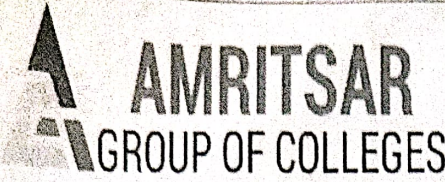

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MINUTES OF RDC COMMITTEE MEETING HELD ON 29.01.2026

Sr. No.	Agenda	Decision	Responsibility
1.	Approval of Previous Meeting Minutes	As no comments were received from any member, the minutes of the meeting held on 09.12.2025 stand approved.	All RDC Members
2.	Research Grant Proposals	RDC members are requested to prepare all research grant proposals in advance to ensure immediate and timely submission upon opening of the online portal, strictly in compliance with the prescribed guidelines.	All RDC Members
3.	Ensuring Ethical Research Practices	Faculty members are expected to maintain the highest standards of academic integrity and ethical conduct in all research activities. All research work must strictly follow the guidelines issued by the UGC and the University. Artificial Intelligence tools, if used, should be applied responsibly and with proper acknowledgment. Research publications should be made only in credible, recognized, and approved journals to ensure quality and authenticity.	All Faculty Members
4.	Academic Journals	The Department of Management Studies (DMS) has initiated the AGC-JMS Journal and prepared its first edition. The department is required to complete the process of applying for and obtaining the ISSN for the journal at the earliest . In a similar manner, the Departments of Applied Sciences, Computer Science & Engineering, and Pharmaceutical Sciences are also requested to initiate and complete the ISSN	Concerned department RDC Members


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		application process for their respective journals at the earliest.	
5.	Encouraging Interdisciplinary Research Initiatives	All RDC members are encouraged to actively engage in interdisciplinary research projects to foster innovation and enhance the institution's research culture and academic visibility.	All RDC Members
6.	Enhancing Teaching and Research Skills through Professional Development	Faculty members are encouraged to attend 5-day FDPs and workshops to enhance teaching and research skills and to present papers at recognized conferences with prior approval, as such participation promotes continuous learning, professional development, and institutional growth.	All Faculty Members
7.	ICAMMP-2025	<ul style="list-style-type: none"> The International Conference on Advances in Additive Manufacturing and Emerging Materials Processing (ICAMMP-2025) was successfully conducted on <i>December 11-12, 2025</i>, and received an overwhelming response. A total of 143 research papers were received, out of which 80 papers were accepted after review. The successful conduct of the conference was made possible due to the continuous support and guidance of the College Management and the worthy Principal, whose encouragement at every stage was invaluable. Sincere appreciation is also extended to the organizing team and coordinators for their dedicated efforts and effective coordination. 	All RDC Members

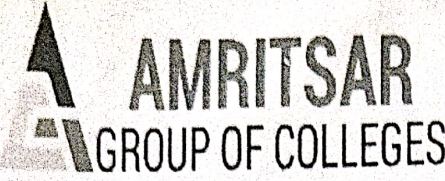
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		<ul style="list-style-type: none"> The RDC members are requested to inform their faculty members to apply for reimbursement of the registration fees by duly filling the reimbursement form and submitting the required undertaking in cases where papers have been published jointly with students (<i>Undertaking Annexure-I: enclosed</i>). 	
8.	AIIS'26	<p>The 1st International Conference on Artificial Intelligence and Information Security (AIIS'26) is scheduled to be held on March 12–13, 2026. The publication proposal has been accepted by Taylor & Francis.</p> <p>The conference email and WhatsApp message have been shared with all RDC Members and Heads, who are requested to further circulate the same among faculty members and external contacts for wide publicity.</p> <p>The official conference website is available at: https://agcamritsar.in/aiis2026/</p> <p>The following members will oversee the organization and conduct of the conference:</p> <ul style="list-style-type: none"> Dr. Sachin Khurana – Conference Chair Dr. Gurbhej Singh – Co-Convenor (Overall Responsibility) Mr. K. S. Walia – Organising Secretary Mr. Sahil Luthra – Co-Convenor <p>Dr. Gurbhej Singh, as Co-Convenor, will take overall responsibility for the conference, with all other members</p>	All RDC Members

