AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle | Autonomous College under Autonomous Category | (Since 2014) Conferred by UGC	**Student Grievance & Redressal Committee Circular**	**Office of Dean (Students' Affairs)**

Ref.No. - AGC/DSA/SGRC/2026/004 **Date: 02/11/2026**

This is to inform all the members of the Student Grievance & Redressal Committee that a meeting is to be held on 03-11-2026 at 4:30 pm in the DSA Office. All the members are requested to be present for the meeting.

Agenda:

1. Review of the Previous Meeting and Status of Action Taken.
2. Maintenance, Lighting and Sanitization of Girls' Washrooms in the Main Block (3rd Floor).
3. Availability of Stationery-cum-Confectionery Shop for Hostel Students up to 11:00 PM.
4. Any Other Relevant Subject at the Time of Meeting.

Dean (Students' Affairs)

AGC, Amritsar

AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle | Autonomous College under Autonomous Category | (Since 2014) Conferred by UGC	**Student Grievance & Redressal Committee Attendance**	**Office of Dean (Students' Affairs)**

Meeting of Student Grievance & Redressal Committee held on 03-11-2026 at 4:30 pm in the DSA Office.

Attendees	Absentees
Mr. Rajbir Singh	Ms. Shruti Prasher
Mr. Vijay Sai	Mr. Manbir Singh
Dr. Neetu Sehajpal	
Mr. Baljeet Verma	
Ms. Chaitali Sood	
Ms. Diksha Wadhera	

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AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle | Autonomous College under Autonomous Category | (Since 2014) Conferred by UGC	**Minutes of Meeting**	**Office of Dean (Students' Affairs)**

Minutes of Meeting of Student Grievance & Redressal Committee held on 03-11-2026 at 4:30 pm in the DSA Office.

S. N.	Agenda	Discussion	Responsibility
1.	Review of the Previous Meeting and Status of Action Taken	• The committee reviewed the agenda items and recommendations discussed during the previous meeting held on 27-08-2026. • The status of action taken by the concerned departments was discussed, and the need for timely resolution of any pending issues was emphasized. **Proposed Action**: Concerned departments will ensure follow-up on pending matters and take necessary steps for their resolution.	All Members
2.	Maintenance, Lighting and Sanitization of Girls' Washrooms for Main Block, 3rd Floor	**Discussion:** • The committee discussed the need to ensure proper lighting and hygienic conditions in the girls' washrooms across the campus. • Members emphasized that all lighting fixtures should remain functional and adequate lighting should be maintained in washroom areas. • Regular cleaning and sanitization schedules should be followed to maintain proper hygiene. • The availability of essential hygiene supplies and regular inspection of washroom facilities were also highlighted. **Proposed Action:** Necessary maintenance of lighting fixtures and regular cleaning and sanitization of girls' washrooms will be ensured through periodic inspections.	Estate Officer

3.	Availability of Stationery-cum-Confectionery Shop for Hostel Students up to 11:00 PM	**Discussion**: • The committee discussed the need to ensure the availability of essential stationery items and confectionery products for hostel students during evening hours. • Members highlighted the convenience of keeping the stationery-cum-confectionery shop operational until 11:00 PM to cater to the requirements of hostel residents. • The importance of maintaining adequate stock of essential items and ensuring proper management of the shop during extended hours was emphasized. **Proposed Action:** The feasibility of extending the shop's operating hours until 11:00 PM will be examined in coordination with the concerned authorities.	Estate Officer, Chief Warden
4.	Any other relevant subject at the time of meeting	The members were invited to share suggestions and discuss other matters concerning student grievances, campus facilities, discipline, and overall student welfare.	All Members

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