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	AGC/DORD/2026/387	Date: 23/07/2026	

MINUTES OF RDC COMMITTEE MEETING HELD ON 22.07.2026

Sr. No.	Agenda	Decision	Responsibility
1.	Approval of Previous Meeting Minutes	The minutes of the meeting held on 07.07.2026 were placed before the members for confirmation and were unanimously approved.	All RDC Members
2.	Research Ethics and Integrity	The members emphasized the importance of maintaining research ethics and academic integrity in all research and publication activities. Faculty members and researchers were advised to strictly adhere to UGC guidelines, institutional policies, and publication ethics by ensuring originality, avoiding plagiarism, practicing responsible authorship, and providing proper citations. Departments were encouraged to promote ethical research practices among faculty members, research scholars, and students.	All Faculty Members
3.	Capacity Building on Research Publications, Ethical Writing, and IPR	- The members discussed organizing capacity-building sessions on research publications, ethical writing, patents, and Intellectual Property Rights (IPR) to strengthen the institution's research culture. - Faculty members were encouraged to publish in quality journals and actively pursue patents and other IPR activities. - RDC members shall coordinate with their respective Heads of Departments and propose suitable dates for conducting these sessions in their departments. The Office of the Dean (Research & Development) will finalize the schedule and depute the concerned RDC member to deliver the sessions.	RDC Members

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4.	Distribution of Research Grant Schemes to RDC Members	- The members were informed that, as per the directions of the Worthy Principal, the Research Grant Schemes of various Government and Non-Government funding agencies were compiled and circulated to all RDC Members through email on 17 June 2026. - The compiled list is also enclosed with the Minutes of Meeting under the title "Distribution of Research Grant Schemes to RDC Members." - It was informed that each deputed RDC Member shall be solely responsible for identifying suitable funding opportunities, coordinating with the concerned faculty members, and ensuring the timely submission of research grant proposals under the schemes allotted to them, in consultation with the undersigned. - All RDC Members were advised to regularly monitor the funding opportunities of their allotted agencies and actively facilitate the submission of quality research proposals within the stipulated deadlines.	All RDC Members
5.	Distribution of NAAC Metrics to RDC Members	The members were informed that, as per the directions of the Worthy Principal, the NAAC Metrics were distributed among the RDC Members to ensure effective coordination, timely documentation, and compliance.	All RDC Members

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		- The detailed allocation of the NAAC Metrics was circulated to all RDC Members through email on 17 July 2026. - The allocation list is also enclosed with the Minutes of Meeting under the title "Distribution of NAAC Metrics to RDC Members." - It was informed that each deputed RDC Member shall be responsible for coordinating the assigned NAAC Metrics with the concerned departments, ensuring timely collection of documents, maintaining the required records, and facilitating compliance in consultation with the undersigned. - All RDC Members were advised to regularly review the progress of their allotted metrics and ensure timely completion of all activities and documentation as per NAAC requirements.	
6.	Collaborative Research	The members discussed promoting collaborative and interdisciplinary research within the institution and with external organizations. Faculty members were encouraged to identify potential collaborators and undertake joint research projects leading to quality publications and externally funded research proposals.	All RDC Members
7.	AIIS'26 Conference Review	The members reviewed the progress of the AIIS'26 International Conference , including the status of paper reviews, plagiarism verification, financial matters, publication activities, and ANRF grant documentation. It was resolved that Mr. K. S. Walia , in coordination with Dr.	All Concerned RDC Members

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		Gurbhej Singh, will follow up with authors for plagiarism-related corrections, Dr. Navdeep Singh will oversee conference finances, and Dr. Gurbhej Singh will coordinate publication-related communication with Taylor & Francis. All concerned members were advised to complete the pending ANRF documentation within the stipulated timelines.	
8.	Faculty Research Progress Monitoring and Documentation	The members reviewed the mechanism for monitoring the research progress of faculty members. It is being informed that a Google Sheet has been created for maintaining the department-wise research progress records. All RDC Members are required to ensure that the faculty members of their respective departments regularly update their research activities in the prescribed Google Sheet. The Office of the Dean (Research & Development) will monitor the progress based on the submitted data for timely review and follow-up. Google Sheet Link: https://docs.google.com/spreadsheets/d/19-OxKnTNLTd8tbmG8xhCdCW_pcMRpiv6Qf72w_Kvlqw/edit?usp=sharing	All RDC Members
9.	Progress Review of Departmental Research Journals	The members were informed that the Department of Management Studies has applied for the ISSN registration of the AGC Journal of Management Studies (AGC-JMS), and the ISSN is expected by the end of the current month.	Concerned RDC Members

