03BKYP8855A2ZL

TAX INVOICE
Cash/CreditM. 98148-98482, 98557-37371
Email: g.goldeneagleadv@gmail.com**GOLDEN EAGLE ADVERTISERS**

Chaudhry Plaza Market, Opp. Civil Hospital, Nr. Hotel Kings ways, Hide Market, Asr.

FLEX PRINTING, DIGITAL PRINTING, ECO-SOLVANT PRINTING, ONE-WAY, GLOW SIGNS, VINYL, STEEL LETTERS, ACRYLIC, LETTERS, UNIPOLES, SITES, HOARDING, POSTERS & MANY MORE ADVERTISEMENT MATERIALS

Invoice No. **255**M/S AAC AmritsarDated 24/7/26

Dept. of Allied & Health Sciences

Order No. _____ Chalan No. _____

State PunjabState Code 03

Transport _____ Vehicle No. _____

Electronic Ref. No. _____

RR/GR No. _____

Party GSTIN _____

Goods dispatched by _____

Document Through _____

S. No.	PARTICULARS	HSN CODE	SIZE	QNTY	RATE	Rs. AMOUNT	P.
1	Flex Print 3x4=24	4911	6x4	1pc	8	192	60
2	Roll up Stand 6x25	4911	6x25	1pc	350	350	60
3	Flex Print	4911	3x25	1pc	260	260	60

Total Amount Words Seven HundredTen only

Received by _____

IDFC FIRST BANK, UPPER GROUND FLOOR AMRITSAR 143001
A/C.10064997346, IFSC : IDFB0021021

Total	602
SGST@ 9%	54
CGST@ 9%	54
IGST@	1
TOTAL GST	108
Grand Total	710

Terms and Conditions

- Goods once sold will not be taken back.
- Our Responsibility ceases after delivery of Goods From: Our Premises.
- Payment with in 15 days otherwise interest@ 18% P.a.Will be Change.
- Subject to Amritsar Jurisdiction.

FOR GOLDEN EAGLE ADV

Authoriser