

Ref. No. ACET/10/2567Date: 10/8/15

To

1. Sh. Amit Sharma , Chairman & CEO, ACET, Amritsar	Chairman BOG
2. Mrs. Ragini Sharma , Director (Finance), ACET Amritsar	Member
3. Dr. Vaneet Sharma , Member Managing Committee	Member
4. Sh. Rajinder Sharma , Member Managing Committee	Member
5. Sh. Shiv Dutt Sharma , Member Managing Committee	Member
6. Dr. Buta Singh , Dean Academics, PTU Jalandhar	Member
7. Dr. R. K Garg , Prof. & Head, Industrial & Production Engg., NIT Jalandhar	Member
8. Col. (Retd.) Gurmukh Singh , Dean Student Affairs & HOD CSE	Member
9. Prof. P.S. Sidhu , Dean Academic Affairs & HOD CE	Member
10. Dr. V. K Banga , Principal, ACET, Amritsar	Member Secretary
11. Dr. Rajneesh Arora , Ex- Vice Chancellor, PTU Jalandhar	Special Invitee

Sub: 2nd Meeting of Board of Governing Body of ACET Amritsar

Dear Sir/Madam

A meeting of Board of Governing Body is scheduled to be held on 14th March 2015 at 12:00 noon at Amritsar College of Engineering and Technology, Amritsar. The agenda of the meeting is as follows:

1. Minutes of previous BOG.
2. Action taken report of previous BOG meeting.
3. Principal report
4. Approval of the proceedings of 2nd Academic Council meeting held on 9/03/2015.





AUTONOMOUS COLLEGE



AMRITSAR COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi & Affiliated to PTU, Jalandhar