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		- The progress of the Departments of Applied Sciences, Computer Science & Engineering (CSE), and Pharmaceutical Sciences regarding the launch of their departmental journals is reviewed, and the concerned departments are advised to expedite the process by adopting the AGC-JMS framework and editorial policies.. - The concerned Departmental RDC Coordinators are requested to submit the updated progress of their departmental journal development by 31st July 2026.	
10.	DMS International Conference 2026	- The members reviewed the preliminary preparations for the International Conference to be organized by the Department of Management Studies (DMS) on 10–11 December 2026. - The department was advised to initiate all conference-related activities, including committee formation, brochure and website development, keynote speaker invitations, paper submission and review, publication, sponsorship, publicity, registration, finance, logistics, and other necessary arrangements at the earliest. - The department is also advised to apply for the NIEPA Grant-in-Aid Scheme to obtain financial assistance for organizing the conference and to complete the required documentation in a timely manner.	DMS RDC Members

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		The RDC Members of the Department of Management Studies shall submit a fortnightly progress report to the Office of the Dean (Research & Development) in the prescribed format (Annexure-I), as circulated with the RDC Minutes of Meeting dated 07 July 2026..	
11.	MoU Activities	The RDC Members are requested to submit the details of all active MoUs of their respective departments, along with the proposed activities to be conducted during the current semester under each MoU, to the Office of the Dean (Research & Development) for review and monitoring.	All RDC Members
12.	Planning for Upcoming International Conferences	The members are informed that the Department of Pharmaceutical Sciences will organize its International Conference in March 2027 , while the Department of Mechanical Engineering will organize its International Conference in December 2027 . The concerned departments are advised to initiate all preparatory activities well in advance, including finalization of the conference theme, constitution of organizing committees, budget preparation, necessary approvals, and submission of conference funding proposals to relevant agencies, and to submit periodic progress reports to the Office of the Dean (Research & Development) for regular review and monitoring.	Concerned RDC Members
13.	Planning of FDP on Research Methodology	The members discussed the organization of a Faculty Development Programme (FDP) on Research Methodology scheduled to be held from 14–18 December 2026.	Concerned RDC Members

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		• Dr. Gurbhej Singh, Dr. Hardeep Singh, and Dr. Navdeep Singh are assigned to coordinate the planning and organization of the FDP. • It is decided that the above-mentioned coordinators shall attend the FDP planning meeting every Thursday at 3:00 PM in the Office of the Dean (Research & Development). • In case of non-availability, the concerned member shall inform the Office of the Dean (Research & Development) in advance.	
14.	AICTE–VAANI 2026–27 Scheme: Approval and Implementation	• The members were informed that Amritsar Group of Colleges (AGC) has been selected by AICTE under the prestigious AICTE–VAANI 2026–27 Scheme for organizing the seminar titled "Smart Cities and Mobility for Viksit Bharat 2047: Building Sustainable, Inclusive and Technology-Driven Urban India" scheduled to be held on 08–09 October 2026 • The members congratulated the Department of Management Studies, Dr. Hardeep Singh (Coordinator), Dr. Pooja Puri (Co-Coordinator), and the entire Team AGC on this significant achievement. • The members resolved to extend full cooperation and support for the successful planning and organization of the AICTE–VAANI 2026–27 Seminar, and the concerned coordinators are also advised to complete	All RDC Members

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		all AICTE formalities and preparatory activities within the stipulated timelines.	
15.	Planning and Coordination of the Viksit Bharat–2047 Conference	- The members discussed the proposal to organize a Conference on "Viksit Bharat–2047" in April 2027 in collaboration with Swadeshi Shodh Sansthan (SSS). Dr. Gurbhej Singh, Dr. Navdeep Singh, and Dr. Pooja Puri are assigned to coordinate the planning and organization of the conference, including the finalization of the theme, programme schedule, resource persons, budget, funding proposals, and other necessary arrangements. Dr. Gurbhej Singh is requested to convene a fortnightly planning meeting with the concerned RDC Members in the Office of the Dean (Research & Development) to review the progress and ensure the timely and successful organization of the conference.	Dr. Gurbhej Singh, Dr. Navdeep Singh and Dr. Pooja Puri
16.	UHV Conference–2027	- The members were informed that, as communicated by the Value Education Cell In-charge, Amritsar Group of Colleges (AGC) will be one of the Organizing Partners for the 11th International Conference on Human Values in Higher Education, scheduled to be held from 27–29 November 2026. - The Value Education Cell In-charge is requested to coordinate with the organizing institution and	RDC Members of Applied Sciences Department & Value Education

