AMRITSAR GROUP OF COLLEGES

Autonomous status conferred by UGC under UGC act-1956, (2f), NAAC-A Grade,
(Formerly Known as Amritsar College of Engineering & Technology | Amritsar Pharmacy College)

Internal Quality Assurance Cell (IQAC)

Dated: 28/03/2023

MINUTES OF MEETING

Meeting was held on 28th March, 2023 at 10:30 AM in the ground floor conference hall (in training & placement cell) of the college.

Following members were present in the meeting:
1. Dr. Vijay Kumar Banga, Chairperson, 1QAC
2. Dr. Paramjit Singh Pannu, Registrar
3. Dr. Sachin Saggar, Principal, Pharmacy
4. Dr. Upain Bhatia, DAA & HOD, CE/ME
5. Mr. Rakesh Jaitley, Dean(T&P)
6. Dr. Gurjeet Singh, DSA & HOD, ECE/EE
7. Dr. Narinder Sharma, Dean(R&D)
8. Dr. Sandeep Kad, HOD, CSE/AIML
9. Dr. Sachin Khurana, HOD, DCA
10. Mr. Purshotam Kainth, HOD, HMCT
11. Ms. Binod Kaur, HOD, AS
12. Ms. Pooja Puri, HOD, DMS
13. Dr. Namarta Kad, Co-ordinator, IQAC
14. Ms. Harmeet Kaur, AP, DFD
15. Dr. Kalpana Jaggi, Assoc. Prof., Agriculture
16. Er. Rajbir Singh, AP, ME
17. Er. Shivani Sharma, Co-ordinator, NSS Wing
18. Ms. Rajni Arora, Co-ordinator, Light House
19. Dr. Jayant Vats, Sports Secretary

The meeting started with the welcome note of Dr. Upain Bhatia, DAA. He outlined the aims and objectives of the meeting. He briefed the progress towards the activities conducted under 1QAC in previous three months of current year.

Principal, Dr. V. K. Banga addressed the 1QAC members and made aware the progress of college.

The key points discussed were:

- Review of Faculty Development Program on "Leadership and Management Development" (January 9th -13th, 2023)' organized in collaboration with EDIC Deptt. NITTR Chandigarh. Dr. Narinder Sharma, Dean(R&D) shared the list of participants from various departments and their related photographs.

- Ms. Shivani Sharma, NSS Programme Coordinator, shared the report of Republic Day celebration in the college with related photographs. She also shared the detailed report of Blood donation camp organized in collaboration with GND Medical Hospital and Research centre and KVIEWS, Amritsar on 15th Feb., 2023. She also shared the list of volunteer students and photographs.

- Review of the 10th Annual Athletic Meet held on 24th Feb., 2023. Dr. Gurjeet Singh, Overall Athletic

Meet Coordinator briefed the report along with list of participants, overall winners and photographs of the event.

- Mr. Rakesh Jaitly, Dean(T&P) shared the report of Seminar on "International Business Supply Chain" organized by EDC Cell on 10th Feb, 2023 and also shared the report on 'District Level Awareness Generation Camp' under Prime Minister Employment Generation Programme (PMEGP) held in AGC in Collaboration with Punjab Khadi and Village Industries Board on 16th Feb., 2023.

- Review of Faculty Development Program on "Neoteric Developments in Physical Sciences' (January 16th -20th, 2023)' organized by Department of Applied Sciences in association with JECRC College, Jaipur, Rajasthan. Dr. Narinder Sharma, Dean(R&D) shared the list of participants from various departments and their related photographs. He also shared the report on Intellectual Property Rights (IPR) Awareness Programme under National Intellectual Property Awareness Mission (NIPAM 2.0) held on 25th Jan., 2023 alongwith the list of participants.

- Review of '17th Aptitude test' held on 26th feb., 2023 and 'Enterpreneurship Contest' held from 20th-24th Feb., 2023. Mr. H.S. Sarkaria (Librarian and Head) shared the list of participants from various departments and their related photographs.

- Review of one-week Short Term Training Programme on "Blue Ocean Strategy for Entrepreneurship Development,' conducted in collaboration with EDIC Department, NITTTR, Chandigarh during 13th -17th March,2023 in online mode. Dean(R&D) shared the list of participants from various departments and their related photographs.

- Ms Binod Kaur, Head (Applied Sciences) shared the report of Two Days Workshop on 'Business Communication' from Feb. 17th to 18th, 2023. She also shared the list of participants from various departments and their related photographs. She also shared the report of Extempore Competition held in AS on 22nd Feb., 2023.

- Dr. Gurjit Singh, DSA shared the detailed report of winner students in various Inter-University events like Rangoli, Singing, Poster Making, Solo Dance, Ad-Mad, Extempore, Blind coding, Debugging competition, Technical Quiz and Startup Competition held from 25th Feb. to 15th March, 2023. He also shared the list of participants from various departments, their certificates and related photographs.