Ref. No. ACET/PG/2567

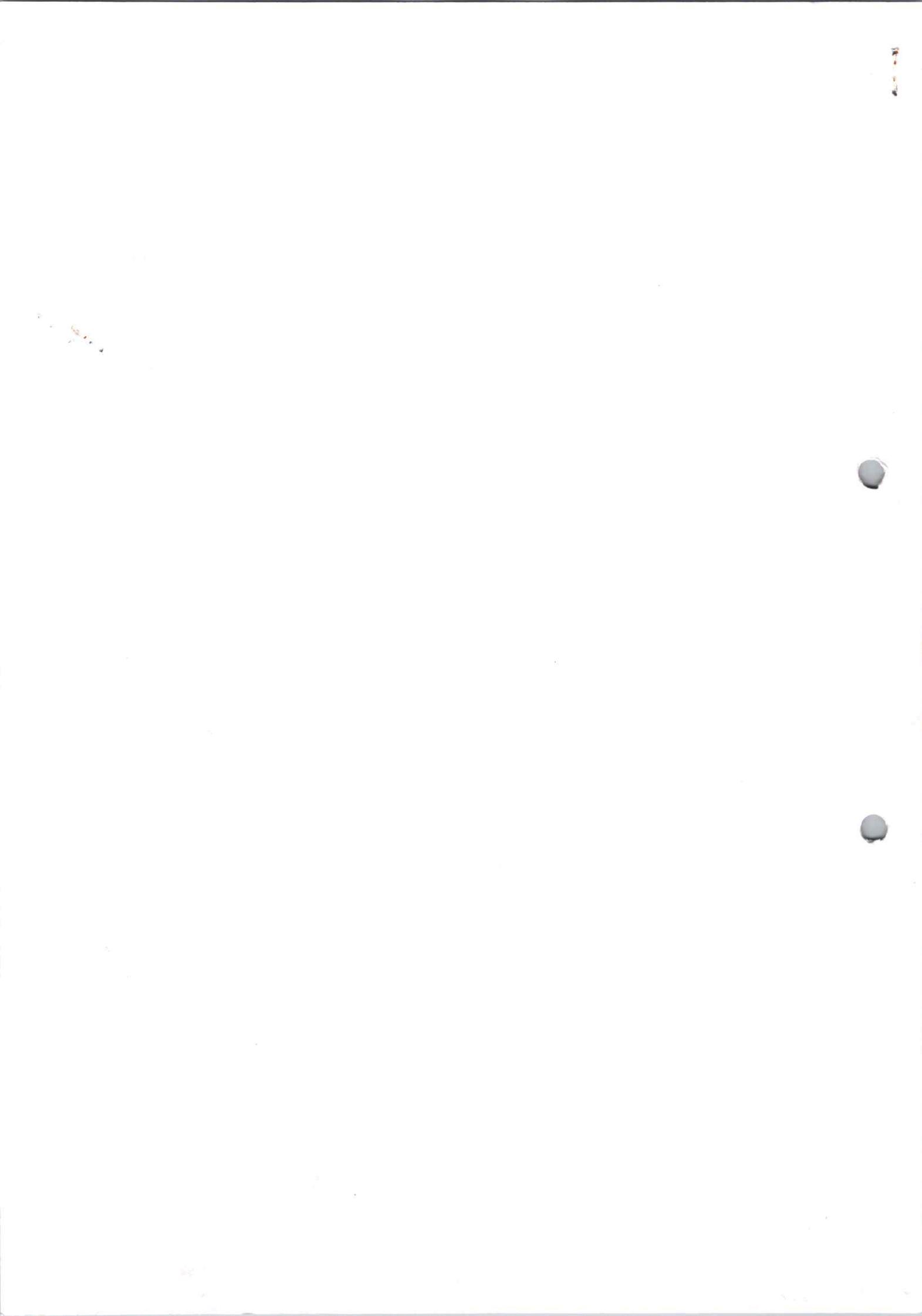
Date: 10/03/15

- a. Approval for introducing new courses BBA and B. Sc.(Economics)
- b. Approval for variation of intake in existing courses (B.Sc.(HCMT) from 60 to 90 seats, B.Sc.(Agri.) from 60 to 120, MCA from 60 intake in first year to 30 in LEET second year)
- c. Scholarship schemes for new admission(for meritorious students)
- d. Admission Process 2015-16
- 5. Approval of recommendations made by finance committee
- 6. Future Planning
- 7. Any other item(s) with approval of Chairman

You are requested to confirm your participation in the said meeting. TA/DA & Honorarium will be paid as per college/PTU rules.

With Regards,


(Dr. V. K. Banga)
Member Secretary





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AMRITSAR COLLEGE OF ENGINEERING & TECHNOLOGY

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www.acetamritsar.org

Ref. No. ACET/PO/2570a

Date: 14/03/15

Proceedings of the Board of Governing body

Proceedings of the Board of Governing body meeting held on 14/03/2015, (12.00 noon) in meeting room of Director/Principal Office:

The following were present:

1. Sh. Amit Sharma , Chairman & CEO, ACET, Amritsar	Chairman BOG
2. Mrs. Ragini Sharma , Director (Finance), ACET Amritsar	Member
3. Dr. Vaneet Sharma , Member Managing Committee	Member
4. Sh. Rajinder Sharma , Member Managing Committee	Member
5. Sh. Shiv Dutt Sharma , Member Managing Committee	Member
6. Dr. R. K Garg , Prof. & Head, Industrial & Production Engg., NIT Jalandhar	Member
7. Prof. P. S. Sidhu , Dean Academic Affairs HOD, CE	Member
8. Col. (Retd.) Gurmukh Singh , Dean Student Affairs, HOD, CSE	Member
9. Dr. Rajneesh Arora , Ex- Vice Chancellor, PTU Jalandhar	Special Invitee
10. Dr. V. K Banga , Principal, ACET, Amritsar	Member secretary (Ex-Officio)