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		complete all necessary formalities and preparations required from AGC well in advance.	Cell In-charge
17.	R&D Student Coordinators	- The members discussed the nomination/revision of Department-wise R&D Student Coordinators to promote student participation in research, innovation, publications, and other R&D activities. - All RDC Members, in consultation with their respective Heads of Departments, are requested to submit the details of the nominated R&D Student Coordinators in the prescribed format to the Office of the Dean (Research & Development) by 31 July 2026. - The RDC Members are advised to assign suitable responsibilities to the student coordinators to ensure their active involvement in departmental R&D activities.	All RDC Members
18.	Review of Student Registration for MongoDB Skill-a-thon 2026	- The members review the progress of registrations for the MongoDB Skill-a-thon 2026, organized jointly by MongoDB and ICT Academy. - The RDC Members of the Departments of Computer Applications (DCA), Computer Science & Engineering (CSE), and Electrical Engineering (EE), in consultation with their respective Heads of Departments, are requested to motivate the maximum number of eligible students to register and actively participate in the programme.	Concerned RDC Members

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		The concerned RDC Members shall regularly monitor the registration progress and submit the updated department-wise registration status to the Office of the Dean (Research & Development).	
19.	Nomination of IQAC Coordinator from R&D Cell	- The members were informed that Dr. Gurbhej Singh is nominated as the IQAC Coordinator from the R&D Cell. Dr. Gurbhej Singh shall coordinate with the IQAC for all activities related to documentation, data collection, compliance, quality assurance etc. - All RDC Members are requested to extend full cooperation by providing the required documents, information, and timely support for IQAC-related activities. - The Office of the Dean (Research & Development) shall provide all necessary guidance and administrative support to facilitate the effective discharge of his responsibilities.	All RDC Members
20.	Information		
	Conference: 6th International Conference on Innovations in IoT, Robotics & Automation IIRA 6.0 (Sponsored by AICTE) to be held on 11-12 September, 2026 and organized by CSE & Allied Branch (AIML), Moradabad Institute of Technology, Moradabad (<i>Message shared on 13.07.2026 through Arattai</i>). FDP: 3-day Faculty Development Program on Solving Problems & Making Decision. The FDP will be conducted from 14 July, 2026 to 16		

