

**Minutes of 13<sup>th</sup> Meeting of Board of Governors (BOG)**

**Meeting No.:** 13<sup>th</sup>

**Date:** 31-05-2025

**Venue:** Conference Room, Principal Office, AGC Amritsar

**Chaired by:** Adv. Amit Sharma

**Organized by:** Dr. Gaurav Tejpal

**Members Present**

1. **Adv. Amit Sharma**  
Chairman, Amritsar Group of Colleges, Amritsar (**Chairman, BOG**)
2. **Mrs. Ragini Sharma**  
Director (Finance), AGC, Amritsar (**Member**)
3. **Dr. Vaneet Sharma**  
Member, Managing Committee (**Member**)
4. **Sh. Shiv Dutt Sharma**  
Member, Managing Committee (**Member**)
5. **Dr. Rajneesh Arora**  
Managing Director, AGC, Amritsar (**Member**)
6. **Dr. Sachin Nilkanthrao Deshmukh**  
Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University Aurangabad (**UGC Nominee**)
7. **Dr. R. K. Garg**  
Professor & Head, Industrial & Production Engineering, NIT Jalandhar (**Member**)
8. **Dr. Upain Bhatia**  
Dean Academic Affairs & Professor & HOD, Department of Civil Engineering & Mechanical Engineering, AGC Amritsar (**Member**)
9. **Dr. Sandeep Kad**  
Professor & Head, Computer Science & Engineering Department (**Member**)
10. **Dr. Gaurav Tejpal**  
Principal, Amritsar Group of Colleges, Amritsar (**Member Secretary – Ex-Officio**)

*Amit Sharma*

*JM*

## **Proceedings of 13<sup>th</sup> Meeting of the Board of Governors (BOG)**

The 13<sup>th</sup> Meeting of the Board of Governors (BOG) of Amritsar Group of Colleges, Amritsar commenced with a warm welcome to all members by the Chairperson.

The Principal, Dr. Gaurav Tejpal, presented the agenda items for deliberation, focusing on institutional development, academic operations, financial planning, and policy approvals for the forthcoming academic session 2025–26.

Each item was discussed in detail, and the following proceedings and resolutions were recorded with the consent and approval of the Board.

### **Agenda 13.1: Review of Action Taken Report of Previous BOG Meeting (30-11-2024)**

**Discussion:** The Board reviewed the Action Taken Report on the decisions made during the 12<sup>th</sup> BOG meeting held on 30<sup>th</sup> November 2024. Members expressed satisfaction with the compliance status and progress achieved on academic, administrative, and financial matters.

It was informed that, as approved under Agendas 12.4 and 12.5 of the previous BOG meeting, the proposal for increase in intake for various programs has been submitted to IKGPTU for the Session 2025–26 and approval from the University is awaited, while the convocation for the 2022, 2023, and 2024 batches has been successfully conducted and concluded smoothly.

**Resolution:** The Board approved the Action Taken Report of the previous BOG meeting and appreciated the timely implementation of decisions.

### **Agenda 13.2: Review of Utilization of Budget for Financial Year 2024–25**

**Discussion:** The Board reviewed the utilization report for FY 2024–25. The report reflected prudent use of funds across key academic and administrative domains. The members appreciated the efficient financial management and noted areas for enhanced allocation in research and innovation.

*Ankit Sharma*

*JW*

 <b>AMRITSAR</b> GROUP OF COLLEGES <small>NAAC Grade "A" 3<sup>rd</sup> Cycle   Autonomous College          under Autonomous Category   (Since 2014) Conferred by UGC</small>	<b>13<sup>th</sup> Meeting of The Board of          Governors (BOG)</b> <b>31-05-2025</b>	<b>Principal Office</b>
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**Resolution:** The Board approved the Budget Utilization Report for FY 2024–25 and recommended continued financial prudence in upcoming years.