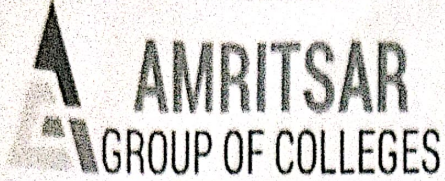
		extending full support to ensure the smooth and successful conduct of the event.	
9.	FDP Planning Allied & Health Care	The Allied & Health Care department is advised to plan and conduct a Faculty Development Program (FDP) by next month.	Concerned RDC Members
10.	Planning of Expert Lectures on R & D and IPR	To plan the expert lectures on R&D and IPR and share the finalized schedule with the Office of Research & Development at the earliest.	All RDC Members
11.	Deputation of Student Coordinators	To depute student coordinators to support innovation activities, research events, and systematic documentation, thereby promoting a strong research-oriented culture among students.	All RDC Members
12.	Fundamentals of Research Methodology _ 2nd Sem. Students	All RDC members are requested to ensure the timely completion of the 2 nd semester syllabus, in coordination with their respective Heads, as per the previously shared syllabus and PPTs. Kindly share the detailed syllabus completion schedule with the Office of Research & Development for record and monitoring purposes.	All RDC Members
13.	Proposal for Amendment in Research Policy Related to Patents	It is proposed to amend the existing Research Policy of the Institute with regard to cash incentives and reimbursement of patent registration fees . As per the proposed amendment, in cases where students are involved as co-inventors , the maximum number of inventors shall be limited to six (06) . In such cases, the patent registration fee shall be reimbursed only to faculty members , subject to submission of a duly signed Undertaking (Annexure-II) confirming that:	All Faculty Members

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		<ul style="list-style-type: none"> The faculty member shall claim reimbursement only for the registration fee paid by him/her; and No reimbursement shall be claimed or granted for any student inventor towards patent registration fees. <p>Further, eligible faculty members shall continue to receive cash incentives for granted/published patents strictly as per the existing Research Policy of the Institute.</p> <p>The matter is placed before the committee for discussion, approval, and necessary recommendations.</p>	
14.	Department-Wise Planning of International Conferences	<ul style="list-style-type: none"> It has been decided that the Department of Pharmaceutical Sciences shall plan and organize an International Conference in December 2026. Further, the Department of Management Studies (DMS) shall organize an International Conference in March 2027, followed by the Department of Mechanical Engineering (ME), which shall plan and conduct its International Conference in December 2027. The concerned departments are advised to initiate advance planning, including theme finalization, organizing committees, budget estimates, and approvals, to ensure the smooth and successful conduct of the respective conferences as per the proposed schedule. 	
13.	Information		

