

# AMRITSAR GROUP OF COLLEGES

Autonomous status conferred by UGC under UGC act-1956, (2f), NAAC-A Grade,  
(Formerly Known as Amritsar College of Engineering & Technology | Amritsar Pharmacy College)

## Internal Quality Assurance Cell (IQAC)

Dated: 20/12/2022

### MINUTES OF MEETING

Meeting was held on 20<sup>th</sup> December, 2022 at 10:30 AM in the ground floor conference hall (in training & placement office building) of the college.

Following members were present in the meeting:

1. Dr. Vijay Kumar Banga, Chairperson, 1QAC
2. Dr. Paramjit Singh Pannu, Registrar
3. Dr. Sachin Saggar, Principal, Pharmacy
4. Dr. Upain Bhatia, DAA & HOD, CE/ME
5. Mr. Rakesh Jaitly, Dean(T&P)
6. Dr. Gurjeet Singh, DSA & HOD, ECE/EE
7. Dr. Narinder Sharma, Dean(R&D)
8. Dr. Sandeep Kad, HOD, CSE/AIML
9. Dr. Sachin Khurana, HOD, DCA
10. Mr. Purshotam Kainth, HOD, HMCT
11. Ms. Binod Kaur, HOD, AS
12. Ms. Pooja Puri, HOD, DMS
13. Dr. Namarta Kad, Co-ordinator, IQAC
14. Ms. Harmeet Kaur, AP, DFD
15. Dr. Kalpana Jaggi, Assoc. Prof., Agriculture
16. Er. Bimal Kumar, Assoc. Prof., EE
17. Er. Rajbir Singh, AP, ME
18. Er. Shivani Sharma, Co-ordinator, NSS Wing
19. Dr. Jayant Vats, Sports Secretary

The meeting started with the welcome note of Dr. Upain Bhatia, DAA. He outlined the aims and objectives of the meeting. He briefed the progress towards the activities conducted under 1QAC in previous three months of current year.

Principal, Dr. V. K. Banga addressed the 1QAC members and made aware the progress of college.

The key points discussed were:

- Review of seminar on 'Save Environment' organized by NSS Wing in collaboration with Hariawal Punjab on 20<sup>th</sup> Sept., 2022. Er. Shivani Sharma, Co-ordinator, NSS Wing shared the report of students participated and photographs of participants from different departments.
- Review of organizing IKG PTU Zonal Youth Festival-2022 (North Zone) from 6th -8th Oct. 2022 by AGC. Dr. Gurjeet Singh, DSA shared the complete report of festival, various events organized, list of participants from different colleges, list of judges from various colleges in each event, list of winners and related photographs.
- Mr. Rakesh Jaitly, Dean(T&P), shared the detailed report of seminar organized by Placement cell on 'Top Future-Proof Jobs' by Kochiva on 9<sup>th</sup> Nov., 2022 and on 'Cyber Securities & its Future

Scope' by Secure Hack on 31<sup>st</sup> Oct., 2022. He also shared the report of Industrial visit by 1st year students to OCM Ltd., Amritsar from 7<sup>th</sup> – 11<sup>th</sup> Nov., 2022. He shared the related list of participants and photographs.