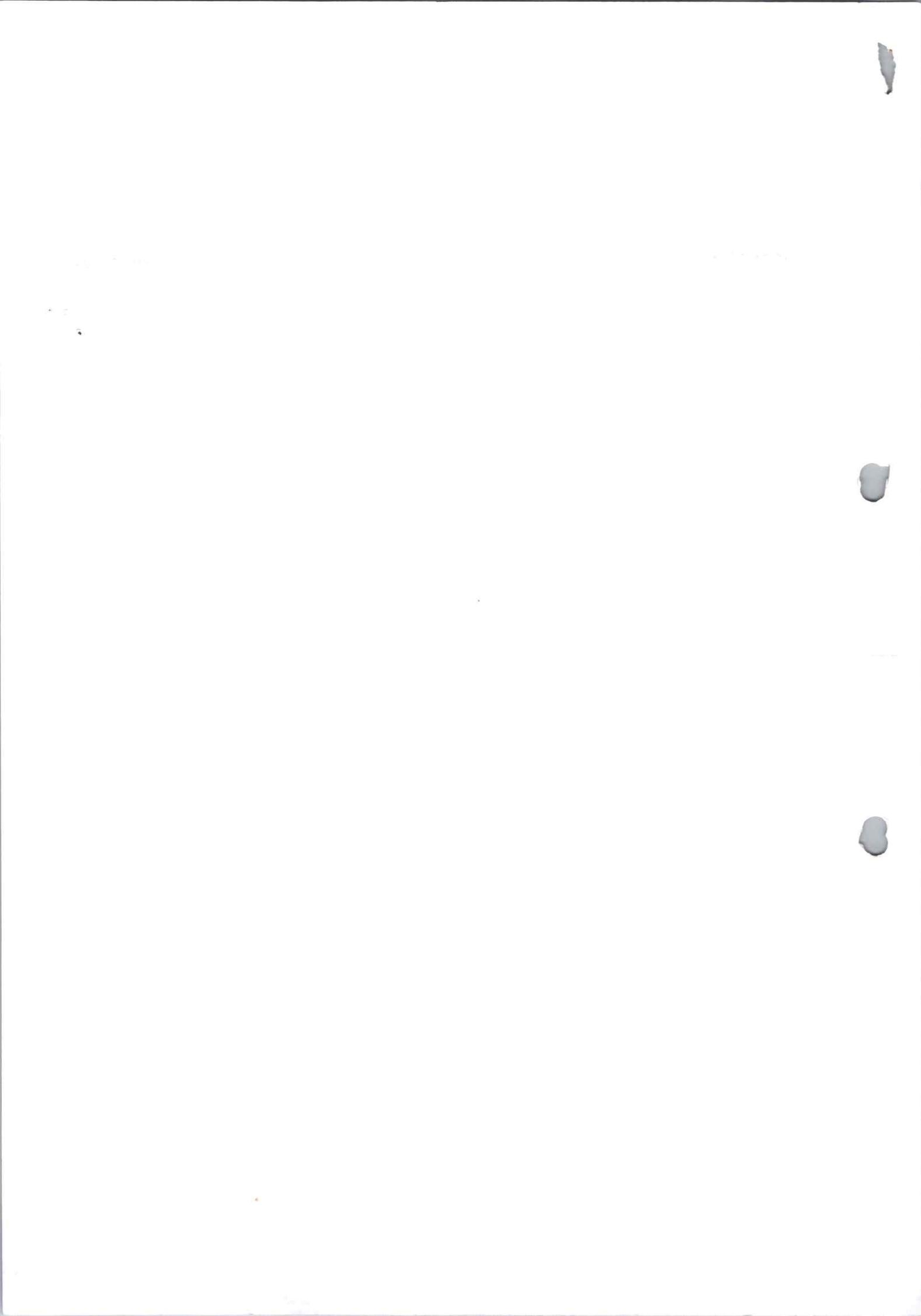
The following member could not attend the meeting:

1. **Dr. Buta Singh**, Dean Academics, PTU, Jalandhar.

At the outset, the chairman of the Governing body welcomed the members to the meeting. The various items of the agenda of the meeting were discussed and the decisions were taken unanimously as under:

S. No.	Agenda	Decisions/Approvals
1.	Action taken report of previous BOG meeting as per annexure-I attached	The Committee satisfied with the action taken report towards the compliance of previous BOG meeting

1/2



2.	Presentation by the Principal regarding conduct of Nov-2014 Examinations, declaration of results and agenda items discussed in 2 nd Academic Council meeting held on March 9, 2015	The Committee appreciated the steps taken for successful conduct of examination, evaluations and declaration of results of Nov. 2014 examinations.
3.	Approval of the proceedings of 2 nd Academic Council meeting held on March 9, 2015. (Annexure-II attached)	Approved
4.	Approval of recommendations made by finance committee. (Annexure-III attached)	Approved
5	Scholarship for the student having Rank between 1-1000 in JEE(all India rank)	The committee approved to exempt tuition fees to the students having rank between 1-1000 in JEE (all India rank) for all semesters in B. Tech course.
6.	Preservation of old examination records	The committee approved to preserve old examination record for the period of one year from the date of examinations.