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	<ul style="list-style-type: none"> • FDP: Six Days FDP on “Next-Generation Technologies for Energy Efficiency and Sustainable Innovation” to be held on February 2-7, 2026 and organized by Department of Mechanical Engineering*, Vikas Collage of Engineering & Technology, Vijayawada Rural, Nunna, Andhra Pradesh (Online Mode), <i>shared on 22/01/2026 through (Arattai Message).</i> • STC: Short-Term Course (STC) on “The Research Journey: Foundational Concepts and Skills” to be held on 02th Feb 2026- 06th Feb 2026 and organized by Department of Management Studies National Institute of Technology, Hamirpur (Online Mode), <i>shared on 22/01/2026 through (Arattai Message).</i> • Registration Fees of ₹590/- has been reimbursed to Ms. Eti Nanda, HR, Registrar office for attending the <i>FDP on Developing Healthy Work Culture at Workplace, NITTTR, Chandigarh</i> (Ref. No. AGC/DORD/2026/005). • Registration Fees of ₹590/- has been reimbursed to Ms. Amandeep Kaur, Clerk, Registrar office for attending the <i>FDP on Developing Healthy Work Culture at Workplace, NITTTR, Chandigarh</i> (Ref. No. AGC/DORD/2026/006). • Registration Fees of ₹590/- has been reimbursed to Ms. Sargunpreet Batra, PA to Principal, Principal office for attending the <i>FDP on Developing Healthy Work Culture at Workplace, NITTTR, Chandigarh</i> (Ref. No. AGC/DORD/2026/007). • Registration Fees of ₹590/- has been reimbursed to Mr. Gurpreet Singh, Clerk, Registrar office for attending the <i>FDP on Developing Healthy Work Culture at Workplace, NITTTR, Chandigarh</i> (Ref. No. AGC/DORD/2026/008). 	
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	<ul style="list-style-type: none"> • Registration Fees of ₹590/- has been reimbursed to Mr. Supreet Singh, Assistant Registrar, Scholarship Cell for attending the <i>FDP on AI for Engineering Applications</i>, NITTTR, Chandigarh (Ref. No. AGC/DORD/2026/009). • Registration Fees of ₹590/- has been reimbursed to Mr. Robin Singh, Clerk, Scholarship office for attending the <i>FDP on Developing Healthy Work Culture at Workplace</i>, NITTTR, Chandigarh (Ref. No. AGC/DORD/2026/010). • Registration Fees of ₹590/- has been reimbursed to Ms. Sumanpreet Kaur, DEO, Scholarship office for attending the <i>FDP on Developing Healthy Work Culture at Workplace</i>, NITTTR, Chandigarh (Ref. No. AGC/DORD/2026/011). • Registration Fees of ₹590/- has been reimbursed to Mr. Harwinder Singh, DEO, Scholarship office for attending the <i>FDP on Developing Healthy Work Culture at Workplace</i>, NITTTR, Chandigarh (Ref. No. AGC/DORD/2026/012). • Registration Fees of ₹590/- has been reimbursed to Ms. Rajwinder Kaur, Assistant Placement Officer, Training and Placement Cell for attending the <i>FDP on Developing Healthy Work Culture at Workplace</i>, NITTTR, Chandigarh (Ref. No. AGC/DORD/2026/013). • Registration Fees of ₹590/- has been reimbursed to Mr. Manvir Singh Narang, Assistant Placement Officer, Training and Placement Cell for attending the <i>FDP on Developing Healthy Work Culture at Workplace</i>, NITTTR, Chandigarh (Ref. No. AGC/DORD/2026/014). • Registration Fees of ₹590/- has been reimbursed to Ms. Avleen Randhawa, Assistant Placement Officer, Training and Placement Cell for attending the 	
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FDP on Developing Healthy Work Culture at Workplace, NITTTR, Chandigarh (Ref. No. AGC/DORD/2026/015).

- **Registration Fees of ₹590/-** has been reimbursed to **Ms. Shruti Prashar, Dy. Dean, Training and Placement Cell** for attending the *FDP on Developing Healthy Work Culture at Workplace, NITTTR, Chandigarh* (Ref. No. AGC/DORD/2026/016).
- **Registration Fees of ₹590/-** has been reimbursed to **Mr. Ranjit Singh, Admission Manager, CCIE** for attending the *FDP on Developing Healthy Work Culture at Workplace, NITTTR, Chandigarh* (Ref. No. AGC/DORD/2026/017).
- **Cash Incentive:** Heartiest congratulations to **Mr. Bimal Kumar, Associate Professor, EE department** and **Mr. Chetan Verma, Assistant Professor, EE department** on successfully securing a patent from the Government of India for their innovation titled "**Modular EV Trolley**" (Patent No. 470197-001). In recognition of this commendable achievement, each inventor has been awarded a cash incentive of **₹10,000/-**. Additionally, the patent registration fee has been reimbursed—**₹9,000/-** to **Mr. Bimal Kumar** and **₹13,000/-** to **Mr. Chetan Verma**—as per approvals vide Ref. Nos. AGC/DORD/2026/018, and AGC/DORD/2026/019.
- **Cash Incentive:** Heartiest congratulations to **Dr. Paramjit Singh, Registrar** and **Dr. Gurbhej Singh, Assistant Professor, ME department** on successfully securing a patent from the Government of India for their innovation titled "**Mechanical Equipment Carrying Trolley for Steel Industries**" (Patent No. 466637-001). In recognition of this commendable achievement, each inventor has been awarded a cash incentive of **₹10,000/-**. Additionally, the patent registration fee has been reimbursed—**₹12,500/-** to

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Dr. Paramjit Singh and ₹12,500/- to **Dr. Gurbhej Singh** —as per approvals vide Ref. Nos. AGC/DORD/2026/021, and AGC/DORD/2026/022.

