Minutes of 9ᵗʰ Meeting of Board of Governors (BOG)

Meeting No.: 9ᵗʰ

Date: 24-06-2023

Venue: Conference Room, Principal Office, AGC Amritsar

Chaired by: Adv. Amit Sharma

Organized by: Dr. Gaurav Tejpal

Members Present

1. **Adv. Amit Sharma**

   Chairman, Amritsar Group of Colleges, Amritsar **(Chairman, BOG)**

2. **Mrs. Ragini Sharma**

   Director (Finance), AGC, Amritsar **(Member)**

3. **Dr. Vaneet Sharma**

   Member, Managing Committee **(Member)**

4. **Sh. Shiv Dutt Sharma**

   Member, Managing Committee **(Member)**

5. **Dr. Rajneesh Arora**

   Managing Director, AGC, Amritsar **(Member)**

6. **Dr. Sachin Nilkanthrao Deshmukh**

   Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University Aurangabad **(UGC Nominee)**

7. **Dr. R. K. Garg**

   Professor & Head, Industrial & Production Engineering, NIT Jalandhar **(Member)**

8. **Dr. Upain Bhatia**

   Dean Academic Affairs & Professor & HOD, Department of Civil Engineering & Mechanical Engineering, AGC Amritsar **(Member)**

9. **Dr. Sandeep Kad**

   Professor & Head, Computer Science & Engineering Department **(Member)**

10. **Dr. Gaurav Tejpal**

    Principal, Amritsar Group of Colleges, Amritsar **(Member Secretary – Ex-Officio)**

Proceedings of 9th Meeting of the Board of Governors (BOG)

The **9th Meeting of the Board of Governors (BOG)** of Amritsar Group of Colleges, Amritsar commenced with a warm welcome to all members by the Chairperson.

The Principal, **Dr. Gaurav Tejpal**, presented the agenda items focusing on academic progress, financial planning, and administrative matters pertaining to the forthcoming academic session.

Each item was deliberated upon in detail, and the following proceedings and resolutions were recorded with the consent and approval of the Board.

Agenda 9.1   **Action Taken Report of Previous BOG Meeting (25-11-2022)**

Discussion: The Board reviewed the Action Taken Report on the decisions of the previous BOG meeting held on **25th November 2022.** The members noted the compliance status of various action points and appreciated the timely implementation of approved measures.

It was further informed that:

- The **Bachelor of Computer Applications (BCA)** program intake was successfully **increased from 120 to 240.**

- As per the **AICTE Handbook**, the **closure of the B.Tech. (Mechanical Engineering)** program was **not permissible**; hence, the intake was **reduced from 90 to 60 seats** instead.

- Due to certain **nomenclature differences**, the **B.Tech. (Computer Engineering)** program with **150 seats** was **introduced in place of B.Tech. (Information Technology)** with **60 seats.**

The **Affiliation Order for Session 2023–24** is awaited and will be presented to the board once received.

Resolution: After detailed discussion, the Board **expressed satisfaction** with the actions taken and **approved the Action Taken Report** of the previous BOG meeting.

Agenda 9.2: **Review of Academic Session (January–June 2023)**

Discussion: The Board reviewed the progress of academic activities for the January–June 2023 semester, including curriculum delivery, examination conduct, and student outcomes. Members appreciated the academic discipline maintained by faculty and students.

During the discussion, it was suggested that marks or credits be awarded on the basis of students' attendance, in order to encourage regular class participation and discipline among learners. The Board agreed that the proposal may be examined and implemented through the Academic Council in accordance with institutional and university norms.

Resolution: The Board expressed satisfaction with the overall academic performance and advised continued enhancement in teaching–learning methodologies, student support services, and exploration of attendance-based marks allocation as per academic regulations.

Agenda 9.3: **Approval of Minutes of Finance Committee Meeting held on 18-11-2022**

Discussion: The Board reviewed the minutes of the Finance Committee Meeting held on 18th November 2022, which included detailed financial allocations, expenditure reviews, and budgetary recommendations for the academic and infrastructural development of the institution.

