

Ref.No. AGC/DSA/SWC/2023/002

Date: 26/03/2023

Circular

This is to inform all the members of the Student Welfare Committee that a meeting is to be held on 28-03-2023 at 3:30 pm in the DSA Office. All the members are requested to be present for the meeting.

Agenda:

1. To evaluate the activities and impact of Prayaas 2023.
2. Wasp net in corridors.
3. Student Support Services.
4. Extra-Curricular and Co-Curricular Activities.
5. To finalize the committee assignments for the upcoming semester.



Dean Students' Affairs

AGC, Amritsar

Meeting of Student Welfare Committee held on 28-03-2023 at 3:30 pm in the DSA Office.

Attendees	Absentees
Aman Prasad	Abhinav Kumar
Vardan Aggarwal	Bhanshya
Dhruv Kumar	Kashish Suman
Gaurav Kumar	Muskanpreet Kaur
Tanish Chopra	
Komal Gupta	
Kunal Prasar	
Manvi	
Manya Thakur	
Rachit Nagpal	
Jyoti Kumari	
Anshik Singh	
Ishmeen Kaur	



Dean Students' Affair

AGC, Amritsar

Minutes of Meeting of Student Welfare Committee held on 28-03-2023 at 3:30 pm in the DSA Office.

S. N.	Agenda	Discussion	Responsibility
1.	To evaluate the activities and impact of Prayaas 2023.	<p>The committee evaluated <i>Prayaas 2023</i> as a successful platform for student engagement, skill development, and cultural exchange. The following observations were made:</p> <ul style="list-style-type: none"> Student Participation: High participation was recorded across various events, including competitions, workshops, and cultural activities, reflecting strong interest and enthusiasm among students. Skill Development: The events effectively contributed to enhancing leadership, teamwork, creativity, and problem-solving skills among participants. Organizational Efficiency: Most activities were conducted smoothly with proper coordination between faculty, student committees, and volunteers, though minor improvements in scheduling and resource allocation were noted. Feedback Analysis: Feedback from students and faculty highlighted appreciation for the diversity of events, interactive sessions, and learning opportunities. Suggestions included better publicity, increased time for certain events, and enhanced logistical support. Overall Impact: <i>Prayaas 2023</i> strengthened campus culture, encouraged student collaboration, and provided a platform for recognizing talent and achievements. It also helped identify areas of improvement for future editions, particularly in planning, communication, and resource management. 	All Members

2.	Wasp net in corridors.	<p>Issue</p> <ul style="list-style-type: none"> Students and staff have reported the presence of wasp nests in several campus corridors, particularly near classroom blocks and hostel entrances. These nests pose a safety risk, as wasp stings can trigger allergic reactions and disrupt movement in affected areas. <p>Discussion</p> <ul style="list-style-type: none"> The committee recognized the potential hazard to students and staff, particularly those with known allergies. It was noted that cleaning and maintenance personnel may require proper equipment and professional assistance for safe removal. Temporary restrictions on access to affected areas were suggested until the nests are safely eliminated. <p>Proposal</p> <ul style="list-style-type: none"> Engage a professional pest control service to safely remove all wasp nests in corridors and adjacent areas. Implement regular inspections to prevent future infestations. Display warning signs during treatment and circulate safety advisories to students regarding precautions. <p>Benefits</p> <ul style="list-style-type: none"> Ensures the safety and well-being of students and staff by minimizing the risk of stings and related health issues. Maintains a safe, secure, and comfortable campus environment. Encourages proactive maintenance and systematic pest management practices. <p>Action Taken / Next Steps</p> <ul style="list-style-type: none"> Hostel and maintenance teams to coordinate with pest control services for immediate nest removal. Schedule periodic inspections, particularly during peak wasp seasons. Report the completion of removal and safety verification in the next committee meeting. 	All Members
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3.	Student Support Services	<p>Issue: New students may struggle with academic pressure, personal challenges, or adjustment issues.</p> <p>Proposal: Introduce mentoring programs, counseling services, and an accessible grievance redressal system.</p> <p>Benefits: Provides emotional and academic support, addresses student concerns promptly, and improves overall well-being and retention.</p>	All Members
4.	Extra-Curricular and Co-Curricular Activities	<p>Discussion</p> <p>The committee reviewed the extra-curricular and co-curricular activities conducted during the previous semester. Reports from various student clubs, societies, and departmental committees were examined, including participation details, event outcomes, and student feedback. Members discussed the overall effectiveness of the activities in promoting student engagement, skill development, and holistic learning. Suggestions were made to increase student participation and diversify the types of activities offered in the upcoming semester.</p> <p>Action Points</p> <ul style="list-style-type: none"> • Collect proposals and activity ideas from all student clubs and committees. • Finalize the activity calendar and share it with all stakeholders. • Assign coordinators for smooth execution and monitoring of each activity. • Review and evaluate participation and outcomes in the subsequent committee meeting. 	All Members
5.	To finalize the committee assignments for the upcoming semester	<p>Discussion</p> <ul style="list-style-type: none"> • Reviewed existing student committees, their roles, and functions. • Considered students past involvement, interests, and capabilities for balanced representation. • Emphasized the need for faculty coordinators to guide and monitor each committee. • Discussed responsibilities, reporting hierarchy, and expectations from committee members. <p>Decisions</p> <ul style="list-style-type: none"> • Assign students to committees based on interest, experience, and department representation. • Ensure each committee has a designated faculty mentor. • Communicate the finalized committee list to all 	All Members

	<p>students and faculty.</p> <p>Action to be taken</p> <ul style="list-style-type: none">• Circulate the final list of committee assignments at the start of the semester.• Brief students on roles, responsibilities, and reporting structure.• Monitor committee activities periodically to ensure effective functioning.	
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Dwijeeet Singh

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