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	July, 2026 at Sant Singh Sukha Singh College of Commerce for Women, Amritsar (<i>Message shared on 13.07.2026 through email Ref. No. AGC/DORD/2026/346</i>) • FDP: 5-day Faculty Development Salesforce Agentblazer Champion. The FDP will be conducted from 20 July, 2026 to 24 July, 2026 at ICT Academy (<i>Message shared on 13.07.2026 through email Ref. No. AGC/DORD/2026/347 (a)</i>) • FDP: 5-day Faculty Development Program on Cybersecurity (Cisco). The FDP will be conducted from 27 July, 2026 to 31 July, 2026 at HMR Institute of technology and management, Delhi (<i>Message shared on 13.07.2026 through email Ref. No. AGC/DORD/2026/348</i>) • Registration Fees of ₹500/- has been reimbursed to Ms. Eti Nanda, HR Generalist, Registrar Office for attending the FDP on Green Healthcare & Sustainability in Allied and Healthcare Sciences (<i>Ref. No. AGC/DORD/2026/349</i>) • Registration Fees of ₹475/- has been reimbursed to Ms. Arjinder Kaur, Associate Professor, Management Studies Department for attending the Conference on Sustainable Innovation through Chemistry & Environmental Sciences (<i>Ref. No. AGC/DORD/2026/350</i>) • Cash Incentive: Congratulations to Dr. Gurbhej Singh, Assistant Professor, ME department for publishing the paper in Scopus indexed journal named “Springer Nature” and paper titled “Additive Manufacturing: Principles Materials and Engineering Trends”. He	
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	has been given the cash incentives worth ₹ 5000/- for publishing this paper (Ref. No. AGC/DORD/2026/351) • Cash Incentive: Congratulations to Dr. Gurbhej Singh, Assistant Professor, ME department for publishing the paper in Scopus indexed journal named “Springer Nature” and paper titled “Microwave Hybrid Meating for Advanced Materials Processing: Principles, Mechanisms”. He has been given the cash incentives worth ₹ 5000/- for publishing this paper (Ref. No. AGC/DORD/2026/352) • Cash Incentive: Congratulations to Mr. Harmandeep Singh, Assistant Professor, ME department for publishing the paper in Scopus indexed journal named “Springer Nature” and paper titled “Advances in Additive Manufacturing Technologies: Materials, Mechanisms, and Quality Assurance Perspectives”. He has been given the cash incentives worth ₹ 5000/- for publishing this paper (Ref. No. AGC/DORD/2026/353) • Cash Incentive: Congratulations to Dr. Gurbhej Singh, Assistant Professor, ME department for publishing the paper in Scopus indexed journal named “AIP Proceedings” and paper titled “Additive Manufacturing: Advancement Applications in Medical, Aerospace and Automative Industries”. He has been given the cash incentives worth ₹ 5000/- for publishing this paper (Ref. No. AGC/DORD/2026/354) • Cash Incentive: Congratulations to Dr. Gurbhej Singh, Assistant Professor, ME department for publishing the paper in Scopus indexed journal named “Springer Nature” and paper titled “Artificial	
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	Intelligence and Digital Twins in Advanced Manufacturing: Pathway". He has been given the cash incentives worth ₹ 5000/- for publishing this paper (Ref. No. AGC/DORD/2026/355) • Cash Incentive: Congratulations to Dr. Gurbhej Singh, Assistant Professor, ME department for publishing the paper in Scopus indexed journal named "Springer Nature" and paper titled "Sustainable Remanufacturing and Recycling in Healthcare Systems: A Comprehensive Review". He has been given the cash incentives worth ₹ 5000/- for publishing this paper (Ref. No. AGC/DORD/2026/356) • Cash Incentive: Congratulations to Dr. Gurbhej Singh, Assistant Professor, ME department for publishing the paper in Scopus indexed journal named "Springer Nature" and paper titled "Advanced Superalloys: Thermodynamic Kinetic Design, High- Temperature Stability, and Applications in Microwave Hybrid Cladding". He has been given the cash incentives worth ₹ 5000/- for publishing this paper (Ref. No. AGC/DORD/2026/357) • Cash Incentive: Congratulations to Dr. Gurbhej Singh, Assistant Professor, ME department for publishing the paper in Scopus indexed journal named "AIP Proceedings" and paper titled "Metal – Based Additive manufacturing: Progress in Steels & Stainless-Steel Fabrication". He has been given the cash incentives worth ₹ 5000/- for publishing this paper (Ref. No. AGC/DORD/2026/358) • Registration Fees of ₹1000/- has been reimbursed to Dr. Pooja Puri, Professor & Head, Management Studies Department for attending	