- **Cash Incentive:** Congratulations to **Dr. Pooja Puri**, Professor, DMS for publishing the paper in ABDC indexed journal named "European Economic Letters" and paper titled "Financial behaviour and Savings Decisions of the working class: an empirical study in Amritsar City". She has been given the cash incentives worth ₹ 5000/- for publishing this paper. (Ref. No. AGC/DORD/2025/1043).
- **TA Disbursement:** A sum of ₹890/- has been provided as **Travel Allowance (TA)** to **Dr. Hardeep Singh**, Professor, DMS for distribution to students, as per **Annexure-III**, for visiting various institutes in **Amritsar** and **Batala** for the purpose of brochure distribution and publicity of the **International Conference on Advances in Additive Manufacturing and Emerging Materials Processing (ICAMMP-2025)**, which was successfully conducted on **December 11–12, 2025**, vide Ref. No. **AGC/DORD/2026/023**. Further, **Dr. Hardeep Singh** is requested to **submit the student receipt acknowledgements** to the R&D Office at the earliest.

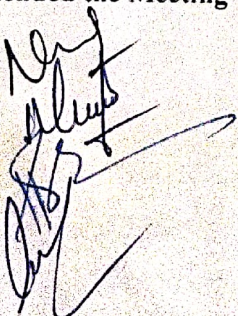
Members Who Attended the Meeting

Dr. Namrata Kad

Dr. Navdeep Singh

Dr. Hardeep Singh

Dr. Gurbhej Singh




Members Who Could not Attend the Meeting

Dr. Paramjit Singh Pannu

Dr. Upain Bhatia

Dr. Sandeep Kad

Dr. Dipti Malhotra

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Mr. Jaspreet Singh (on behalf of Dr. Sandeep Kad)

Mr. K. S. Walia (on behalf of Dr. Sachin Khurana)

Mr. Rupinder Singh (Special Attendee, HMCT)

Dr. Kuldeep Singh (Pharmaceutical Sciences)

Mr. Towqeer Bashir (on behalf of Dr. Sanjay Sharma)

Rupinder Singh

2/24

Towqeer

Dr. Pooja Puri

Dr. Sanjay Sharma

Dr. Sachin Khurana

Dr. Sorabh Sehajpal

Dr. Harpal Singh

Dr. Harjot Kaur

Dr. Neha Arora

Proposed Date of Next RDC Meeting: February 17, 2026

Narinder Sharma

**Dr. Narinder Sharma
Dean (Research & Development)**

Enclosures:

- Annexure -I (Undertaking: Conference Registration Fees Reimbursement)
- Annexure -II (Undertaking: Patent Registration Fee Reimbursement)
- Annexure -III (TA distribution to Students)

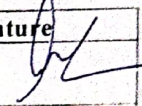
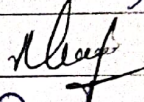
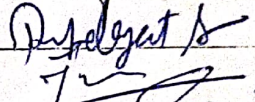
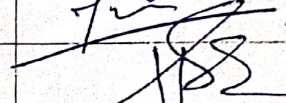
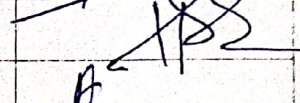

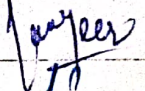
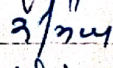
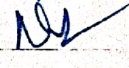
- CC:
- PA to Principal Sir (For kind information) (Through Mail)
 - Registrars (Through Mail)
 - Deans (Through Mail)
 - All HOD's (with a request to circulate among Faculty Members) (Through Mail)
 - Head (IAC) (Through Mail)
 - RDC Members (Through Mail)

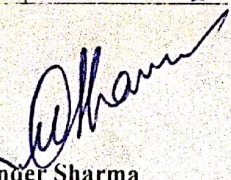
RDC Members' Attendance

Office of the
Dean (R & D)

Date: 29/01/2026

RESEARCH AND DEVELOPMENT COMMITTEE MEETING HELD ON 29.01.2026
(RDC Members' Attendance)

S. No.	Name of Member	Department	Designation	Signature
1	Dr. Rishabh Singh	Mechanical Engg	A.P	
2	Dr. Navdeep Singh	App. Sc.	Asso. Prof	
3	Rupinderjeet Singh	AMCT	AP	
4	Jaspur Singh	CSR	A.P	
5	Dr. Hardeep Singh	DMS	Professor	
6	Kamdeep Singh	DCA	Asst. Prof	
7	Tongjeer Baskir	DAHS	Assistant Professor	
8	Dr. Kuldeep Singh	Physical Science	A.P	
9	Dr. Namrata Kaur	EE	Prof.	
10				
11				
12				
13				
14				
15				


Dr. Narinder Sharma
Dean (Research & Development)