Amit Sharma
Chairman

(Adv. Amit Sharma)





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STATUS - ACHIEVING SOON.



AMRITSAR COLLEGE OF ENGINEERING & TECHNOLOGY

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Attendance:

Subject : Meeting of Board of Governing Body held on 14/03/2015 at 12.00 noon

The following members were present.

S.No	Name of member present	Designation	Signature
1.	Sh. Amit Sharma, Chairman & CEO, ACET, Amritsar	Chairman BOG	<i>Amit Sharma</i>
2.	Mrs. Ragini Sharma, Director (Finance), ACET Amritsar	Member	<i>Ragini Sharma</i>
3.	Dr. Vaneet Sharma, Member Managing Committee	Member	<i>Vaneet</i>
4.	Sh. Rajinder Sharma, Member Managing Committee	Member	<i>Rajinder Sharma</i>
5.	Sh. Shiv Dutt Sharma, Member Managing Committee	Member	<i>Shiv Dutt</i>
6.	Dr. R. K Garg, Prof. & Head, Industrial & Production Engg., NIT Jalandhar	Member	<i>R K Garg 14/3/15</i>
7.	Col.(Retd.) Gurmukh Singh, Vice Principal, Dean Student Affairs.	Member	<i>Gurmukh Singh 14/3/15</i>
8.	Prof.P .S. Sidhu, Dean Academic Affairs HOD, CE	Member	<i>P S Sidhu</i>
9.	Dr. V. K Banga, Principal, ACET, Amritsar	Member (Ex-Officio)	<i>V K Banga</i>
10.	Dr. Rajneesh Arora, Ex- Vice Chancellor, PTU Jalandhar	Special Invitee	<i>Rajneesh Arora</i>

Donald G.

Walter

Walter

Walter

Walter

Walter



**WELCOME TO ALL MEMBERS
ON
2nd BOG
MEETING HELD ON
14th MARCH 2015**

**Amritsar College of Engineering and Technology,
(An Autonomous College of Govt. University),
Amritsar, Punjab, INDIA.**

14/03/2015

AGENDA

- Minutes of previous BOG.
- Action taken report of previous BOG meeting.
- Principal report
- Approval of the proceedings of 2nd Academic Council meeting held on 9/03/2015.
 - Approval for introducing new courses BBA and B. Sc.(Economics)
 - Approval for variation of intake in existing courses (B.Sc.(HCMT) from 60 to 90 seats, B.Sc.(Agri.) from 60 to 120, MCA from 60 intake in first year to 30 in LEET second year)
 - Scholarship schemes for new admission(for meritorious students)
 - Admission Process 2015-16
- Approval of recommendations made by finance committee
- Future Planning
- Any other item(s) with approval of Chairman

14/03/2015

Previous meeting follow up

- Approval of four experts outside of the college representing different areas of engineering for Academic council
- Nomination of one representative for finance committee
- Approval of recommendation made by finance committee
- To seek approval for the conduct of examinations Nov. 2014

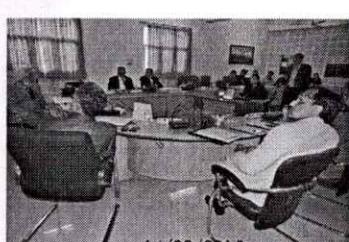
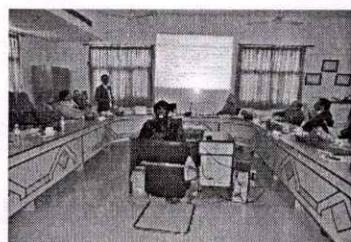
14/03/2015

PRINCIPAL REPORT

- Nov./Dec. 2014 Examinations
- Nov./Dec. 2014 Results
- Academic activities
- New Initiatives taken