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	the <i>International Conference on Vision 2040- Pathways to Self – Reliant and Prosperous Bharat</i> (Ref. No. AGC/DORD/2026/359). • Registration Fees of ₹590/- has been reimbursed to Ms. Mansi Kalia, Assistant professor, Applied Science Department for attending the FDP on <i>Indian Knowledge System for Everyone</i> (Ref. No. AGC/DORD/2026/360). • Registration Fees of ₹590/- has been reimbursed to Ms. Baljit Kaur, Assistant professor, Applied Science Department for attending the FDP on <i>Indian Knowledge System for Everyone</i> (Ref. No. AGC/DORD/2026/361) • Registration Fees of ₹590/- has been reimbursed to Ms. Rupinder Kaur, Assistant professor, Applied Science Department for attending the FDP on <i>Indian Knowledge System for Everyone</i> (Ref. No. AGC/DORD/2026/362) • Registration Fees of ₹2000/- has been reimbursed to Mr. Jagjit Singh, Assistant professor, Mechanical Engineering Department for attending the STTP on Advance Materials Testing & Characterization (Ref. No. AGC/DORD/2026/363) • Registration Fees of ₹2000/- has been reimbursed to Mr. Vijay Kumar, Assistant professor, Civil Engineering Department for attending the STTP on Advance Materials Testing & Characterization (Ref. No. AGC/DORD/2026/364) • Registration Fees of ₹1180/- has been reimbursed to Ms. Kulbir Kaur, Assistant professor, Applied Science Department for attending the	
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	Workshop on Recent Advances in Computational Mathematics, Machine Learning and Emerging Applications (Ref. No. AGC/DORD/2026/365) • Registration Fees of ₹1180/- has been reimbursed to Dr. Neha Arora, Associate professor, Applied Science Department for attending the Workshop on Recent Advances in Computational Mathematics, Machine Learning and Emerging Applications (Ref. No. AGC/DORD/2026/365 (a)) • Registration Fees of ₹1180/- has been reimbursed to Ms. Sheetu Sharma, Assistant professor, Applied Science Department for attending the Workshop on Recent Advances in Computational Mathematics, Machine Learning and Emerging Applications (Ref. No. AGC/DORD/2026/366) • Registration Fees of ₹475/- has been reimbursed to Ms. Gurveen Kaur, Professor & Incharge, IQAC for attending the <i>Conference on Sustainable Innovation through Chemistry & Environmental Sciences</i> (Ref. No. AGC/DORD/2026/367) • Registration Fees of ₹500/- has been reimbursed to Ms. Arjinder Kaur, Associate Professor, Management Studies Department for attending the <i>Workshop on Training on The POSH ACT 2013</i> (Ref. No. AGC/DORD/2026/368) • Cash Incentive: Heartiest congratulations to Dr. Hardeep Singh, Professor, Management Studies Department on successfully securing a patent from the Government of India for their innovation titled "Digital	
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	Customer Verification Processing Device” (Patent No. 485515-001). In recognition of this commendable achievement, each inventor has been awarded a cash incentive of ₹20,000/-, Additionally, the patent registration fee has been reimbursed — ₹15, 000/- as per approvals vide (Ref. No. AGC/DORD/2026/369) • Registration Fees of ₹500/- has been reimbursed to Ms. Rajwinder Kaur, Assistant Professor, Allied and Healthcare Sciences Department for attending the <i>FDP on Green Healthcare & Sustainability in Allied and healthcare Sciences</i> (Ref. No. AGC/DORD/2026/370) • Registration Fees of ₹500/- has been reimbursed to Ms. Rajbir Kaur, Assistant Professor, Allied and Healthcare Sciences Department for attending the <i>FDP on Green Healthcare & Sustainability in Allied and healthcare Sciences</i> (Ref. No. AGC/DORD/2026/371) • Registration Fees of ₹500/- has been reimbursed to Ms. Sonali, Assistant Professor, Allied and Healthcare Sciences Department for attending the <i>FDP on Green Healthcare & Sustainability in Allied and healthcare Sciences</i> (Ref. No. AGC/DORD/2026/372) • Registration Fees of ₹500/- has been reimbursed to Dr. Hasandeep Singh, Assistant Professor, Pharmaceutical Sciences Department for attending the <i>FDP on Green Healthcare & Sustainability in Allied and healthcare Sciences</i> (Ref. No. AGC/DORD/2026/373) • Registration Fees of ₹500/- has been reimbursed to Dr. Kuldeep Singh, Associate Professor, Pharmaceutical Sciences Department for	
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attending the *FDP on Green Healthcare & Sustainability in Allied and healthcare Sciences* (Ref. No. AGC/DORD/2026/374)

