

## **Minutes of 10<sup>th</sup> Meeting of Board of Governors (BOG)**

**Meeting No.:** 10<sup>th</sup>

**Date:** 23-12-2023

**Venue:** Conference Room, Principal Office, AGC Amritsar

**Chaired by:** Adv. Amit Sharma

**Organized by:** Dr. Gaurav Tejpal

### **Members Present**

#### **1. Adv. Amit Sharma**

Chairman, Amritsar Group of Colleges, Amritsar (**Chairman, BOG**)

#### **2. Mrs. Ragini Sharma**

Director (Finance), AGC, Amritsar (**Member**)

#### **3. Dr. Vaneet Sharma**

Member, Managing Committee (**Member**)

#### **4. Sh. Shiv Dutt Sharma**

Member, Managing Committee (**Member**)

#### **5. Dr. Rajneesh Arora**

Managing Director, AGC, Amritsar (**Member**)

#### **6. Dr. Sachin Nilkanthrao Deshmukh**

Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University Aurangabad (**UGC Nominee**)

#### **7. Dr. R. K. Garg**

Professor & Head, Industrial & Production Engineering, NIT Jalandhar (**Member**)

#### **8. Dr. Upain Bhatia**

Dean Academic Affairs & Professor & HOD, Department of Civil Engineering & Mechanical Engineering, AGC Amritsar (**Member**)

#### **9. Dr. Sandeep Kad**

Professor & Head, Computer Science & Engineering Department (**Member**)

#### **10. Dr. Gaurav Tejpal**

Principal, Amritsar Group of Colleges, Amritsar (**Member Secretary – Ex-Officio**)

*Amit  
Sharma*

*Gaurav  
Tejpal*

## **Proceedings of 10<sup>th</sup> Meeting of the Board of Governors (BOG)**

The **Meeting of the Board of Governors (BOG)** of Amritsar Group of Colleges, Amritsar commenced with a warm welcome to all members by the Chairperson.

The Principal, **Dr. Gaurav Tejpal**, presented the agenda items for deliberation, focusing on academic progress, institutional development, and policy matters pertaining to the upcoming academic session.

Each item was deliberated upon thoroughly, and the following **proceedings** and **resolutions** were recorded with the consent and **approval** of the **Board**.

The **Board** took up the following **academic and administrative** matters for **discussion, review, and approval**. Each agenda item was presented by the **Principal** and discussed in detail among the members of the **Board**. The Board appreciated the sustained efforts of the institution toward **academic excellence, quality enhancement**, and compliance with **statutory norms**. The following items were accordingly deliberated and approved as per details given below.

### **Agenda 10.1: Action Taken Report of Previous BOG Meeting held on 24-06-2023**

**Discussion:** The Board reviewed the Action Taken Report on the decisions of the previous BOG meeting held on 24<sup>th</sup> June 2023. The members noted the satisfactory compliance of the action points and appreciated the timely implementation of various initiatives undertaken as per earlier resolutions.

It was also informed that the suggestion regarding awarding marks on the basis of attendance, as proposed in the 9<sup>th</sup> BOG Meeting, has been accepted for implementation. The same will be incorporated in the internal assessment policy and communicated to all departments for compliance from the Academic Session 2024–25 onwards.

**Resolution:** After discussion, the Board approved the Action Taken Report of the previous BOG meeting

*Dinesh Sharma*

*Gaurav Tejpal*

**Agenda 10.2: Review of Academic Session (July–December 2023)**

**Discussion:** The Board reviewed the overall conduct and outcomes of the **Academic Sessions July–December 2023**. The members noted the smooth execution of teaching–learning activities, examinations, and academic support services during the semester.

**Resolution:** The Board **expressed satisfaction** with the conduct of the academic session and **appreciated the efforts of the faculty and staff** in maintaining academic standards. The Board further **advised continuous improvement** in student performance, teaching methodologies, and academic outcomes.

**Agenda 10.3: Approval of Minutes of Academic Council Meeting held on 03-11-2023**

**Discussion:** The Board reviewed the minutes of the Academic Council meeting held on **3<sup>rd</sup> November 2023**. The members examined the academic decisions, recommendations, and proposals made during the meeting.

**Resolution:** After due deliberation, the **Board approved the minutes of the Academic Council meeting held on 3<sup>rd</sup> November 2023**.

The Minutes of the Academic Council Meeting are attached as **Annexure - I** for information and record.

**Agenda 10.4: Approval of Minutes of Finance Committee Meeting held on 13-12-2023**

**Discussion:** The Board reviewed the minutes of the Finance Committee meeting held on **13<sup>th</sup> December 2023**. The members examined the recommendations and financial decisions taken therein.

**Resolution:** After due consideration, the Board **approved the minutes of the Finance Committee meeting held on 13<sup>th</sup> December 2023**.

The Minutes of the Finance Committee Meeting are attached as **Annexure - II** for information and record.

