

 NAAC Grade "A" 3rd Cycle Autonomous College	Minutes of Meeting	Internal Quality Assurance Cell (IQAC)
	Ref. No. AGC/IQAC/065 Date- 06/08/2026	

Meeting Date & Time	6 th August 2026 3:30 - 4:10 pm	Meeting Location	Reading hall -4 Central Library
Minutes Drafted Date	6 th August 2026	Meeting Chair	Er. Gurveen Kaur Prof. Incharge (IQAC)
MoM Drafted by	Ms. Yasmin Chopra	Meeting Title	IQAC Meeting

1.1 Follow up of the previous meeting minutes

The action items from the last meeting were reviewed.

1.2 Revised Evaluation Structure

The revised evaluation structure will be applicable to all programmes except the programmes under the Department of Pharmaceutical Sciences and the Department of Allied & Healthcare Sciences. The Department of Pharmaceutical Sciences will follow the guidelines of PCI, and the Department of Allied & Healthcare Sciences (DAHS) will follow the guidelines of NCAHP for students admitted in 2026 onwards.

1.3 List of Toppers for Felicitation Ceremony

- Felicitation Ceremony scheduled on **15.08.2026**.
- Top performers of **Examination Session May-2026** will be felicitated in this ceremony

1.4 Internal Academic Audit of Session Jan–June 2026

- Internal Academic Audit of semester session **Jan–June 2026** to be started soon.
- Schedule and Checklist will be shared.

1.5 Discussion on Student Interaction as Part of the Internal Academic Audit

- As part of the Internal Academic Audit, it was proposed to introduce **direct interaction with students to obtain their feedback** and understand their academic experiences. The interaction may be conducted by the Dean Academics, Deputy Dean Academics, Registrar, and other designated authorities.
- The feedback and observations gathered through these interactions will be used to identify areas for improvement and strengthen the academic functioning and overall performance of the departments.

1.5 Discussion on Introduction of a One-Credit Course on Professional Ethics

The IQAC Coordinators shared the feedback received from final-year students, expressing the need for a course on **Professional Ethics** as part of the curriculum. Based on the feedback, the importance of introducing a course on **Professional Ethics equivalent to one credit for all undergraduate students** was recognized. It was proposed that the course should cover both **general ethics and professional ethics**, with the objective of developing ethical awareness and professional responsibility among students.

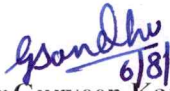
The Dean Academics was requested to explore the possibility of introducing the course in the curriculum w.e.f. the academic session 2026–27.

 AMRITSAR GROUP OF COLLEGES NAAC Grade "A" 3rd Cycle Autonomous College	Minutes of Meeting	Internal Quality Assurance Cell (IQAC)
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1.6 Discussion on Periodic Syllabus Coverage Reports and Monitoring of Curriculum Progress

The IQAC decided that a **Syllabus Coverage Report shall be obtained three times during each semester** to ensure systematic monitoring of the progress of teaching and timely completion of the prescribed curriculum.

The Dean Academics was requested to pursue the matter and ensure its effective implementation w.e.f. the academic session 2026–27.


 6/8/26.
Er. Gurveen Kaur Sandhu
 Prof. Incharge (IQAC)

Cc: PA to Principal (for kind information)
 Registrar
 Deans, HODs (Teaching & Non-teaching)
 IQAC Members