**Agenda 13.3: Approval of Minutes of Finance Committee Meeting held on 07-04-2025**

**Discussion:** The Board reviewed the minutes of the Finance Committee Meeting held on 7<sup>th</sup> April 2025, which detailed the proposed budget, expenditure heads, and fiscal management plan for the upcoming financial year.

**Resolution:** After due deliberation, the Board approved the Minutes of the Finance Committee Meeting held on 07-04-2025.

The Proceedings of the Finance Committee Meeting were placed before the Board and Minutes of the Meeting are attached as **Annexure - I**.

**Agenda 13.4: Approval of Faculty Hiring for Session 2025–26**

**Discussion:** The Principal presented a proposal for the appointment of new faculty members for the academic session 2025–26, as per statuary body and IKGPTU.

The Board emphasized maintaining high standards in faculty recruitment, ensuring subject expertise, and promoting faculty development initiatives.

**Resolution:** The Board approved the Faculty Hiring Plan for the academic session 2025–26 as per institutional requirements and statutory guidelines.

**Agenda 13.5: Approval of Fee Structure and Scholarship for Session 2025–26**

**Discussion:** The proposed Fee Structure and Scholarship Policy for the academic session 2025–26 were presented before the Board. The policy aimed to ensure affordability for deserving students while maintaining institutional sustainability.

Members commended the balanced approach and suggested continuing merit-based scholarships to promote academic excellence.

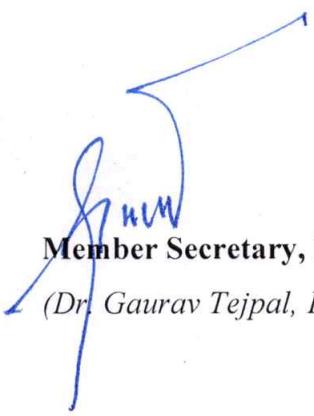
*Anup  
 Sharma*

*J. M. S.*

**Resolution:** The Board approved the Fee Structure and Scholarship Policy for Session 2025–26 as proposed.

**Conclusion:** There being no further points for discussion, the meeting concluded with a vote of thanks to the Chair.

The Board expressed appreciation for the proactive efforts of the Management, Principal, Faculty, and Staff in ensuring continuous institutional growth and excellence.

  
**Member Secretary, BOG**

(Dr. Gaurav Tejpal, Principal, AGC, Amritsar)

  
**Chairman, BOG**

(Adv. Amit Sharma)

**Attendance Sheet**

The following members were present during the meeting held on 31<sup>st</sup> May 2025:

S. No.	Name and Designation	Status in BOG	Signature
1	<b>Sh. Amit Sharma</b> Chairman, AGC, Amritsar	Chairman, BOG	<i>Amit Sharma</i>
2	<b>Mrs. Ragini Sharma</b> Director (Finance), AGC, Amritsar	Member	<i>Ragini Sharma</i>
3	<b>Dr. Vaneet Sharma</b> Member Managing Committee	Member	<i>Vaneet Sharma</i>
4	<b>Sh. Shiv Dutt Sharma</b> Member Managing Committee	Member	<i>Shiv Dutt Sharma</i>
5	<b>Dr. Rajneesh Arora</b> Managing Director, AGC, Amritsar	Member	<i>2. 5/5/2025 ✓</i>
6	<b>Dr. Sachin Nilkanthrao Deshmukh</b> Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University Aurangabad	UGC Nominee	<i>AK</i>
7	<b>Dr. R. K. Garg</b> Professor & Head, Industrial & Production Engg., NIT Jalandhar	Member	<i>R. K. Garg</i>
8	<b>Dr. Upain Bhatia</b> Dean Academic Affairs & Professor & HOD, Civil Engineering & Mechanical Engineering	Member	<i>Upain Bhatia</i>
9	<b>Dr. Sandeep Kad</b> Professor & Head, Computer Science & Engineering Department	Member	<i>Sandeep Kad</i>
10	<b>Dr. Gaurav Tejpal</b> Principal, Amritsar Group of Colleges (AGC), Amritsar	Member Secretary (Ex-Officio)	<i>Gaurav Tejpal</i>