*Sunit Sharma*

*Sunit*

**Agenda 10.5: Proposal and Approval for variation in intake and closure of Various Programs (Session 2024–25)**

**Discussion:** The Board deliberated upon the proposal for variation in the intake in certain undergraduate programs, keeping in view the student demand, improved infrastructure, and enhanced institutional capacity.

**Resolution:** After detailed discussion, the Board approved the proposal to apply to I.K. Gujral Punjab Technical University (IKGPTU), Kapurthala, for the increase in intake for the following programs for the Academic Session 2024–25:

<b>Program</b>	<b>Existing Intake</b>	<b>Proposed Intake</b>
B.Sc. (Fashion Design)	30	60
B.Tech. (Computer Science Engineering)	180	300
Bachelor of Business Administration (BBA)	90	150
Bachelor in Computer Applications (BCA)	240	300
B.Voc (Software Development)	30	0 (Closure)

The Board further **resolved to submit the proposal to AICTE / IKGPTU for approval.**

The **Affiliation Order**, once received from the IKGPTU, shall be placed before the Board for information

**Agenda 10.6: Proposal and Approval for Introduction of New Postgraduate Programs (Session 2024–25)**

**Discussion:** The Board considered the proposal for the introduction of new postgraduate programs aimed at academic diversification, enhanced research opportunities, and alignment with industry and societal needs.

**Resolution:** After thorough deliberation, the Board approved the proposal to apply to concerned statutory body and affiliating university for approval of the following new postgraduate programs for the Academic Session 2024–25:

*Amrit  
Grewal*

*J. Gujral*

Program	Proposed Intake
M.Pharmacy (Pharmaceutics)	15
M.Pharmacy (Pharmacognosy)	15
Pharm.D.	30
M.Tech. (Mechanical Engineering)	18
M.Tech. (Electrical Engineering)	18
Master of Commerce (M.Com.)	30
Master of Hotel Management & Catering Technology	30
Master of Tourism and Travel Management (MTTM)	30
M.Sc. (Fashion Design)	30

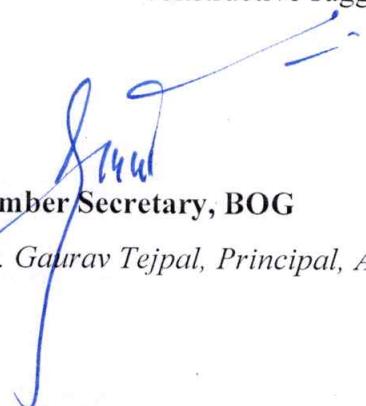
The Board **resolved that the proposal be submitted to** concerned statuary body and affiliating university for grant of affiliation.

The **Affiliation Order**, upon receipt from the IKGPTU, shall be presented before the Board for information

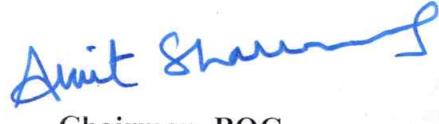
**Conclusion:** There being no further points for discussion, the meeting concluded with a **vote of thanks to the Chair**.

The Board placed on record its appreciation for the efforts of the **Management, Principal, Faculty, and Staff** in maintaining high standards of academic and administrative excellence.

The Chairperson thanked all members for their valuable contributions and constructive suggestions.

  
**Member Secretary, BOG**

(Dr. Gaurav Tejpal, Principal, AGC, Amritsar)

  
**Chairman, BOG**

(Sh. Amit Sharma)

**ATTENDANCE SHEET**

The following members were present during the meeting held on 23<sup>rd</sup> December 2023:

S. No.	Name and Designation	Status in BOG	Signature
1	<b>Sh. Amit Sharma</b> Chairman, AGC, Amritsar	Chairman, BOG	<i>Amit Sharma</i>
2	<b>Mrs. Ragini Sharma</b> Director (Finance), AGC, Amritsar	Member	<i>Ragini Sharma</i>
3	<b>Dr. Vaneet Sharma</b> Member Managing Committee	Member	<i>Vaneet Sharma</i>
4	<b>Sh. Shiv Dutt Sharma</b> Member Managing Committee	Member	<i>Shiv Dutt Sharma</i>
5	<b>Dr. Rajneesh Arora</b> Managing Director, AGC, Amritsar	Member	<i>2/12/2023</i>
6	<b>Dr. Sachin Nilkanthrao Deshmukh</b> Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University Aurangabad	UGC Nominee	<i>Dr. Sachin Nilkanthrao Deshmukh</i>
7	<b>Dr. R. K. Garg</b> Professor & Head, Industrial & Production Engg., NIT Jalandhar	Member	<i>R. K. Garg</i>
8	<b>Dr. Upain Bhatia</b> Dean Academic Affairs & Professor & HOD, Civil Engineering & Mechanical Engineering	Member	<i>Upain Bhatia</i>
9	<b>Dr. Sandeep Kad</b> Professor & Head, Computer Science & Engineering Department	Member	<i>Sandeep Kad</i>
10	<b>Dr. Gaurav Tejpal</b> Principal, Amritsar Group of Colleges (AGC), Amritsar	Member Secretary (Ex-Officio)	<i>Gaurav Tejpal</i>