

Minutes of 12th Meeting of Board of Governors (BOG)

Meeting No.: 12th

Date: 30-11-2024

Venue: Conference Room, Principal Office, AGC Amritsar

Chaired by: Adv. Amit Sharma


Organized by: Dr. Gaurav Tejpal

Members Present

1. **Adv. Amit Sharma**
Chairman, Amritsar Group of Colleges, Amritsar (**Chairman, BOG**)
2. **Mrs. Ragini Sharma**
Director (Finance), AGC, Amritsar (**Member**)
3. **Dr. Vaneet Sharma**
Member, Managing Committee (**Member**)
4. **Sh. Shiv Dutt Sharma**
Member, Managing Committee (**Member**)
5. **Dr. Rajneesh Arora**
Managing Director, AGC, Amritsar (**Member**)
6. **Dr. Sachin Nilkanthrao Deshmukh**
Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University
Aurangabad (**UGC Nominee**)
7. **Dr. R. K. Garg**
Professor & Head, Industrial & Production Engineering, NIT Jalandhar (**Member**)
8. **Dr. Upain Bhatia**
Dean Academic Affairs & Professor & HOD, Department of Civil Engineering &
Mechanical Engineering, AGC Amritsar (**Member**)
9. **Dr. Sandeep Kad**
Professor & Head, Computer Science & Engineering Department (**Member**)
10. **Dr. Gaurav Tejpal**
Principal, Amritsar Group of Colleges, Amritsar (**Member Secretary – Ex-Officio**)





 AMRITSAR GROUP OF COLLEGES <small>NAAC Grade "A" 3rd Cycle under Autonomous Category</small> <small>Autonomous College (Since 2014) Chartered by UGC</small>	12th Meeting of The Board of Governors (BOG) 30-11-2024	Principal Office
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Proceedings of 12th Meeting of the Board of Governors (BOG)

The 12th Meeting of the Board of Governors (BOG) of Amritsar Group of Colleges, Amritsar commenced with a warm welcome to all members by the Chairperson.

The Principal, Dr. Gaurav Tejpal, presented the agenda items focusing on academic progress, budgetary review, and upcoming institutional events. Each item was deliberated in detail, and the following proceedings and resolutions were recorded with the consent and approval of the Board.

Agenda 12.1: Action Taken Report of Previous BOG Meeting (29-06-2024)

Discussion: The Board reviewed the Action Taken Report on the decisions of the previous BOG meeting held on 29th June 2024. The members noted the satisfactory compliance with all previous resolutions and appreciated the proactive measures taken for institutional development.

Resolution: After detailed discussion, the Board approved the Action Taken Report of the previous BOG meeting.

Agenda 12.2: Review of Academic Session (July–December 2024)

Discussion: The Board reviewed the academic performance for the July–December 2024 session, covering teaching–learning practices, assessments, student achievements, and quality enhancement measures.

Members appreciated the institution's ongoing commitment to academic rigor, student mentorship and engagement. Emphasis was laid on promoting industry-based learning.

Resolution: The Board expressed satisfaction with the conduct and outcomes of the academic session July–December 2024 and advised continuous monitoring of academic quality parameters.

*Amrit
Sharma*

[Signature]

Agenda 12.3: Approval of Minutes of Academic Council Meeting held on 15-07-2024

Discussion: The Board reviewed the minutes of the Academic Council Meeting held on 15th July 2024. The members took note of the academic policy decisions, curriculum updates, and examination reforms recommended by the Council.

Resolution: After due deliberation, the Board approved the Minutes of the Academic Council Meeting held on 15-07-2024.

The Proceedings of the said Academic Council Meeting were placed before the Board and the Minutes of the Meeting is attached is **Annexure I**.

Agenda 12.4: Proposal & Approval of Increase in Intake of Programs (Session 2025–26)

Discussion: The Board discussed the proposal for the increase in intake for select undergraduate programs under I.K.G. Punjab Technical University, Kapurthala for the Academic Session 2025–26. The members acknowledged the growing demand for health science programs and emphasized the importance of strengthening infrastructure, faculty, and laboratory facilities to support the increased intake.

The details of the proposed increase are as follows:


Program Name	Existing Intake	Proposed Intake
B.Sc. (Medical Lab Sciences)	30	60
B.Sc. (Operation Theatre Technology)	30	60
B.Sc. (Radiology & Imaging Technology)	30	60

The Board advised that all necessary actions be taken with IKGPTU, Kapurthala to obtain the required approval for the increased intake and ensure timely implementation.

Resolution: After detailed discussion, the Board approved the increase in intake for the above-mentioned programs for the Academic Session 2025–26 and directed that all necessary actions be taken with IKGPTU, Kapurthala for obtaining approval and implementation.

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[Signature]

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Agenda 12.5: To approve the proposal to organize the Convocation Ceremony

Discussion: The Principal proposed the organization of a joint convocation ceremony for the graduating batches of 2022, 2023, and 2024. The event would recognize academic excellence and provide an opportunity to engage alumni and stakeholders.

The Board welcomed the proposal and emphasized the significance of convocation as an institutional tradition fostering pride and belonging among graduates.

Resolution: The Board approved the proposal to organize the Convocation Ceremony for batches 2022, 2023, and 2024.

Conclusion: There being no further points for discussion, the meeting concluded with a vote of thanks to the Chair.

The Board placed on record its appreciation for the Management, Principal, Faculty, and Staff for their consistent efforts in maintaining the institution's academic and administrative excellence.


Member Secretary, BOG

(Dr. Gaurav Tejpal, Principal, AGC, Amritsar)



Chairman, BOG

(Adv. Amit Sharma)

Attendance Sheet

The following members were present during the meeting held on 30th November 2024:

S. No.	Name and Designation	Status in BOG	Signature
1	Sh. Amit Sharma Chairman, AGC, Amritsar	Chairman, BOG	<i>Amit Sharma</i>
2	Mrs. Ragini Sharma Director (Finance), AGC, Amritsar	Member	<i>Ragini Sharma</i>
3	Dr. Vaneet Sharma Member Managing Committee	Member	<i>Vaneet Sharma</i>
4	Sh. Shiv Dutt Sharma Member Managing Committee	Member	<i>Shiv Dutt Sharma</i>
5	Dr. Rajneesh Arora Managing Director, AGC, Amritsar	Member	<i>R. Arora</i>
6	Dr. Sachin Nilkanthrao Deshmukh Department of CSE & IT, Dr. Babasaheb Ambedkar Marathwada University Aurangabad	UGC Nominee	<i>Sachin Deshmukh</i> present online
7	Dr. R. K. Garg Professor & Head, Industrial & Production Engg., NIT Jalandhar	Member	<i>R. K. Garg</i>
8	Dr. Upain Bhatia Dean Academic Affairs & Professor HOD, Civil Engineering & Mechanical Engineering	Member	<i>Upain Bhatia</i>
9	Dr. Sandeep Kad Professor & Head, Computer Science & Engineering Department	Member	<i>Sandeep Kad</i>
10	Dr. Gaurav Tejpal Principal, Amritsar Group of Colleges (AGC), Amritsar	Member Secretary (Ex- Officio)	<i>Gaurav Tejpal</i>