- Registration Fees of ₹500/- has been reimbursed to Ms. Shama Kundra, Assistant Professor, Applied Sciences Department for attending the *FDP on Applied Mathematics for Data Driven Computing and Engineering Applications* (Ref. No. AGC/DORD/2026/375)
- Registration Fees of ₹1,000/- has been reimbursed to Ms. Tejinder Sharma, Associate Professor, Computer Science and Engineering Department for attending the *International Conference on Additive Manufacturing, Emergent Materials and Processing Techniques* (Ref. No. AGC/DORD/2026/376)
- Cash Incentive: Heartiest congratulations to Dr. Gurbhej Singh, Assistant Professor, Mechanical Engineering Department on successfully securing a patent from the Government of India for their innovation titled "Aerodynamic Turbine Blade" (Patent No. 494907-001). In recognition of this commendable achievement, each inventor has been awarded a cash incentive of ₹20,000/-, Additionally, the patent registration fee has been reimbursed — ₹25,700/- as per approvals vide (Ref. No. AGC/DORD/2026/379)

Members Who Attended the Meeting

Dr. Hardeep Singh

Dr. Namarta Kad

Dr. Sanjay Sharma

Members Who Could not

Attend the Meeting

Dr. Paramjit Singh Pannu

Dr. Upain Bhatia

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Dr. Navdeep Singh

Ms. Tejinder Sharma (on behalf of Dr. Sandeep Kad) *J. Sharma*

Dr. Kuldeep Singh *a/fuy*

Dr. Gurbhej Singh

Mr. K.S. Walia (on behalf of Dr. Sachin Khurana) *S.K.*

Ms. Jasmine Kaur (Special Attendee, HMCT)

Ms. Rahatdeep Kaur (Special Attendee, FD)

Dr. Pooja Puri

Dr. Neha Arora

Dr. Dipti Malhotra

Dr. Harpal Singh

Dr. Harjot Kaur

Proposed Date of Next RDC Meeting: August 4, 2026

Dr. Narinder Sharma

Dr. Narinder Sharma
Dean (Research & Development)

Enclosure: Distribution of Research Grant Schemes to RDC Members
Distribution of NAAC Metrics to RDC Members

CC: PA to Principal Sir (For kind information) (Through Mail)
Registrars (Through Mail)
Deans (Through Mail)
All HOD's (with a request to circulate among Faculty Members) (Through Mail)
Head (IAC) (Through Mail)
RDC Members (Through Mail)

Date: 22/07/2026

RESEARCH AND DEVELOPMENT COMMITTEE MEETING HELD ON 22.7.2026
(RDC Members' Attendance)

S. No.	Name of Member	Department	Designation	Signature
1	Rahatdeep Kaur	FD	Assistant Prof	Rahatdeep
2	Singay Shwin	AIICS	Professor	Singay
3	Dr. Kuldeep Singh	Physical Sciences	Associate Prof.	Kuldeep
4	Jasmine Kaur	HMCT	Assistant Prof.	Jasmine
5	Dr. Hardeep Singh	DMS	Prof.	Hardeep
6	Dr. Gurshij Singh	ME	Assoc. Professor	Gurshij
7	Dr. Namaste Kaur	EE	Prof.	Namaste
8	Pejinder Shera	CSE	Asso Prof	Pejinder
9	Dr. Navdeep Singh	App. Sc	Professor	Navdeep
10	K.S. Walra	DIA	Asst. Prof	K.S. Walra
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[Signature]
22/07/26

Dr. Narinder Sharma
Dean (Research & Development)



GPS Map Camera

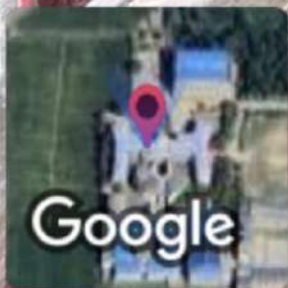


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Amritsar, Punjab 143115, India

Lat 31.577526° Long 74.990182°

Tuesday, 07/07/2026 03:23 PM GMT +05:30



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Amritsar, Punjab 143115, India

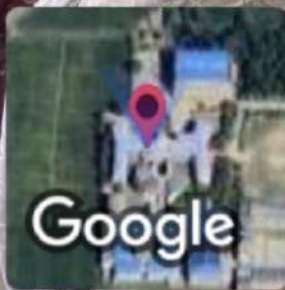
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GPS Map Camera



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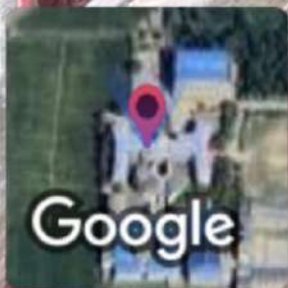
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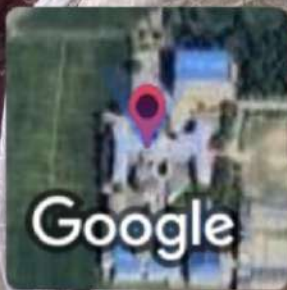
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