14/03/2015

Glimpses of 2nd Academic council meeting held on 9th March 2014



Examination System Report

for July-Nov. 2014 session

□ Start and finish of exams

21st Nov. 2014-19th Dec. 2014

□ Evaluation completion

Regular 22th Dec. 2014

Re-appear 20th Jan. 2015

□ Results declaration

Regular 23th Dec. 2014 onwards

Re-appear 27th Jan. 2015 onwards

14/03/2015

Proposed Examination Dates for Jan-June 2015 session

- Start and finish of exams
1st May 2015-30th May 2015
- Evaluation completion
Regular 3rd June 2015
Re-appear 25th June 2015
- Results declaration
Regular 5th June 2015 onwards
Re-appear 25th June 2015
onwards

14/03/2015

Results of Nov./Dec. 2014 examinations

- PG(M. Tech, MBA, MCA) - 92%
- UG(All B. Tech.) - 71.64%
- Others courses - 53.11%
(BCA, B.Sc.(HCMT), B. Com., B.Sc. (Agri.)

Over all pass(all clear) per. in Nov./Dec. 2014 exams - 72.65%

14/03/2015

New Initiatives (Academics)

- Assignment based test
- Special classes in subjects having mass reappears
- More focus on practical classes with continuous evaluation
- ACET Consultancy Services

14/03/2015

**Organised 1st International Conference by ECE department on
"Research & Innovations in Engineering & Technology –
ICRIET-2014" 19-20 December, 2014.**

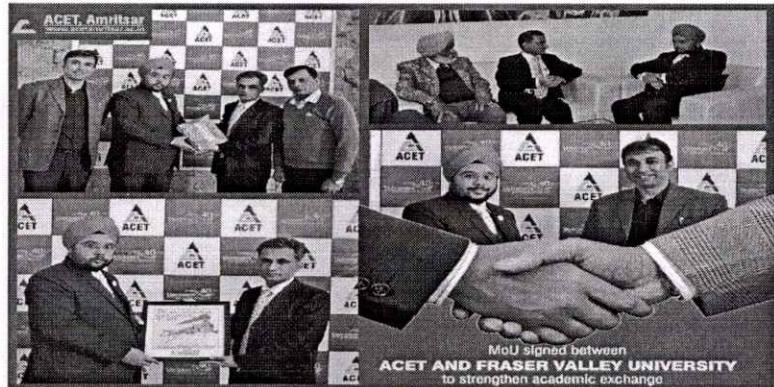


Total paper received = 265
Paper published in proceedings with ISBN = 183
Total paper presented in conference = 92

14/03/2015

New Initiatives

- MOU with Fraser Valley University, Canada.



14/03/2015

New Initiatives

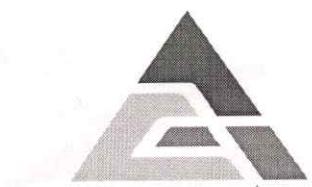
- MOU on 14th February 2015 with SEDULITY SOLUTIONS & TECHNOLOGIE (Regd.), New Delhi to establish Center of Excellence for Cyber security and Cyber Forensic.
- Proposed 2nd International Conference by Mechanical Engineering to be held in Oct. 2015

14/03/2015

ASPIRATION
COMMITMENT
EXCELLENCE
TRUTHFULNESS

THANK YOU

14/03/2015



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*STATUS - ACHIEVING SOON.



AMRITSAR COLLEGE OF ENGINEERING & TECHNOLOGY

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Annexure-I

Action taken report on the decisions taken in 1st BOG meeting held on Nov.16, 2014.

S. No.	Agenda	Decisions/Approvals	Action taken
1.	Approval of four experts outside of the college representing different areas of engineering for Academic council (as per Annexure-I)	Approved as proposed at Annexure-I	Hon'ble experts have been informed through DO letters from Principal
2.	Nomination of one representative for finance committee(As per Annexure-II)	Approved as proposed at Annexure-II	Hon'ble member has been informed through DO letter from Principal
3.	Approval of recommendation made by finance committee(As per Annexure-III)	Approved as proposed at Annexure-III	Item wise compliance of the decisions have been done
4.	To seek approval for the conduct of examinations Nov. 2014	The Principal informed the Chairman as well as all the members about the creation of secrecy cell and also informed about the arrangement made for the conduct of examinations and evaluation thereafter. After the detailed discussion, the Chairman allowed to conduct Nov, 2014 Examinations.	Secrecy Cell for conduct of examination and evaluation established, Nov-2014 examinations conducted, evaluation completed and results were declared from 23 Dec.2014 onwards.