- Review of 'Model Display Competition' held on on 15th March, 2023 by Agriculture department. Dr. Kalpana Jaggi, HOD(Agriculture) shared detailed report along with list of participants, certificates and photographs of the event.

- Review of the activities performed in CSE department i.e., guest lectures on 'Neural Network' on 21/12/2022, FDP on 'Artificial Intelligence and Machine Learning' from 19th to 23rd Dec., 2022 in association with SABUDH Foundation, Mohali and Tatras Data, New Delhi. on 20/12/2022, and Guest lecture on 'Govt. Job Preparations' on 17/02/2023. Other events like 'Tech-Quiz' on 26th Dec., 2022 and 'Hackathon' on 10th Feb., 2023 organized under GeeksforGeeks Student Chapter ACET in collaboration with CodeChef AGC College Chapter and events like 'Mind over Machines' and 'The Art of UI' held on 16th Feb., 2023 under AGC Computer Engineers Society. Dr. Sandeep Kad, HOD CSE department shared the report, list of participants and photographs of each activity.

- Ms. Binod Kaur, Co-ordinator, Value Education Cell shared the detail of 'Three Days FDP on Universal human Values for Student Induction' from 22nd to 24th March, 2023. She also shared the list of student participants from various departments and related photographs.

- Review of events like Group Discussion held on 14th feb., 2023 & Essay Writing from 25th to 30th Jan., 2023 organised by AGC Light House – English Enhancement Club. Ms. Rajni Arora, Coordinator- Light House shared the list of students participated and their related photographs.

- Review of 'Women Empowerment Week' organized from 20th to 24th March, 2023 by Women

Empowerment Cell. Ms. Binod Kaur, In-charge, shared the detailed report of events organized, list of participants and photographs.

- Review of the activities performed in DCA department like 'Quizzards' on 10/02/2023 and 'Break the Query' on 21/02/2023. HOD DCA shared the report, list of participants and photographs of each event.

- Review of the activities performed in DMS department i.e., guest lectures on 'Extention Lecture on Competitive Combat' on 16/02/2023, Visit to 'G20 Summit' in Khalsa College on 17/03/2023 and other activities like 'Virtonomics 2023' held on $9^{th} - 10^{th}$ March, 2023 and 'TED Talk' held on $23^{rd} - 24^{th}$ Feb., 2023. HOD DMS shared the report, list of participants and photographs of each activity.

- HOD EE/ECE shared the report of activities performed like 'Aptitude Technical Quiz' on 20th Feb., 2023 and 'Technical Presentation' on 13th March, 2023. He also shared the list of participants and photographs of the events.

- Review of the 'PARYAAS Exhibition' organized by FD Department on 2nd-3rd March, 2023. HOD FD shared the related photographs.

- Review of the activities performed in Mechanical department i.e., organizing 'CNC programming Lathe Competition' on 28/02/2023, Industrial Visit to CTR Ludhiana on 21st March, 2023 and Short term skill development course on 'CNC Programming – Milling' and 'CNC Programming – Lathe' from 6th to 18th Feb., 2023 in association with Central Tool room, Ludhiana. HOD ME briefed the report, list of participants and photographs of each activity.

Principal Dr. V.K. Banga, shared the Thanks letter received from 'Knowledge Villa Integrated Education & Welfare Society Blood Centre' for organizing blood donation camp on 14th March, 2023 and another appreciation received from Radisson Blu for participating in 'G20 Summit and L20 Summit' from 15th to 19th March, 2023. He also shared a report of a seminar organized on G-20 Summit 2023 in campus on 14th march 2023, where the Chief Guests were Er. Shwait Malik Ji, Former-Member of Parliament, Rajya Sabha and given information that almost 300 students and 10 faculty members visited Khalsa College, Amritsar on G20 summit on 17th and 19th March, 2023.

Principal Sir also shared the detailed report of 'Cultural and Tech Fest – Paryaas' held on 2nd - 3rd March 2023 alongwith the list of participation of students from AGC and outside colleges. He also appreciates coordinators Ms.Pooja Puri and Prof. Sachin Khurana and their team. He also appreciates the performance of students who won overall trophy at Athena-2023 Techfest event organized by PCTE Group of institute Ludhiana.

Mr. Rakesh Jaitley, Dean(T&P) shared the placements data of 2023 pass out students in the meeting.

Dr. Upain Bhatia, DAA shared the brief report of academic audit done between 23rd - 27th January 2023 and proposed the vote of thanks.

All members expressed their satisfaction.

With permission of the chair, Dr. Upain Bhatia declared the conclusion of meeting. He proposed to organize next meeting of 1QAC members in June, 2023.

Dr. V. K. Banga
Chairperson, IQAC
Principal, (Principal)
Amritsar Group of Colleges,
AMRITSAR.