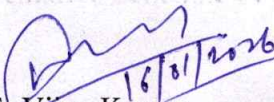


Date: -16 -01-26

Tentative Schedule of Meetings of Anti-Drug Committee for session Jan 2026-June 2026

Meeting No	Tentative Dates
1	19-02-2026
2	20-04-2026

Note: - This is the tentative schedule of meetings it may change, new dates of meetings may be shared on short notice so all members of the committee requested to be available for the meetings.

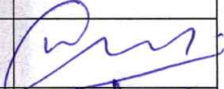

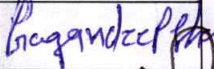
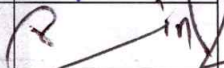
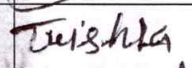
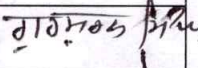
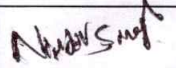

16/01/2026
Er. Vijay Kumar
Chief Warden

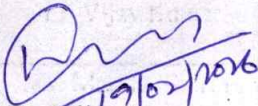
Er. Vijay Kumar
Chief Warden

Attendance of First Meeting (Anti-Drug Committee)

From the Office of Chief Warden

Dated: - 19-02-2026

S. No	Name	Designation	Responsibility	Mobile No	Signature
1	Er. Vijay Kumar	Chief Warden	Convenor	9877400262	
2	Ms. Madhu Sharma	Warden (Girls Hostel)	Member	8847295690	
3	Mr. Gagandeep Sharma	Warden (Boys Hostel)	Member	8872004737	
4	Mr. Jarmanjit Singh	Warden (Boys Hostel)	Member	9915240182	
5	Ms. Trishla Sharma	Assistant Warden (Girls Hostel)	Member	8566945161	
6	Mr. Gursharan Singh	Caretaker (Boys Hostel)	Member	8360448035	
7	Mr. Nirdev Singh	Caretaker (Boys Hostel)	Member	9814075018 6334502288	


19/02/2026
Er. Vijay Kumar
Chief Warden

Er. Vijay Kumar
Chief Warden

Date: - 17-02-2026

Meeting schedule:

Date: 19/02/2026

Time: 3:30 PM

Venue: Chief Warden Office

Agendas

Welcome Address by Convenor

- Opening remarks by the Chief Warden
- Introduction of committee members

Objective of the Committee

- Discussion on the purpose of forming the Anti-Drug Committee
- Importance of maintaining a drug-free hostel environment

Review of Existing Rules & Regulations

- Overview of hostel rules related to drugs and intoxicants
- Identification of gaps (if any)

Roles and Responsibilities of Members

- Allocation of duties to wardens, security staff, and student representatives

Planning of Monitoring Mechanism

- Schedule for **regular inspections and surprise checks**
- Entry/exit monitoring system for hostel students

Awareness and Prevention Activities

- Organizing awareness campaigns, posters, and sessions
- Involving student representatives in spreading awareness

Reporting and Complaint System

- Establishing a confidential reporting mechanism
- Procedure for handling suspected cases

Disciplinary Measures

- Discussion on actions to be taken against violations
- Ensuring fairness and strict enforcement

Coordination with Authorities (if required)

- Interaction with institutional authorities or external agencies (if needed)

Any Other Matter with Permission of Chair

Planning of Welcome Address

- Schedule for regular inspections and surprise checks

- Entry/exit monitoring system for hostel students

Awareness and Prevention Activities

- Organizing awareness campaigns, posters, and sessions

- Involving student representatives in spreading awareness

Reporting and Complaint System

- Establishing a confidential reporting mechanism

- Procedure for handling suspected cases

Disciplinary Measures

- Discussion on actions to be taken against violations

- Ensuring fairness and strict enforcement

Coordination with Authorities (if required)

- Interaction with institutional authorities or external agencies (if needed)

Any Other Matter with Permission of Chair

Planning of Welcome Address

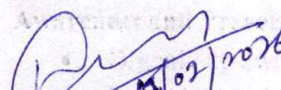
- Schedule for regular inspections and surprise checks

- Entry/exit monitoring system for hostel students

Awareness and Prevention Activities

- Organizing awareness campaigns, posters, and sessions

- Involving student representatives in spreading awareness


Er. Vijay Kumar
Chief Warden

Date: - 19-02-2026

1. Welcome Address

The meeting commenced with a welcome address by the Chief Warden, who greeted all members and emphasized the importance of maintaining a drug-free hostel environment.

2. Objective of the Committee

The Chairperson briefed the members about the objectives of the Anti-Drug Committee, focusing on prevention, monitoring, and awareness regarding substance abuse within the hostel.

3. Review of Rules & Regulations

Existing hostel rules related to prohibition of drugs and intoxicants were discussed. Members agreed to strictly enforce these rules and suggested periodic review for improvement.

4. Roles and Responsibilities

Duties were assigned to all members:

- Wardens: Regular supervision and reporting
- Security Staff: Monitoring entry/exit and checking suspicious activities
- Student Representatives: Assisting in awareness and reporting issues

5. Monitoring Mechanism

It was decided to conduct:

- Regular inspections of hostel rooms
- Surprise checks at random intervals
- Strict monitoring at entry/exit points

6. Awareness Activities

The committee resolved to:

- Organize awareness campaigns and interactive sessions
- Display posters and notices in hostel premises
- Encourage peer awareness through student representatives

7. Reporting System

A confidential reporting system will be established where students can report any suspicious activity without fear. Complaints will be handled sensitively and promptly.

8. Disciplinary Measures

The committee agreed that strict disciplinary action will be taken against any student found involved in drug-related activities, as per hostel/institutional rules.

9. Coordination with Authorities

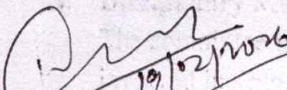
It was decided that, if required, the committee will coordinate with higher authorities for necessary action in serious cases.

10. Any Other Matter

No additional matters were raised.

Action Points Summary

- Conduct regular and surprise inspections
- Implement awareness programs
- Establish confidential reporting system
- Ensure strict enforcement of rules


Er. Vijay Kumar
Chief Warden

Date: - 19-02-2026