Resolution: After due consideration, the Board approved the Minutes of the Finance Committee Meeting held on 18-11-2022.

The Proceedings of the Finance Committee Meeting were placed before the Board for information and record as **Annexure I.**

Agenda 9.4: **Approval of Budget for Session 2023–24**

Discussion: The proposed budget for the Academic Session 2023–24 was presented before the Board, covering income, expenditure, developmental provisions, and strategic allocations for institutional growth.

Resolution: After due deliberation, the Board approved the Budget for the Academic Session 2023–24 as proposed by the Finance Committee.

Agenda 9.5: Approval of Minutes of Academic Council Meeting held on 19-10-2022

Discussion: The Board reviewed the minutes of the Academic Council Meeting held on 19th October 2022. The members discussed the key academic recommendations and reforms proposed therein.

Resolution: After due deliberation, the Board approved the Minutes of the Academic Council Meeting held on 19-10-2022.

The Proceedings of the said Academic Council Meeting were placed before the Board for information and record as **Annexure II.**

Agenda 9.6: Sanctioning of Faculty Positions for Session 2023–24

Discussion: The Board considered the proposal for sanctioning teaching and non-teaching positions for the Academic Session 2023–24, in alignment with AICTE, PCI, PSBTE&IT and IKGPTU norms and current workload requirements.

Resolution: The Board approved the sanctioning of faculty and supporting staff positions for all departments as per the recommendations of the Principal and respective Heads of Departments.

Conclusion: There being no further points for discussion, the meeting concluded with a vote of thanks to the Chair.

The Board placed on record its appreciation for the efforts of the Management, Principal, Faculty, and Staff in maintaining the institution's standards of excellence and quality assurance.

Member Secretary, BOG

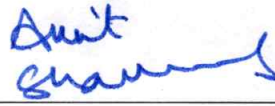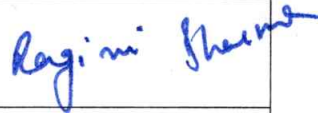*(Dr. Gaurav Tejpal, Principal, AGC, Amritsar)*

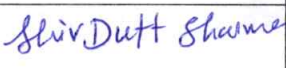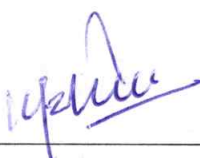**Chairman, BOG**

(Sh. Amit Sharma)

	AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle | Autonomous College under Autonomous Category | (Since 2014) Conferred by UGC	9th Meeting of The Board of Governors (BOG) 24-06-2023	Principal Office

<div align="center">

ATTENDANCE SHEET

</div>

The following members were present during the meeting held on 24th June 2023:

S. No.	Name and Designation	Status in BOG	Signature
1	**Sh. Amit Sharma** Chairman, AGC, Amritsar	Chairman, BOG	
2	**Mrs. Ragini Sharma** Director (Finance), AGC, Amritsar	Member	
3	**Dr. Vaneet Sharma** Member Managing Committee	Member	
4	**Sh. Shiv Dutt Sharma** Member Managing Committee	Member	
5	**Dr. Rajneesh Arora** Managing Director, AGC, Amritsar	Member	
6	**Dr. Sachin Nilkanthrao Deshmukh** Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University Aurangabad	UGC Nominee	
7	**Dr. R. K. Garg** Professor & Head, Industrial & Production Engg., NIT Jalandhar	Member	
8	**Dr. Upain Bhatia** Dean Academic Affairs & Professor & HOD, Civil Engineering & Mechanical Engineering	Member	
9	**Dr. Sandeep Kad** Professor & Head, Computer Science & Engineering Department	Member	
10	**Dr. Gaurav Tejpal** Principal, Amritsar Group of Colleges (AGC), Amritsar	Member Secretary (Ex-Officio)	