

Minutes of 11th Meeting of Board of Governors (BOG)

Meeting No.: 11th

Date: 29-06-2024

Venue: Conference Room, Principal Office, AGC Amritsar

Chaired by: Adv. Amit Sharma

Organized by: Dr. Gaurav Tejpal

Members Present

1. Adv. Amit Sharma

Chairman, Amritsar Group of Colleges, Amritsar (**Chairman, BOG**)

2. Mrs. Ragini Sharma

Director (Finance), AGC, Amritsar (**Member**)

3. Dr. Vaneet Sharma

Member, Managing Committee (**Member**)

4. Sh. Shiv Dutt Sharma

Member, Managing Committee (**Member**)

5. Dr. Rajneesh Arora

Managing Director, AGC, Amritsar (**Member**)

6. Dr. Sachin Nilkanthrao Deshmukh

Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University Aurangabad (UGC Nominee)

7. Dr. R. K. Garg

Professor & Head, Industrial & Production Engineering, NIT Jalandhar (**Member**)

8. Dr. Upain Bhatia

Dean Academic Affairs & Professor & HOD, Department of Civil Engineering & Mechanical Engineering, AGC Amritsar (**Member**)

9. Dr. Sandeep Kad

Professor & Head, Computer Science & Engineering Department (**Member**)

10. Dr. Gaurav Tejpal

Principal, Amritsar Group of Colleges, Amritsar (**Member Secretary – Ex-Officio**)

*Amit
Sharma*

*Gaurav
Tejpal*

Proceedings of 11th Meeting of the Board of Governors (BOG)

The Chairman extended a warm welcome to all members of the Board of Governors and appreciated their continued guidance and commitment towards the holistic development of **Amritsar Group of Colleges (AGC), Amritsar**.

The Principal and Member Secretary, **Dr. Gaurav Tejpal**, presented an overview of the key **academic, administrative, and infrastructural developments** undertaken since the last meeting. The agenda items were then taken up for detailed discussion one by one.

Each item was deliberated upon thoroughly, and the following **proceedings** and **resolutions** were recorded with the consent and **approval** of the **Board**.

The **Board** took up the following academic and administrative matters for **discussion, review, and approval**. Each agenda item was presented by the **Principal** and discussed in detail among the members of the **Board**. The members appreciated the sustained efforts of the institution toward **academic excellence, quality enhancement**, and adherence to **statutory norms**. The following items were accordingly deliberated and approved as per the details given below.

Agenda 11.1: Action Taken Report of Previous BOG Meeting held on 23-12-2023

Discussion: The **Board** reviewed the **Action Taken Report** on the decisions of the previous **BOG meeting** held on **23rd December 2023**. The members noted with satisfaction that the decisions taken in the last meeting were duly acted upon and implemented in a timely manner.

It was further informed that:

- The **affiliation order** from **I.K.G. Punjab Technical University, Kapurthala** is awaited; however, all necessary **formalities** and steps for the **variation in seats** and the **introduction of new programs** approved in the previous meeting have already been **completed**.

*Amrit
Gaurav Tejpal*

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Resolution: After detailed discussion, the **Board** expressed satisfaction with the **actions taken** and approved the **Action Taken Report** of the previous **BOG meeting** held on **23-12-2023**.

Agenda 11.2: Review of Academic Session (January–June 2024)

Discussion: The Board reviewed the overall **academic progress** for the session **January - June 2024**. The members noted with appreciation the effective conduct of **academic activities**, timely completion of **syllabi**, and the continuous efforts made to strengthen the quality of **teaching** and **learning processes**. Emphasis was also laid on the sustained initiatives taken to improve **student placements** and **skill development**.

Resolution: After detailed discussion, the **Board** appreciated the **academic progress** and advised the institution to continue strengthening **teaching**, **learning**, and **placement initiatives** in the upcoming academic sessions.