Kuldeep Singh
1/15/15
Principal



Ref. No. ACET/PO/ 2566BDate: 09/03/2015

Proceedings of the Academic Council

Proceedings of the Academic Council meeting held on 09/03/15, (11:00 AM) in conference hall regarding academic matters related to implementation of autonomy.

The following were present:

1. Dr. V. K. Banga, Principal, ACET Amritsar	Chairman
2. Dr. R. K. Garg, Prof. & Head, Industrial & Production Engg., NIT Jalandhar	Member
3. Dr. B. B. Goyal, Professor, UBS, Panjab University, Chandigarh	Member
4. Dr. Dilbag Singh, Assoc. Prof. & Head, Electrical Engg., NIT Jalandhar	Member
5. Dr. H.S. Gill, Prof. Economics, ACET Amritsar	Member
6. Col. (Retd.) Gurmukh Singh, Vice Principal, Dean Student Affairs and COE	Member
7. Er. Gaurav Tejpal, Deputy Dean Student Affairs and HOD, ME	Member
8. Er. Narinder Sharma, HOD, EE	Member
9. Dr. Tanupreet Singh, HOD, ECE	Member
10. Dr. Maninder Singh Gill, HOD, MBA	Member
11. Ms. Dipti Malhotra HOD, MCA	Member
12. Dr. Amit Sareen, HOD, Applied Science (Physics)	Member
13. Er. Sandeep Kaushal, Associate Prof. (ECE)	Member
14. Dr. S. B. S Kalsi, Prof. (ME)	Member
15. Er. Bimal Kumar Associate Prof. (EE)	Member
16. Ms. Binod Kaur Assistant Prof. (App. Sci.)	Member
17. Ms. Shubkiran Kaur, Nominee Head CE	Member
18. Er. Sandeep Kad Deputy Dean Academic Affairs & HOD CSE & IT	Member Secretary
19. Dr. Rajneesh Arora, Ex- Vice Chancellor, PTU, Jalandhar	Special Invitee
20. Dr. Suresh Tandon, COE, PTU Jalandhar	Special Invitee

The following member could not attend the meeting:

1. Dr. Buta Singh, Dean Academics, PTU Jalandhar
2. Dr. A.P. Singh, Dean RIC, PTU, Jalandhar
3. Dr. Balkar Singh, Director College Development, PTU Jalandhar
4. Dr. Rajesh Kumar, Assoc. Prof. & Head, SMCA, Thapar University, Patiala

The chairman of the Academic Council welcomed the members to the meeting. The various items of the agenda of the meeting were discussed and the decisions were taken unanimously as under:

S. No.	Agenda	Decisions/Approvals
1.	Approval for introducing new courses i.e. BBA and B.Sc. (Eco.)	<ul style="list-style-type: none"> • All the members appreciated and approved to proceed with these courses with initial intake of 60 each

2.	Approval for variation of intake in existing courses	<ul style="list-style-type: none"> Committee approved the increase in intake of BSc. (Agri.) from existing 60 to 120 and for BSc.(Hotel Mgmt.) from existing intake of 60 to 120
3	Detailed proposal regarding Six Sigma course by Department of Mechanical Engineering	<ul style="list-style-type: none"> As presented by Head-ME, committee approved the proposal for conducting six sigma as additional elective course to students of Mechanical Engineering
4	Admission Process for 2015-16	<ul style="list-style-type: none"> Committee was of the view the admission process may be started keeping in view the affiliating university and state government norms.
5	Scholarship schemes for new admissions(Meritorious student)	<ul style="list-style-type: none"> Committee approved scholarship scheme for the meritorious students which is to be given to the student at the time of admission as per Annexure-I
6.	B.Sc.(Agri.): Introduction of subject elective Punjab History & Culture in addition to existing subject Punjabi	<ul style="list-style-type: none"> Committee approved the introduction of additional subject titled History and Culture of Punjab as a elective in addition to existing subject Punjabi and suggested that syllabus of same may be taken in reference to GNDU Amritsar and Panjab University, Chandigarh.
7.	Approval of two outside experts to be nominated for courses(B.Sc.(HMCT), B.Sc.(Economics), B.Sc.(Agriculture), B.Com.(Prof.), BBA, BCA) as a member of Board of Studies as per list enclosed (Annexure-II)	<ul style="list-style-type: none"> Approved as proposed at Annexure-II For BBA and BCA courses BOS which have already constituted for MBA and MCA respectively courses will take care of these courses. Principal is authorized to make changes in the departmental board of studies as the need arises.
8.	Next Meeting	<ul style="list-style-type: none"> Next meeting to be held in the month July/Aug.-2015 HODs are required to give presentations with 5-6 slides only and use common template.