- Review of the Inter department Basketball tournament held from 9<sup>th</sup> – 11<sup>th</sup> Nov., 2022. Dr. Jayant Vats, Sports Secretary briefed the report along with list of participants, overall winners and photographs of the event.
- Review of one-week Training Programme on "Business and Soft Skills Management" (19-23 September, 2022) on online/ICT mode in collaboration with Entrepreneurship Development and Industrial Coordination (EDIC) department of NITTTR, Chandigarh. Dr. Narinder Sharma, Dean(R&D) shared the list of participants from various departments and their related photographs.
- Review of 'Two Day Workshop on Electric Vehicle Technology' (11<sup>th</sup>-12<sup>th</sup> Oct., 2022) in collaboration with Jaipur Engineering College and Research Centre, Jaipur under the Student Exchange Program. Dr. Narinder Sharma, Dean(R&D) shared the list of participants from various departments and their related photographs.
- Review of '3-Days Universal Human Value Workshop' from 11<sup>th</sup> -13<sup>th</sup> November, 2022 in collaboration with NCCIP, UGC-AICTE. Ms. Binod Kaur, Incharge Value Education Cell shared the list of participants from various departments and their related photographs. She also shared the detail and photographs of Two Days Meditation Camp for students organized in collaboration with Heartfulness Education Trust & Shri Ram Chandra Mission on 9<sup>th</sup>-10<sup>th</sup> Nov., 2022
- Review of Workshop on 'Recent advancement in Agriculture field' held on 14<sup>th</sup>-15<sup>th</sup> Dec., 2022 by Agriculture department. Dr. Kalpana Jaggi, Assoc. Prof. Agriculture shared detailed report along with list of participants, certificates and photographs of the event. She also shared the visit of students from her department to Hariawal Mela on 7<sup>th</sup> Dec., 2022 and to Fruit Research Sub Station on 10<sup>th</sup> Nov., 2022.
- Review of Student Induction Program organized by Applied Science Department from 7<sup>th</sup> to 28<sup>th</sup> Sept., 2022 for first year B.Tech. students. HOD AS shared the detailed report of events organized, list of students participated and photographs.
- Ms. Binod Kaur, Co-ordinator, Light House – English Enhancement Club, shared the detail of various events organized like Heartfulness Essay Event on 21<sup>st</sup>-22<sup>nd</sup> Sept., 2022, Picture Description Activity on 27<sup>th</sup>-28<sup>th</sup> Sept., 2022, Basic English Grammar Workshop on 11<sup>th</sup>-12<sup>th</sup> Oct., 2022 and Activity Show on 3<sup>rd</sup>-4<sup>th</sup> Nov., 2022.
- Review of events like Group Discussion & Slogan Writing on the occasion of "World Aids Day" on 1<sup>st</sup> and 2<sup>nd</sup> Dec., 2022 and Expert talk on Oral Health- An Insight on 19<sup>th</sup> Oct., 2022 by Applied Science Department. Ms. Binod Kaur, HOD AS shared the list of students participated and their related photographs.
- Review of Motivational Lecture on 'How to lead Quality life' on 14<sup>th</sup> Dec., 2022 by Women Empowerment Cell.
- Review of the activities performed in CSE department i.e., guest lectures on 'Latest Technologies Prevalent in Industry' on 20/09/2022, on 'Recommender System' on 20/12/2022, and on 'Punjabi NLP Toolkit' on 20/12/2022. Other events like 'Technical quiz on 20<sup>th</sup> - 22<sup>nd</sup> Sept., 2022 and Code-Decode on 18<sup>th</sup> Oct., 2022. HOD CSE department shared the report, list of participants and photographs of each activity.
- Review of the activities performed in DCA department i.e., guest lectures on 'Career Development' on 04/11/2022, on 'Employment Opportunities' on 07/11/2022 and quiz activity on 'Python Programming' on 04/11/2022. HOD DCA shared the report, list of participants and photographs of each event.

- Review of the activities performed in DMS department i.e., guest lectures on 'Healthy Thoughts for Healthy Life' on 16/09/2022, Industrial visits to 'Punjab Kesari, Jalandhar' on 25/11/2022, 'Sachdeva Stocks Pvt. Ltd., Hoshiarpur' On 17/10/2022 and trip to 'Jang-e-Azadi' on 15/10/2022. HOD DMS shared the report, list of participants and photographs of each activity.
- HOD EE/ECE shared the report of guest lecture on 'Patent and its introduction' organized on 31<sup>st</sup> Oct., 2022. He also shared the list of participants and photographs of the lecture.
- Review of the activities performed in HMCT department i.e., celebrating 'World Tourism Day' on 27/09/2022, 'International Chef Day' on 20/10/2022, participation in 'Culinaria – 2022' on 20/10/2022 organized by GNDU Amritsar and organizing 'Cake mixing ceremony' on 29/11/2022. HOD HMCT briefed the report, list of participants and photographs of each activity.
- Review of 'Jail Survey on Drug Abuse and Treatment' from 16<sup>th</sup> – 19<sup>th</sup> Sept., 2022 and 'Pulse Polio Drive' from 18<sup>th</sup> – 20<sup>th</sup> Sept., 2022 organized by NSS wing in collaboration with Pharmacy department. HOD Pharmacy shared the report and photographs of the activities.

Principal Dr. V.K. Banga, shared the Thanks letter received from 'The Institution of Engineers (India) for attended as a Guest of Honor in 55<sup>th</sup> Engineers Day celebration on 15<sup>th</sup> Sept., 2022. He also shared Thanks letter received from Principal, Babbar Akali Memorial Khalsa College, Garhshankar for delivereing lecture as a resource person in one day workshop on 'Preparation for Assessment and accreditation under revised NAAC framework' on 10<sup>th</sup> December, 2022.

Dr. Sachin Khurana, HOD, DCA shared his ISTE Best Teacher Award - 2022 awarded at ISTE Faculty Section Convention-2022 hosted at Dr B R Ambedkar National Institute of Technology Jalandhar on Sept. 30<sup>th</sup>, 2022. He also shared his participation certificate for attending the National seminar on 'Role of Technical Institutions under New National Education Policy' organized by ISTE NIT Jalandhar chapter at Dr B R Ambedkar National Institute of Technology, Jalandhar on September 30, 2022.

All members expressed their satisfaction.

Dr. Upain Bhatia, DAA proposed the vote of thanks.

With permission of the chair, Dr. Upain Bhatia declared the conclusion of meeting. He proposed to organize next meeting of 1QAC members in March, 2023.



**Dr. V. K. Banga**  
Chairperson, IQAC  
Principal (Principal)  
Amritsar Group of Colleges,  
AMRITSAR.