Agenda 11.3: Approval of Minutes of Academic Council Meetings held on 26-04-2024

Discussion: The **Board** reviewed and discussed the **Minutes of the Academic Council Meetings** held on **26th April 2024**. The members noted that the decisions taken during these meetings were in line with the institution's **academic objectives** and **quality enhancement initiatives**.

The **minutes** of meeting were presented before the Board as **Annexure – I** for consideration.

Resolution: After detailed discussion, the **Board** approved the **Minutes of the Academic Council Meetings** held on **26-04-2024**.

Agenda 11.4: Review of Budget Utilization for Financial Year 2023–24

Discussion: The Board reviewed the budget utilization report for FY 2023–24. The Principal highlighted the key expenditure heads, including academic

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infrastructure, laboratory upgradation, faculty development, and student welfare initiatives. The Board appreciated the prudent financial management.

Resolution: The Board approved the Budget Utilization Report for FY 2023-24 and commended the efforts toward transparent and efficient financial administration.

Agenda 11.5: Approval of Minutes of Finance Committee Meeting held on 25-06-2024

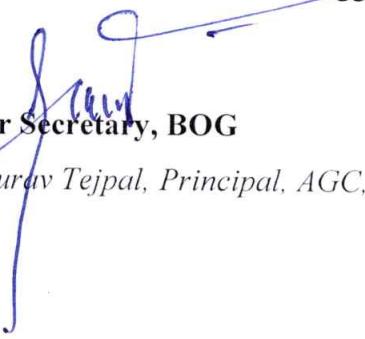
Discussion: The **Board** reviewed and discussed the **Minutes of the Finance Committee Meeting** held on **25th June 2024**. The members noted that the financial matters and recommendations discussed during the meeting were aligned with the institution's **budgetary planning** and **financial management objectives**.

The **proceedings** of the meeting were presented before the Board and the minutes are attached as **Annexure – II** for consideration.

Resolution: After detailed discussion, the **Board** approved the **proceedings of the Finance Committee Meeting** held on **25-06-2024**.

Conclusion: There being no further points for discussion, the **meeting concluded** with a vote of thanks to the **Chair**. The **Board** placed on record its appreciation for the efforts of the **Management, Principal, Faculty, and Staff** in maintaining high standards of academic and administrative excellence.

The **Chairman (BoG)** thanked all members for their valuable contributions and constructive suggestions.


Member Secretary, BOG

(Dr. Gaurav Tejpal, Principal, AGC, Amritsar)



Chairman, BOG

(Adv. Amit Sharma)

Attendance Sheet

The following members were present during the meeting held on 29th June 2024:

S. No.	Name and Designation	Status in BOG	Signature
1	Sh. Amit Sharma Chairman, AGC, Amritsar	Chairman, BOG	<i>Amit Sharma</i>
2	Mrs. Ragini Sharma Director (Finance), AGC, Amritsar	Member	<i>Ragini Sharma</i>
3	Dr. Vaneet Sharma Member Managing Committee	Member	<i>Vaneet Sharma</i>
4	Sh. Shiv Dutt Sharma Member Managing Committee	Member	<i>Shiv Dutt Sharma</i>
5	Dr. Rajneesh Arora Managing Director, AGC, Amritsar	Member	<i>2. 3. 4. 5. 6. 7. 8. 9. 10. ✓</i>
6	Dr. Sachin Nilkanthrao Deshmukh Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University Aurangabad	UGC Nominee	<i>Sachin Deshmukh</i>
7	Dr. R. K. Garg Professor & Head, Industrial & Production Engg., NIT Jalandhar	Member	<i>R. K. Garg</i>
8	Dr. Upain Bhatia Dean Academic Affairs & Professor & HOD, Civil Engineering & Mechanical Engineering	Member	<i>Upain Bhatia</i>
9	Dr. Sandeep Kad Professor & Head, Computer Science & Engineering Department	Member	<i>Sandeep Kad</i>
10	Dr. Gaurav Tejpal Principal, Amritsar Group of Colleges (AGC), Amritsar	Member Secretary (Ex-Officio)	<i>Gaurav Tejpal</i>