Kirk 6/3/2015
 (Dr. V. K. Banga)
 Chairman

Cc:
 PA to Chairman BOG
 All Members (through mail)
 Registrar



ACET/PO/ 2569

Dated : 13/03/2015

Minutes of Meeting

Proceeding of the finance committee meeting held on dated 12/03/15 (11:00 am) in meeting room regarding financial matters to implement autonomy

S. No.	Agenda	Recommendation	
1.	Semester Fees	After discussion and recommends the fees for B. Tech. courses from session 15-16 and onwards annually Rs.1,17,600/- as per details attached. The Committee recommends to continue with the semester fees structure for other courses as per existing Punjab Technical University (affiliating University) fees structure.	
2	Examination Fees	Examination fee will be charged from the student as per existing Punjab Technical University (affiliating University) norms.	
3	Honorarium for Paper setting/ Evaluation	Honorarium of internal paper setting has been modified as given below: Paper setting (Internal) Honorarium of Rs.500/- per subject set and Rs 200/- for additional set same subject	
4	Budget 2015-16	After discussion and recommends the budget for session 2015-16 for the final approval of BOG.	

Ragini Sharma
 Mrs. Ragini Sharma
 Member

Ragini Sharma 12/03/15
 Mr. Narinder Sharma
 Member

V.K.Banga 12/03/15
 Dr. V.K.Banga
 Chairman



AUTONOMOUS COLLEGE
Under UGC Act - 1956 (2(f) and 12(B))



AMRITSAR COLLEGE
OF ENGINEERING & TECHNOLOGY

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Annexure

Scholarship Schemes for Admission 2015

1. On the basis of 10+2 Marks

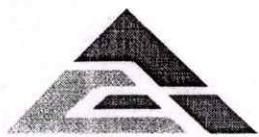
Above 90%	50% of Tuition Fee
Above 80% to 90%	25% of Tuition Fee
Above 75% to 80%	12.5% of Tuition Fee

2. On the Basis of JEE (All India Rank)

1 to 10000	50% of Tuition Fee
10001 to 25000	25% of Tuition Fee
250001 to 50000	12.5% of Tuition Fee

Note: All the scholarship schemes are for one time in first semester only

9/3/2015
(Dr. V. K. Banga)
PRINCIPAL



AUTONOMOUS COLLEGE
Under UGC Act - 1956 (2(f) and 12(B))



AMRITSAR COLLEGE **OF ENGINEERING & TECHNOLOGY**

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Annexure-II

List of Experts in subjects / courses from outside the college nominated by academic council.

Department of Hotel Management

Sr. No.	Name Nominated	Specialization	E-mail	Mobile No.	Address
1	Mr.Tahir Sufi	Food production	Tahir.sufi@gmail.com	9781925266	CGC Landra Mohali
2	Mr. Vishal Kalia	F&B Service	Vishal85@yahoo.com	9872278000	CIHM. Sec-42d. Chandigarh

Department of Agriculture

Sr. No.	Name Nominated	Specialization	E-mail	Mobile No.	Address
1	Dr. A.S Rehalia	Horticulture	arrehalia@yahoo.co.in		Former joint Director H.P
2	DR. Bikramjit Singh	Fruit Science	Singh_Kotla@yahoo.co.in	9872073661	KVK Gurdaspur

Department of Commerce

Sr. No.	Name Nominated	Specialization	E-mail	Mobile No.	Address
1	Dr. Avtar Singh	Finance	dravtarsingh@hotmail.com	9463637098	Dept. Of Commerce. Khalsa College, ASR.
2	Dr. Parminder Singh	Finance	scorpion.amy@gmail.com	9988717654	Dept. Of Punjab school of economics. GNDU, ASR.

Department of Economics

Sr. No.	Name Nominated	Specialization	E-mail	Mobile No.	Address
1	Dr. Sharanjit Singh Dhillon	Economics of development, HRD, International finance & Agriculture Eco.	Reg_gndu@yahoo.com	9872207486	Prof in Economics and Registrar, GNDU, ASR.
2	Dr. Balwinder Singh Tiwana	Political Economy, Economics of Agriculture	balwindertiwana@yahoo.co.in	98728-85601	Dept. Of Economics, Punjab University, Patiala

(Dr. Harinder Singh Gill)

(Dr. V. K. Banga)
Principal

AMRITSAR COLLEGE OF ENGINEERING & TECHNOLOGY

Projected Income & Expenditure Statement for the Financial Year 2015-16

Balance b/f Previous Year	Rs.	4510700
Projected Receipts during the Year	Rs.	355060000
Total	Rs.	359570700

Projected Expenditure	Rs.	352484400
Contingencies & Reserves	Rs.	7086300
Total	Rs.	359570700

Details of Projected Receipts

Tuition Fee	Rs.	216500000
Development Fund	Rs.	28810000
Other Fee	Rs.	106250000
Hostel & Mess Receipts	Rs.	2000000
Bank Interest	Rs.	950000
Miscellaneous Receipts	Rs.	550000
	Rs.	355060000

AMRITSAR COLLEGE OF ENGINEERING & TECHNOLOGY

Budget for the Financial Year 2015-2016

i.No	Department	Non Recurring	Recurring	Salaries	Total Expenditure
1	Electronics & Communication Engineering	1135000	1777000	12457500	15369500
2	Computer Science Engineering	2320000	2463000	13358800	18141800
3	Information Technology	745000	1545000	8838500	11128500
4	Mechanical Engineering	2555000	2950000	12699500	18204500
5	Electrical Engineering	920000	1637000	5679600	8236600
6	Civil Engineering	1625000	2124000	8372000	12121000
7	Applied Science	1056000	1509000	11628000	14193000
8	Computer Applications (MCA)	1136000	1726000	7740000	10602000
9	Management Studies (MBA)	575000	1210000	7194000	8979000
10	Department of Hotel Management	3287000	645000	3180000	7112000
11	Department of Agriculture	5982000	675000	3780000	10437000
12	Department of B. Com. (Prof.)	562000	987500	1548000	3097500
13	Department of BBA	450000	515000	1130000	2095000
14	Department of B.Sc. (Eco.)	480000	505000	1130000	2115000
15	Department of BCA	382000	675000	1080000	2137000
16	Library	585000	6607000	1810000	9002000
17	Administration	5507000	55493900	12622100	73623000
18	Land & Building	52500000	20950000		73450000
19	Student Activity & NSS		18520000		18520000
20	Medical Expense		550000	270000	820000
21	Electricity Charges		9600000		9600000
22	Advertisement		5500000		5500000
	Hostel & Mess Exp.	1000000	17000000		18000000
	TOTAL	81802000	155164400	114518000	352484400

DETAILED EXPENDITURE UNDER THE ADMINISTRATION

S.No	Department	Non Recurring	Recurring	Salaries	Total Expenditure
1	Human Resource & Placement	900000	1757000	2056500	4713500
2	Transportation	4000000	30319500	3595600	37915100
3	Accounts & Finance	185000	467500	1658800	2311300
4	Establishment Cell	292000	1635200	2779000	4706200
5	College Upkeep & Horticulture		12872200	1492000	14364200
6	House Keeping	130000	317500	1040200	1487700
7	Admission Expense		750000		750000
8	Examination Expense		5500000		5500000
9	Affiliation Fee		500000		500000
10	Miscellaneous Expense		1375000		1375000
	TOTAL	5507000	55493900	12622100	73623000